

**KINGSTON BOARD OF WATER COMMISSIONERS  
REGULAR MEETING  
SEPTEMBER 9, 2015**

The regular meeting of the Board of Water Commissioners was called to order at 3:06 p.m. on September 9, 2015 in the Department's offices at Jansen Avenue. The meeting was opened with a moment of silence in memory of recently deceased Commissioner Abel Garraghan. Present were President Joseph DeCicco, Commissioners Robert Niedzielski, Dennis Croswell and Joanne Seche. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Council Liaison Brad Will, and James Caggiano. Attorney William Cloonan participated on speakerphone. Mayor Shayne Gallo was not present.

The minutes of the previous meeting were approved on a motion made by Commissioner Croswell and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$26,942.28 dated 8/26/15; \$29,685.70 dated 9/2/15; and \$167,532.66 dated 9/9/15 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Croswell. Motion carried by unanimous vote.

Andrew Champ-Doran addressed the Board with a presentation regarding Water Service Lateral Insurance using a program issued by HomeServe USA as an example. He requested that the Board research the concept and consider endorsing it.

The Board discussed the Mink Hollow Intake Improvements. A summary of project cost estimates was disbursed with a total estimated cost of \$105,647. The original estimated cost was \$175,000.

The Board discussed the Phase 1B Filter Renovation Project. The project will be rebid with results expected for the November Board Meeting. A prebid meeting is scheduled for September 25. The project will be funded by the Storm Mitigation Loan Program administered by NYSEFC.

The Board discussed the NYS Water Infrastructure Improvement Grant. Allan Alberts reported that the Project Listing Form and DWSRF Funding Application along with other items had been submitted to NYSDOH by the September 4<sup>th</sup> deadline. Common Council approval of the Bond Resolution is being pursued.

The Board discussed the project of Replacement of the Treatment Plant Wash Tower. Contracts have been sent to the job awardee, Statewide Aquastore Inc., to be signed. A preconstruction meeting is scheduled for September 25. It is expected that construction will be done in spring of 2016.

There were no communications.

Council Liaison, Brad Will, requested that the City Asset Management GAP Assessment program be discussed. Superintendent Hansen explained her reasons for not participating in the

GAP Assessment Questionnaire. There will be research and further discussion with the Board on this topic.

The August Superintendent's Report was read and ordered filed on a motion by Commissioner Niedzielski and seconded by Commissioner Croswell. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Croswell and seconded by Commissioner Niedzielski at 4:20 pm. A motion to come out of Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Croswell at 4:58 pm. Motions carried by unanimous vote.

A motion was made by Commissioner Croswell and seconded by Commissioner Niedzielski to create the department title of Water Plant Operator/Mechanic at the annual wage of \$48,232.08. Motion carried by unanimous vote.

A motion was made by Commissioner Croswell and seconded by Commissioner Niedzielski provisionally promoting Ron Perry to Water Plant Operator/Mechanic effective 9/12/15. Motion carried by unanimous vote.

Motion to adjourn in memory of Abel Garraghan was made by Commissioner Croswell and seconded by Commissioner Seche at 5:05 pm. Motion carried by unanimous vote. The next meeting was set to be on October 14 at 3:30 pm.

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Assistant Secretary

