

Wednesday, February 12th, at 6:30 PM.

1. Comptroller's Update
2. Kayak Dock Transfer - J. Noble
3. Kingston Point Beach Fund Increase - J. Noble
4. SEVI & CDC Funding - J. Noble
5. Budget Transfer from KPD - Chief Tinti
6. McNaughton & DePoala LLC vs. COK - D. Baker
7. Budget Transfer from Parks & Rec - L. Timbrouck
8. Budget Transfer from Parks & Rec – J. Schoonmaker
9. Budget Transfer from Planning - S. Cahill
10. Budget Modification from Planning - S. Cahill
11. Budget Modification from Planning - S. Cahill
12. Overnight Parking Fees - Alderwoman Pasti
13. Budget Transfer from Comptroller's Office - J. Tuey
14. Budget Transfer from Comptroller's Office - J. Tuey

Tinti, Elisa

F+A

From: Noble, Julie
Sent: Friday, January 31, 2025 9:41 AM
To: Shaut, Andrea
Cc: Tinti, Elisa; Tuey, John; Timbrouck, Lynsey; Noble, Steve
Subject: Communication to Council re: Kayak Dock Transfer
Attachments: Committee_Report-Finance Committee_Kayak Dock Transfer 2025.pdf

Greetings,

This is a request that the Council authorize a budget transfer in the 2025 budget for the expenditure of funds for NYS DEC Rondout Creek Public Kayak Access project. Funding in the amount of \$50,000 will come from NYS DEC Grant Funding to design and install a new ADA accessible Kayak Launch on the Rondout Creek at TR Gallo Park to replace the old, deteriorated dock. Match will come from in-kind donations and staff time.

There is \$0 Estimated Financial impact for this project.

This project was awarded in 2022 however, due to construction on the Wurts Street Bridge, advancement was on hold for 2022-2024. As the projected date for construction to be complete for the bridge is this Spring, we are now prepared to advance this dock project. Please see the attached Committee Report.

Thank you,
Julie

Julie L. Noble
City of Kingston
Project Manager
Sustainability Coordinator
467 Broadway
Kingston, NY 12401
845-481-7339

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER * _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Parks and Recreation DATE: 1/31/2025

Description:

Description:

Authorization to adjust offsetting revenues and expenditures in the 2025 General Fund Budget for the NYS DEC Rondout Creek Public Kayak Access as follows:

FROM A17250.23.43889 NYS Grants Revenue \$50,000
TO A17250.14.5472 Contracted Services \$50,000

Estimated Financial Impact: \$0 Signature Lynsey Timbreuck

Motion by _____

Seconded by _____

Action Required:

| <u>Committee Vote</u> | <u>YES</u> | <u>NO</u> |
|---|-------------------|------------------|
| Reynolds Scott-Childress, Chairman, Ward 3 | | |
| Michael Tierney, Ward 2 | | |
| Bryant Drew Andrews, Ward 7 | | |
| Steve Schabot, Ward 8 | | |
| Sara Pasti, Ward 1 | | |

January 30, 2025

F + A

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Modification to Resolution 189 of 2024

Dear President Shaut,

I would like to request an agenda item for placement on the Finance Committee agenda for February. The City was recently awarded a \$3,343,345 grant for Kingston Point Beach swimming facility upgrades through the New York Statewide Investment in More Swimming (NY SWIMS) initiative. In the Fall, the Common Council adopted Resolution #189 of 2024 which authorized the expenditure of the funds and also set up a capital account for the cost of the project and the match.

Since that time, during the contract negotiations, the funder requested an updated estimate for the project from our contractor and that estimate came in higher than the 2020 estimate. This difference has changed the full project cost from the original \$4,179,181 to \$4,326,079. To cover those costs, I will need approval of an additional match funding of \$253,892 to total a committed match of \$1,089,728.00 for this project. The funder is requesting a modified resolution reflecting this.

| Budget Item | Resolution 189 of 2024 Approving Funding | Additional Request February 2025 | Total |
|--------------|---|-------------------------------------|-----------------------|
| Grant award | \$3,343,345.00 | \$0 | \$3,343,345.00 |
| Local Match | \$835,836.00 | \$253,892.00 | \$1,089,728.00 |
| Total | \$4,179,181.00 | \$253,892.00 | \$4,326,078.00 |

Council Request: To increase the amount of matching funding requirements expected through in-kind donation, force account, bond, another grant, and private contributions to \$1,089,728 up \$253,892 from the original request in Resolution 189 of 2024.

