

**KINGSTON BOARD OF WATER COMMISSIONERS  
REGULAR MEETING  
SEPTEMBER 14, 2016**

The regular meeting of the Board of Water Commissioners was called to order at 5:03 p.m. on September 14, 2016 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Mayor Steven Noble, Commissioners Robert Niedzielski, Joanne Seche, and Margaret Gruner. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, and James Caggiano. Council Liaison Reynolds Scott-Childress was not present.

The minutes of the previous meeting were approved on a motion made by Commissioner Gruner and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$38,066.50 dated 8/24/16; \$27,588.24 dated 8/31/16; \$32,811.02 dated 9/7/16; and \$217,900.56 dated 9/14/16 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board listened to a request from Nate Horowitz to construct a garage closer to his property line than the zoning code allows. A motion was made by Commissioner Niedzielski and seconded by Commissioner Seche to authorize a letter be written by the Superintendent stating that KWD has no objections to the variance request. Motion carried by unanimous vote.

Representatives from Tectonic on behalf of Verizon Wireless gave a presentation and made a request to install cellular equipment at the Florence Street Water Tank site. The Board ordered the Superintendent to research the plausibility of the request and report back.

The Board was informed that proposals for KWD Liability Insurance had not been received by Ray Guerin yet. It was agreed to schedule a Special Meeting on Monday, September 26<sup>th</sup> at 3:30 p.m. to review Liability Insurance Proposals and select a carrier for the new policy period beginning October 1, 2016.

The Board discussed the installation of a generator at the Foxhall Pump Station. It was reported that progress was still awaiting Central Hudson's installation of infrastructure for the generator. Superintendent Hansen stated that she had asked Central Hudson to expedite facilitation of the process to no avail. Mayor Noble reported that he would be having a meeting with Central Hudson in the near future and would bring the matter to their attention.

The Board discussed the Phase 1B Filter Renovation Project. It was reported that some of the renovated filters were ready to go online within a few weeks.

The Board discussed the Cooper Lake Dam Improvements. It was reported that meetings would take place in the near future with Assemblyman Kevin Cahill and Senator George Amedore concerning the funding issues for major dam improvements.

The Board discussed the purchase of a UPS system for the Binnewater facility. A proposal was presented from the engineering firm, Comp-U-Site Designs, Inc., in the amount of \$11,900 for services to appraise the situation and evaluate a solution. A motion was made by Commissioner Gruner and seconded by Commissioner Niedzielski to accept the proposal and proceed with the project. Motion carried by unanimous vote.

The Board discussed the purchase of new vehicles. Al Alberts reported that \$65,000 in the current budget would be used to purchase some of the vehicles outright. The remainder of the vehicles to be purchased would be done on a lease purchase agreement with M & T Bank for a term of 5 years. The exact amount of the vehicles was to be established shortly. A motion was made by Commissioner Seche and seconded by Commissioner Gruner to authorize the agreement with M & T Bank be executed when the actual cost amounts of the vehicles to be financed is available, not to exceed \$150,000 in total. Motion carried by unanimous vote.

There was no Correspondence to report.

The August Superintendent's Report was read and ordered filed on a motion by Commissioner Gruner and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

A written policy on employee recertification was disbursed to the Board for future consideration.

A motion to move into Executive Session was made by Commissioner Seche and seconded by Commissioner Niedzielski at 6:31 pm. A motion to come out of Executive Session was made by Commissioner Gruner and seconded by Commissioner Niedzielski at 6:40 pm. Motions carried by unanimous vote.

A motion was made nunc pro tunc by Commissioner Gruner and seconded by Commissioner Seche promoting Kyle Clapper to Senior Water Plant Operator effective 1/9/16. Motion carried by unanimous vote.

A motion was made by Commissioner Gruner and seconded by Commissioner Seche to increase the salary of Joseph Donaldson in the Dispatcher/Stock Clerk position to \$21.8047 per hour, equaling the salary of the Water Service Assistant position. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:43 pm. Motion carried by unanimous vote.

*Allan P. Alberts*  
Assistant Secretary

