

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
NOVEMBER 18, 2015**

The regular meeting of the Board of Water Commissioners was called to order at 5:00 p.m. on November 18, 2015 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Robert Niedzielski, Dennis Croswell, Joanne Seche, and Margaret Gruner. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, and James Caggiano. Mayor Shayne Gallo and Council Liaison Brad Will were not present.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Croswell. Motion carried by unanimous vote.

A motion was made by Commissioner Niedzielski and seconded by Commissioner Croswell to hold the motion in abeyance that was passed at the previous meeting regarding recordings of the Water Board meetings. Motion carried by unanimous vote.

A motion was made by Commissioner Croswell and seconded by Commissioner Gruner authorizing Attorney Cloonan to contact Robert Freeman, Executive Director of the Committee on Open Government, to request a written opinion on the motion regarding recordings of the Water Board meetings. Motion carried by unanimous vote.

Bills in the amount of \$29,118.85 dated 10/28/15; \$29,162.58 dated 11/4/15; \$35,599.69 dated 11/10/15; and \$430,382.77 dated 11/18/15 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Croswell. Motion carried by unanimous vote.

The Board discussed the Mink Hollow Intake Improvements. The Board was informed that the grates should be installed in December or January.

The Board discussed the Phase 1B Filter Renovation Project. The project was rebid on October 29 with results and recommendation disbursed. Only one bid was received, from OCS Industries in the amount of \$2,127,969. CDM Smith recommended the acceptance of this bid. A motion was made by Commissioner Croswell and seconded by Commissioner Niedzielski awarding the bid to OCS Industries for the amount not to exceed \$2,127,969. Motion carried by unanimous vote.

Superintendent Hansen asked the Board to approve hiring Kimball & O'Brien to perform the Audit for fiscal year 2015 at a cost of \$17,000 as proposed in their engagement letter. A motion was made by Commissioner Croswell and seconded by Commissioner Seche approving the hiring of Kimball & O'Brien to perform the 2015 Audit at a cost of \$17,000. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements. It was agreed to have Greg Daviero, of Schnabel Engineering, to give an updated presentation of this project at a future Board meeting.

The Board discussed the Binnewater Engineering Assessment. It was agreed to have Greg Daviero, of Schnabel Engineering, to give an updated presentation of this project at the same Board meeting that he will attend to give the presentation on Cooper Lake Improvements.

A draft version of the 2016 Budget was disbursed to the Board. After some discussion, it was agreed to have a Special Meeting to discuss it on November 30 at 5 p.m.

The Board discussed the project of Replacement of the Treatment Plant Wash Tower. Work is in progress on the project.

Communication included a letter from Robert Mitchell.

Superintendent Hansen disbursed some recommendations to amend the KWD Rules and Regulations. The Board requested that revisions be made to the recommendations and be presented at a future Board meeting.

The October Superintendent's Report was read and ordered filed on a motion by Commissioner Croswell and seconded by Commissioner Seche. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Croswell at 6:16 pm. A motion to come out of Executive Session was made by Commissioner Croswell and seconded by Commissioner Niedzielski at 6:59 pm. Motions carried by unanimous vote.

Clark Richter addressed the Board regarding his filming of the Board meetings.

Motion to adjourn was made by Commissioner Seche and seconded by Commissioner Gruner at 7:03 pm. Motion carried by unanimous vote.

Assistant Secretary