9

(F+A)

CITY OF KINGSTON
Office of Environmental Education and Sustainability

climatesmart@kingston-ny.gov

Julie L. Noble, Coordinator



Steven T. Noble, Mayor

January 29, 2025

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Authorization to Expend in 1st Instance: SEVI and CEC Funding

Dear President Shaut,

I would like to request the following for placement on the Finance Committee agenda for February: The City was recently awarded \$30,000 from NYSERDA's Clean Energy Communities Program for completion of the Clean Heating and Cooling Tier 3 Action, and in continued recognition of the 30 High Impact Actions we have completed towards the state's energy goals. This money is going to be used towards the installation of a 18kW roof mount solar system on the Hasbrouck Park Pavilion.

Additionally, my office applied for a new ARPA grant offered through Ulster County in July of 2024, ARP Solar and EV Charging Infrastructure Grant (SEVI) and were successful in a \$40,000 award, also to be used towards the Hasbrouck Park Pavilion Solar Project.

The estimated total cost for the Project is \$84,285, based on the most recent solar contracts the City has engaged in and includes tree trimming, electrical upgrades and meter fees and pavilion reinforcement.

Request: Authorization to expend grant funds in the first instance for the UC SEVI Grant with a local match of a bond for \$14,285 and to set up a capital account for the Hasbrouck Park Pavilion Solar Project. This capital account should also include the \$30,000 award from NYSERDA.

| Source | Amount |
|--------------------------|-----------------|
| NYSERDA CEC Grant | \$30,000 |
| Ulster County SEVI Grant | \$40,000 |
| City Bond | \$14,285 |
| TOTAL | \$84,285 |

If there are any questions, I will be present at the February Finance meeting to speak to this request. Thank you for your consideration.

Sincerely,

Julie L. Noble
Project Manager

CITY OF KINGSTON
Police Department
police@kingston-ny.gov

(F+A)

Egidio Tinti, Police Chief



Steven T Noble, Mayor

January 14, 2025

Honorable Andrea Shaut
Alderman-at Large
420 Broadway
Kingston, NY 12401

Dear Ms. Shaut,

I respectfully request a budget modification for carryovers from two of the 2024 budget accounts to two of the 2025 budget accounts.

In 2024, Council approved the purchase of police vehicles for use by the detective division. The majority of the vehicles were spec'd out, bids received, and ordered in December. We have a remaining balance of \$168,356.08 that we were unable to encumber prior to the end of 2024 which is earmarked for the necessary outfitting of those vehicles.

Also in 2024, the Council approved the modification of the budget to include monies from a NYS DCJS Police Technology Grant in the amount of \$1,149,000. We were unable to get the necessary specifications for that equipment so that amount remains whole and would need to be transferred to the 2025 budget.

Thank you for your time and consideration in this matter. If you or your committee needs additional information, please do not hesitate to contact me.

Sincerely,


Egidio Tinti
Chief of Police
City of Kingston Police Department

EFT/sr
Enclosure

Cc: Honorable Steven T. Noble
Mayor, City of Kingston
John Tuey
City Comptroller

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

| <u>REQUEST DESCRIPTION</u> | | |
|--|--|--|
| INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____ | CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u> x </u> ZONING _____ | TRANSFER _____ BONDING REQUEST _____ OTHER _____ |

| | | |
|---|-------------------------------|--|
| DEPARTMENT: <u>Police</u> | DATE: <u>January 14, 2025</u> | |
| Description: 2025 Budget modification to carry over unspent monies from the 2024 budget | | |
| Estimated Financial Impact: <u> 0 </u> Signature <u></u> | | |

Motion by _____

Seconded by _____

Action Required:

| <u>Committee Vote</u> | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| Reynolds Scott-Childress, Chairman, Ward 3 | | |
| Michael Tierney, Ward 2 | | |
| Bryant Drew Andrews, Ward 7 | | |
| Steve Schabot, Ward 8 | | |
| Sara Pasti, Ward 1 | | |

From:

| Account# | Account Name | Total Amount |
|-----------------|---------------------|-----------------------|
| A19999.19.5901 | Fund Balance | \$168,356.08 |
| A1312023.43389 | NYS Grant | \$1,149,000.00 |
| | TOTAL | \$1,317,356.08 |

To:

| Account# | Account Name | Total Amount |
|-----------------|---------------------|-----------------------|
| A1312012.203 | Major Vehicles | \$168,356.08 |
| A1312012.5211 | Other Equipment | \$1,149,000.00 |
| | TOTAL | \$1,317,356.08 |

(F+A)

Tinti, Elisa

From: Baker, Daniel
Sent: Thursday, January 16, 2025 1:13 PM
To: Shaut, Andrea
Cc: Tinti, Elisa; RScottschildress@gmail.com; Graves-Poller, Barbara; Higgins, Janet; Kyle Barnett; Noble, Steve; Verney, Karen
Subject: McNaughton & DePoala LLC vs. City of Kingston

Madam President,

Please accept this emails as a communication to the City of Kingston Common Council.
I am respectfully requesting to be added to the February Finance Committee meeting to discuss a proposed resolution to the above matter.
Some of the discussion will require executive session.

