

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
JUNE 15, 2016**

The regular meeting of the Board of Water Commissioners was called to order at 5:07 p.m. on June 15, 2016 in the Department's offices at Jansen Avenue. Present were President Dennis Croswell, Commissioners Robert Niedzielski, Joanne Seche, and Margaret Gruner. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, Council Liaison Reynolds Scott-Childress, and James Caggiano. James Quigley, Town of Ulster Supervisor, was present to address the Board.

President Croswell opened the meeting with words of gratitude to Joseph DeCicco for his many years of dedicated service on the Board of Water Commissioners.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board decided to move discussion of KWD Ethics Disclosure to the July meeting.

The Board discussed the Phase 1B Filter Renovation Project. It was reported that the Air Scour System is in but not hooked up. It is expected to be in use by mid-July.

The Board was not given any new information on the Cooper Lake Dam Improvements. President Croswell asked about the status of letters that were to be sent to local officials regarding the dam mandates. Superintendent Hansen responded that they had been sent out. President Croswell requested that follow up communications to the letters be conducted.

The Board was informed of the need for a software upgrade to the present Novatime Time Attendance System. The cost would be \$695 for installation and implementation; and \$95 per month for hosting and rental fees. A motion was made by Commissioner Seche and seconded by Commissioner Gruner authorizing the software upgrade. Motion carried by unanimous vote.

Superintendent Hansen requested that the Board consider the purchase of a Spectrophotometer. Additional research and discussion is to be conducted before a decision is made.

The Board was informed that Verizon Wireless was interested in renting space for cell tower antennae. Additional information will follow.

Superintendent Hansen requested that the Board consider utilizing BoardDocs for services related to Board Meeting minutes, agendas, and recordkeeping. Additional information will be forthcoming.

It was reported that the Mink Hollow Improvement Project was near completion.

James Quigley, Town of Ulster Supervisor, addressed the Board regarding the Town's intention to have Sensus do a propagation study of its water utility customers. He suggested that the Board of Water Commissioners allow Sensus to do a similar study of Kingston Water Department

customers. Superintendent Hansen was asked to research the proposed study and report back to the Board.

President Crowell requested an update on the status of the Foxhall Pump Station Generator Installation Project. Superintendent Hansen reported that the generator was ordered by the contractor and the timeline for the project was contingent on Central Hudson installing the lines. Superintendent Hansen was asked to contact Central Hudson to ascertain what the expected timeframe is.

Bills in the amount of \$70,504.12 dated 5/18/16; \$31,601.53 dated 5/25/16; \$27,455.40 dated 6/1/16; \$29,026.59 dated 6/8/16; and \$173,458.15 dated 6/15/16 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The May Superintendent's Report was read and ordered filed on a motion by Commissioner Gruner and seconded by Commissioner Seche. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:06 pm. A motion to come out of Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:31 pm. Motions carried by unanimous vote.

Motion to adjourn was made by Commissioner Niedzielski and seconded by Commissioner Seche at 6:42 pm. Motion carried by unanimous vote.

Assistant Secretary