Please contact me if you have any questions, comments, or concerns.

Respectfully,

Dan

Daniel Baker, SCAA

Assessor
City of Kingston
(845) 334-3912
dbaker@kingston-ny.gov

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CITY OF KINGSTON
Department of Parks and Recreation
ltimbrouck@kingston-ny.gov

(F+A)

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

January 31, 2025

Dear President Shaut:

As part of our year-end review, the Parks and Recreation Department would like to request a \$0 impact internal budget transfer to reconcile some of our accounts.

I respectfully request an internal transfer totaling \$57,233. Please see the attached spreadsheet for details.

Thank you in advance for your consideration.

Respectfully,

Lynsey Timbrouck
Director, Kingston Parks and Recreation

cc: John Tuey, Comptroller, City of Kingston

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

| <u>REQUEST DESCRIPTION</u> | | |
|--------------------------------|------------------------------------|-------------------------------|
| INTERNAL TRANSFER <u> X </u> | CONTINGENCY TRANSFER <u> </u> | TRANSFER <u> </u> |
| AUTHORIZATION <u> </u> | BUDGET MODIFICATION <u> </u> | BONDING REQUEST <u> </u> |
| CLAIMS <u> </u> | ZONING <u> </u> | OTHER <u> </u> |

DEPARTMENT: Parks and Recreation DATE: 1/31/25

Description:

Budget transfer from Fund Balance of \$57,233 to reconcile Parks Retirement Accumulation account.

(See attached spreadsheet)

Estimated Financial Impact: \$0 Signature *Lynne F. ...*

Motion by _____

Seconded by _____

Action Required:

| <u>Committee Vote</u> | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| Reynolds Scott-Childress, Chairman, Ward 3 | | |
| Michael Tierney, Ward 2 | | |
| Bryant Drew Andrews, Ward 7 | | |
| Steve Schabot, Ward 8 | | |
| Sara Pasti, Ward 1 | | |

To:

| Account# | Account Name |
|----------|---|
| 7110.422 | Parks Electricity |
| 7110.471 | Parks Service Contracts |
| 7110.835 | Parks Uniforms/Boots |
| 7140.101 | Playgrounds and Rec Centers Regular Pay |
| 7140.422 | Playgrounds and Rec Centers Electricity |
| 7140.423 | Playgrounds and Rec Centers Natural Gas |
| 7140.471 | Playgrounds and Rec Centers Service Contracts |
| 7180.103 | Special Recreation Facilities Overtime Pay |
| 7180.422 | Special Recreation Facilities Electricity |
| 7210.103 | Dietz Overtime Pay |
| 7210.422 | Dietz Electricity |
| 7210.811 | Dietz Social Security |
| 7250.101 | Env. Ed and Sust. Regular Pay |
| 7250.124 | Env. Ed and Sust. Retroactive Pay |
| 7620.422 | Adult Electricity |
| | |
| | |

Total Amount

| |
|-------------|
| \$1,352.00 |
| \$836.00 |
| \$156.00 |
| \$1.00 |
| \$3,555.00 |
| \$4,505.00 |
| \$552.00 |
| \$1,155.00 |
| \$725.00 |
| \$22,425.00 |
| \$3,312.00 |
| \$1,771.00 |
| \$1,844.00 |
| \$12,763.00 |
| \$2,281.00 |
| |
| \$57,233.00 |

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FIN

City of Kingston Parks and Recreation Department

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

Jack H. Schoonmaker, Project Manager

(845) 481-7331

jschoonmaker@kingston-ny.gov

January 31, 2025

Andrea Shaut, Alderman-at-Large
President of the Common Council
City Hall, 420 Broadway
Kingston, NY 12401

Re: Loughran Park Tennis/Pickleball Facility Improvements Project

Dear President Shaut:

I have been working with the City of Kingston Engineering Department on a plan and designs for the rehabilitation/restoration of the Loughran Park Tennis/Pickleball Facility. We have produced a plan that will maintain the existing footprint and add Green Infrastructure practices yet increase player capacity and modernize the complex so that it can continue serving residents and visitors for generations to come. We are preparing documents to go out to public bid in early February with a scheduled Bid Opening in March and anticipate starting construction in April.

To continue moving forward with the improvement project and fund the restoration, I am requesting a Budget Transfer/Authorization Resolution to transferred from A19999.5901 (Fund Balance- Recreation Trust Fund Reserve) to A17110.5302 (Parks Construction Materials and Supplies).

I would ask you please forward this communication along to the appropriate committee. I will continue to develop the supporting documents proposing a project budget and forward them ASAP. Should you have any questions concerning this request, please do not hesitate to contact me.

Sincerely,

Jack H Schoonmaker
Project Manager

Cc: Steven T. Noble, Mayor
John Tuey, Comptroller
John Schultheis, City Engineer
Lynsey Timbrouck, Director P&R

ny

FYA

CITY OF KINGSTON
Kingston Tree Commission
planning@kingston-ny.gov

Suzanne Cahill, Planning Director

Steven T. Noble, Mayor



January 31, 2025

Honorable Andrea Shaut, Ald. At Large
President, Kingston Common Council
City Hall - 420 Broadway
Kingston, NY 12401

Re: FY 2024 Budget Transfer – Planning
USDA UCFP Grant/Urban Forester Activity Transfer

Dear President Shaut,

The Office of Planning requests a budget modification to the FY 2024 Planning budget to cover expenses which were incurred relative to activity which was undertaken by the City's urban Forester in carrying out the duties of the position. A transfer as follows is requested to address FY 2024 Budget balancing:

| | | |
|-----------|---|--------------|
| DECREASE: | A1-8-8020-12-5203 (Motor Vehicles) | (\$3,386.00) |
| INCREASE: | A1-8-8020-12-5211 (Other Equipment) | \$3,386.00 |

A draft resolution is included with this communication for your consideration and transfer spreadsheet are attached.

Thank you in advance for your consideration. If you have any questions, please contact Suzanne Cahill at scahill@kingston-ny.gov or 845-334-3957.


Sincerely,


Brent Knepper
Urban Forester

cc: Steve Noble, Mayor
John Tuey, Comptroller
Suzanne Cahill, Planning Director
Ruth Ann Frank, Grants Administrator
Elisa Tinti, City Clerk
Ald. R. Scott-Childress, W3, Chair F&A

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

| <u>REQUEST DESCRIPTION</u> | | |
|--|---|--|
| INTERNAL TRANSFER <input checked="" type="checkbox"/> _____ AUTHORIZATION _____ CLAIMS _____ | CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____ | TRANSFER _____ BONDING REQUEST _____ OTHER _____ |

| | |
|--|--|
| DEPARTMENT: <u>Planning</u> | DATE: <u>01/31/25</u> |
| Description: FY 2024 Budget Amendment - Request to transfer \$3,386.00 from A18020.5203 Motor Vehicles to A18020.5211 Other Equipment for expenditures incurred under USDA Grant related to the Urban Forester FY 2024 activity. The Urban Forester position and certain related expenses are 100% funded by the USDA Urban and Community Forestry Program grant and administered by the City of Kingston Planning Department. | |
| Estimated Financial Impact: \$ <u>0</u> | Signature <u></u> |

Motion by _____

Seconded by _____

Action Required:

| <u>Committee Vote</u> | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| Reynolds Scott-Childress, Chairman, Ward 3 | | |
| Michael Tierney, Ward 2 | | |
| Bryant Drew Andrews, Ward 7 | | |
| Steve Schabot, Ward 8 | | |
| Sara Pasti, Ward 1 | | |

From:

Account#

A1-8-8020-12-5203

FY2024

Account Name

Motor Vehicle

Total Amount

\$3,386.00

To:

Account#

A1-8-8020-12-5211

FY2024

Account Name

Other Equipment

Total Amount

\$3,386.00

RESOLUTION ___ of 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, RECOMMENDING APPROVAL FOR MODIFICATIONS TO THE 2024 PLANNING BUDGET

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Chairman; Andrews; Pasti; Schabot; and Tierney

WHEREAS, the Office of Planning oversees the work activity of the Urban Forester under a grant from the USDA; and

WHEREAS, activities relative to the position of the Urban Forester in FY 2024 resulted in a cost overrun under the Planning Budget; and

WHEREAS, an internal budget transfer is requested to cover the expended costs; and

WHEREAS, the Finance and Audit Committee has received, reviewed, and considered this request.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the following budget modification for FY 2024 is authorized:

Decrease: A1-8-8020-12-5203 (Motor Vehicles)<\$3,386.00>

Increase: A1-8-8020-12-5211 (Other Equipment) \$3,386.00

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2025

Approved by the Mayor this ____ day
of _____ 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

1

F+A

CITY OF KINGSTON
Kingston Planning
planning@kingston-ny.gov

Suzanne Cahill, Planning Director
Kyla Dedca, Assistant Planner



Steven T. Noble, Mayor

January 31, 2025

Ald. At Large Andrea Shaut, President
City of Kingston Common Council
City Hall-420 Broadway
Kingston, NY 12401

Re: City of Kingston Historic Properties – Budget Modification FY 2025
CLG Grant – Wilbur Neighborhood Historic District Nomination – State and National

Dear Pres. Shaut:

The City of Kingston has been awarded a grant from the NYS Office of Parks, Recreation and Historic Preservation Certified Local Government program for a \$25,000 project to engage a consultant for purposes of developing the detailed nomination documents to put for the Local Wilbur Historic District to the State and National Registers. The funding was initially placed within the FY 2024 budget (Reference Resolution 161 of 2024) after the award with the anticipation that the grant paperwork would follow last Fall. The contract documents have yet to be completed, and it is anticipated they will be done in early 2025. The grant funds are for \$15,000, and there is a \$10,000 local match required. For the Planning Office to move on the project and complete the work within the specified grant period, we are asking that the funds be re-allocated to the FY 2025 Historic properties account as follows:

| | | |
|-------------------|--------------|-------------|
| From: A17520.3389 | NYS Grant | \$15,000.00 |
| A19999.5901 | Fund Balance | \$10,000.00 |
| To: A17520.5411 | Consultants | \$25,000.00 |

If there are any questions, please do not hesitate to contact our office to discuss.


Sincerely,

Suzanne Cahill
Planning Director

CC: S. Noble, Mayor
E. Tinti, City Clerk
Ald. M. Hirsch via email
Ald. R. Scott-Childress, W3, Chairman F&A
J. Tuey, Comptroller

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

| <u>REQUEST DESCRIPTION</u> | | |
|----------------------------------|----------------------------|-----------------------|
| INTERNAL TRANSFER _____ | CONTINGENCY TRANSFER _____ | TRANSFER _____ |
| AUTHORIZATION ^x _____ | BUDGET MODIFICATION _____ | BONDING REQUEST _____ |
| CLAIMS _____ | ZONING _____ | OTHER _____ |

| | |
|--|---|
| DEPARTMENT: <u>Planning</u> | DATE: <u>01/31/25</u> |
| Description: | |
| <p>Requesting a FY 2025 Budget Modification to the Historic Property Account as follows for purposes of carrying out the Grant under NYS OPRHP CLG - for consultant services to prepare nomination documents for Wilbur Local Historic District nomination to the State and National Register:</p> <p>From: A17520.3389 NYS Grant \$15,000.00 A19999.5901 Fund Balance \$10,000.00</p> <p>To: A17520.5411 Consultants \$25,000.00</p> <p>The mayor is authorized in the first instance to expend the funds under the terms of the grant in the amount of \$15,000.</p> <p>This action is a TYPE 2 Action under SEQR</p> | |
| Estimated Financial Impact: \$ <u>0</u> | Signature <u></u> <input type="checkbox"/> |

Motion by _____

Seconded by _____

Action Required:

| <u>Committee Vote</u> | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| Reynolds Scott-Childress, Chairman, Ward 3 | | |
| Michael Tierney, Ward 2 | | |
| Bryant Drew Andrews, Ward 7 | | |
| Steve Schabot, Ward 8 | | |
| Sara Pasti, Ward 1 | | |

From:

| Account# | Account Name | Total Amount |
|-----------------|---------------------|---------------------|
| A17520.3389 | NYS Grant | \$15,000.00 |
| A19999.5901 | Fund Balance | \$10,000.00 |

To:

| Account# | Account Name | Total Amount |
|-----------------|---------------------|---------------------|
| A1-7520.5411 | Consultants | \$25,000.00 |

RESOLUTION _____ OF 2025

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
RECOMMENDING APPROVAL FOR MODIFICTAIONS TO THE 2025 HISTORIC PROPERTIES
BUDGET AND REQUESTING AUTHORIZATION TO EXPEND IN THE FIRST INSTANCE FOR THE
WILBUR HISTORIC DISTRICT NOMINATION PROJECT**

Sponsored By: _____

WHEREAS, the Planning Office requests a transfer of funds related to the NYS Office of Parks, recreation and Historic Preservation Certified local Government grant program in the amount of \$15,000 from the NYS Grant account to the Consultant account; and

WHEREAS, the City of Kingston has been awarded a Certified Local Government grant in the amount of \$15,000 from NYS Office of Parks, Recreation and Historic Preservation for the Wilbur District Nomination Project; and

WHEREAS, there is a \$10,000 matching fund requirement; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under SEQR , 6NYCRR, part 617.5 as Type II; and

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON ,
NEW YORK, AS FOLLOWS:**

SECTION 1: That the following sums be transferred as follows:

| | | |
|-------------------|--------------|-------------|
| From: A17520.3389 | NYS Grant | \$15,000.00 |
| A19999.5901 | Fund Balance | \$10,000.00 |
| To: A17520.5411 | Consultants | \$25,000.00 |

SECTION 2: Administration of all funds under these grants will be in accordance with all terms and conditions in guidelines provided by NYSOPRHP.

SECTION 3: The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance related to a NYS Office of Parks, Recreation, and Historic Preservation Certified Local

Government Grant in the amount of \$15,000 under the terms of the Wilbur Historic District Nomination project.

SECTION 4: That this resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2025.

Approved by the Mayor this ____ day of _____, 2025.

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

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(F&A)

CITY OF KINGSTON

Kingston Planning

planning@kingston-ny.gov



Suzanne Cahill, Planning Director
Kyla Dedea, Assistant Planner

Steven T. Noble, Mayor

January 31, 2025

Ald. At Large Andrea Shaut, President
City of Kingston Common Council
City Hall-420 Broadway
Kingston, NY 12401

Re: City of Kingston Planning – Budget Modification FY 2025
NYS OPRHP – Maritime Heritage Subgrant – Rondout Lighthouse Study and Improvements

Dear Pres. Shaut:

The City of Kingston has been awarded a grant from the NYS Office of Parks, Recreation and Historic Preservation Maritime Heritage Subgrant for a \$20,500 project to engage a consultant for purposes of undertaking a conditions study of the Rondout Lighthouse and conduct certain improvement projects to assist in stabilization and securing the structure. The funding was initially placed within the FY 2024 budget (Reference Resolution 123 of 2024) after the award with the anticipation that the project would be initiated and work would begin with the engaging of a consultant. The contract documents were received later than anticipated and the contract documents to hire a consultant are now being prepared and work is slated to begin in the Spring. The grant funds are \$20,500, and there is a \$20,500 local match required, which is being provided through in house resources of the Hudson River Maritime Museum, a partner in the project. For the Planning Office to move on the project and complete the work within the specified grant period, we are asking that the funds be re-allocated to the FY 2025 Planning account as follows:

| | | |
|-------------------|-------------|-------------|
| From: A18020.3389 | NYS Grant | \$20,500.00 |
| To: A18020.5411 | Consultants | \$20,500.00 |

If there are any questions, please do not hesitate to contact our office to discuss.

Sincerely,

Suzanne Cahill
Planning Director

CC: S. Noble, Mayor
E. Tinti, City Clerk
Ald. R. Scott-Childress, W3, Chairman F&A
J. Tuey, Comptroller

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

| <u>REQUEST DESCRIPTION</u> | | |
|---|---|--|
| INTERNAL TRANSFER _____ AUTHORIZATION ^x _____ CLAIMS _____ | CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____ | TRANSFER _____ BONDING REQUEST _____ OTHER _____ |

| | |
|---|---|
| DEPARTMENT: <u>Planning</u> | DATE: <u>01/31/25</u> |
| Description: | |
| <p>Requesting a FY 2025 Budget Modification to the Historic Property Account as follows for purposes of carrying out the Grant under NYS OPRHP MHS - for the Rondout Lighthouse Conditions Study and Improvement Project: From: A18020.3389 NYS Grant \$20,500.00 To: A18020.5411 Consultants \$20,500.00 The mayor is authorized in the first instance to expend the funds under the terms of the grant in the amount of \$20,500. This action is a TYPE 2 Action under SEQR</p> | |
| Estimated Financial Impact: \$ <u>0</u> | Signature <u><i>Suzanne Cahiel</i></u> + |

Motion by _____

Seconded by _____

Action Required:

| <u>Committee Vote</u> | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| Reynolds Scott-Childress, Chairman, Ward 3 | | |
| Michael Tierney, Ward 2 | | |
| Bryant Drew Andrews, Ward 7 | | |
| Steve Schabot, Ward 8 | | |
| Sara Pasti, Ward 1 | | |

RESOLUTION _____ OF 2025

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
RECOMMENDING APPROVAL FOR MODIFICTAIONS TO THE 2025 PLANNING BUDGET AND
REQUESTING AUTHORIZATION TO EXPEND IN THE FIRST INSTANCE FOR THE RONDOUT
LIGHTHOUSE CONDITIONS STUDY AND IMPROVEMENTS PROJECT**

Sponsored By: _____

WHEREAS, the Planning Office requests a transfer of funds related to the NYS Office of Parks, recreation and Historic Preservation Maritime heritage Subgrant program in the amount of \$20,500 from the NYS Grant account to the Consultant account; and

WHEREAS, the City of Kingston has been awarded a Maritime heritage Subgrant in the amount of \$20,500 from NYS Office of Parks, Recreation and Historic Preservation for the Rondout Lighthouse Conditions Study and Improvements Project; and

WHEREAS, there is a \$20,500 matching fund requirement that is being provided by in kind services through the Hudson River Maritime Museum; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under SEQR , 6NYCRR, part 617.5 as Type II; and

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON ,
NEW YORK, AS FOLLOWS:**

SECTION 1: That the following sums be transferred as follows:

| | | |
|-------------------|-------------|-------------|
| From: A18020.3389 | NYS Grant | \$20,500.00 |
| To: A18020.5411 | Consultants | \$20,500.00 |

SECTION 2: Administration of all funds under these grants will be in accordance with all terms and conditions in guidelines provided by NYSOPRHP.

SECTION 3: The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance related to a NYS Office of Parks, Recreation, and Historic Preservation Maritime Heritage Subgrant in the amount of \$20,500 under the terms of the Rondout Lighthouse Conditions Study and Improvements project.

SECTION 4: That this resolution shall take effect immediately.

Submitted to the Mayor this ___ day of _____, 2025.

Approved by the Mayor this ____ day of _____, 2025.

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

From:

Account#
A18020.3389

Account Name
NYS Grant

Total Amount
\$20,500.00

To:

Account#
A1-8020.5411

Account Name
Consultants

Total Amount
\$20,500.00

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FIA

Tinti, Elisa

From: Shaut, Andrea
Sent: Friday, January 10, 2025 2:08 PM
To: Tinti, Elisa
Cc: Tuey, John; Pasti, Sara
Subject: Finance & Audit agenda item - please add to my folder!

Good afternoon,

Thanks to Alderwoman Pasti's attention and diligence on issues surrounding overnight parking, I have composed an amendment to the fee schedule to include violations of the city's overnight parking. This originally started in Laws & Rules, but the direction of the new resolution is more appropriate in Finance & Audit. Therefore, I will be assigning this to the February Finance & Audit meeting.

The amendment that is being considered is the following:

A resolution of the City of Kingston Common Council to amend the Parking section within the fee schedule the following fees regarding overnight parking violations:

Violation of Overnight Parking in City Parks

| | |
|---|--------------|
| First Instance | \$25 |
| Second Instance | \$50 |
| Third or any Subsequent Instance | \$100 |

Elisa - can you please add this to my communication folder?

Sincerely,

Andrea Shaut

Council President, City of Kingston

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F7A

THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT

| <u>REQUEST DESCRIPTION</u> | | |
|----------------------------|---|-----------------------|
| INTERNAL TRANSFER _____ | CONTINGENCY TRANSFER ^x _____ | TRANSFER _____ |
| AUTHORIZATION _____ | BUDGET MODIFICATION _____ | BONDING REQUEST _____ |
| CLAIMS _____ | ZONING _____ | OTHER _____ |

DEPARTMENT: Comptroller DATE: 1/10/2025

Description:
 On behalf of all City departments, request approval of the attached budgetary transfer totaling \$995,377 to reconcile 2024 General Fund employee benefit accounts. This transfer has a positive financial impact of \$408,985 which is being used to replenish the 2024 contingency budgetary account.

Estimated Financial Impact: \$ +408,985 Signature John Tney

Motion by _____

Seconded by _____

Action Required:

| <u>Committee Vote</u> | <u>YES</u> | <u>NO</u> |
|-----------------------------|---|-----------|
| | Reynolds Scott-Childress, Chairman, Ward 3 | |
| Michael Tierney, Ward 2 | | |
| Bryant Drew Andrews, Ward 7 | | |
| Steve Schabot, Ward 8 | | |
| Sara Pasti, Ward 1 | | |

| From: | | | To: | | |
|----------|--------------|--------------|----------------------|--------------|-------------------|
| Account# | Account Name | Total Amount | Account# | Account Name | Total Amount |
| | | | A1 -9-9060-18-5821 - | HOSPITAL & | 178,082 |
| | | | A1 -1-1130-18-5822 - | DENTAL INS | 25 |
| | | | A1 -1-1210-18-5822 - | DENTAL INS | 738 |
| | | | A1 -1-1345-18-5822 - | DENTAL INS | 403 |
| | | | A1 -1-1410-18-5822 - | DENTAL INS | 2,717 |
| | | | A1 -1-1440-18-5822 - | DENTAL INS | 1,057 |
| | | | A1 -1-1680-18-5822 - | DENTAL INS | 108 |
| | | | A1 -3-3120-18-5822 - | DENTAL INS | 112 |
| | | | A1 -3-3310-18-5822 - | DENTAL INS | 1,057 |
| | | | A1 -4-4010-18-5822 - | DENTAL INS | 732 |
| | | | A1 -5-5110-18-5822 - | DENTAL INS | 2,605 |
| | | | A1 -6-6995-18-5822 - | DENTAL INS | 574 |
| | | | A1 -7-7010-18-5822 - | DENTAL INS | 551 |
| | | | A1 -7-7110-18-5822 - | DENTAL INS | 246 |
| | | | A1 -7-7250-18-5822 - | DENTAL INS | 523 |
| | | | A1 -8-8020-18-5822 - | DENTAL INS | 1,289 |
| | | | A1 -9-9060-18-5822 - | DENTAL INS | 2,466 |
| | | | A1 -1-1130-18-5826 - | OPTICAL | 6 |
| | | | A1 -1-1210-18-5826 - | OPTICAL | 478 |
| | | | A1 -1-1330-18-5826 - | OPTICAL | 11 |
| | | | A1 -1-1345-18-5826 - | OPTICAL | 4 |
| | | | A1 -1-1355-18-5826 - | OPTICAL | 34 |
| | | | A1 -1-1410-18-5826 - | OPTICAL | 372 |
| | | | A1 -1-1430-18-5826 - | OPTICAL | 19 |
| | | | A1 -1-1490-18-5826 - | OPTICAL | 144 |
| | | | A1 -1-1650-18-5826 - | OPTICAL | 141 |
| | | | A1 -3-3120-18-5826 - | OPTICAL | 22 |
| | | | A1 -3-3310-18-5826 - | OPTICAL | 19 |
| | | | A1 -4-4020-18-5826 - | OPTICAL | 8 |
| | | | A1 -5-5182-18-5826 - | OPTICAL | 8 |
| | | | A1 -6-6989-18-5826 - | OPTICAL | 12 |
| | | | A1 -6-6990-18-5826 - | OPTICAL | 23 |
| | | | A1 -6-6995-18-5826 - | OPTICAL | 405 |
| | | | A1 -7-7010-18-5826 - | OPTICAL | 5 |
| | | | A1 -7-7020-18-5826 - | OPTICAL | 19 |
| | | | A1 -7-7110-18-5826 - | OPTICAL | 97 |
| | | | A1 -7-7250-18-5826 - | OPTICAL | 6 |
| | | | A1 -7-7520-18-5826 - | OPTICAL | 5 |
| | | | A1 -9-9060-18-5826 - | OPTICAL | 932 |
| | | | A1 -9-9189-18-5826 - | OPTICAL | 234 |
| | | | A1 -9-9050-18-5850 - | UNEMPLOYME | 16,445 |
| | | | A1 -1990-14-5404 | CONTINGENCY | 408,985 |
| | | | | | <u>\$ 995,377</u> |

From:

To:

| Account# | Account Name | Total Amount |
|----------------------|--------------|------------------|
| A1 -1-1010-18-5812 - | NYS RETIRE | 12,005 |
| A1 -1-1420-18-5812 - | NYS RETIRE | 11,288 |
| A1 -1-1440-18-5812 - | NYS RETIRE | 2,050 |
| A1 -1-1490-18-5812 - | NYS RETIRE | 2,162 |
| A1 -1-1620-18-5812 - | NYS RETIRE | 3,552 |
| A1 -3-3320-18-5812 - | NYS RETIRE | 2,964 |
| A1 -3-3620-18-5812 - | NYS RETIRE | 23,374 |
| A1 -4-4010-18-5812 - | NYS RETIRE | 3,641 |
| A1 -5-5110-18-5812 - | NYS RETIRE | 14,360 |
| A1 -5-5142-18-5812 - | NYS RETIRE | 11,200 |
| A1 -5-5182-18-5812 - | NYS RETIRE | 1,309 |
| A1 -6-6995-18-5812 - | NYS RETIRE | 1,339 |
| A1 -7-7020-18-5812 - | NYS RETIRE | 3,660 |
| A1 -7-7520-18-5812 - | NYS RETIRE | 3,297 |
| A1 -8-8010-18-5812 - | NYS RETIRE | 3,246 |
| A1 -3-3410-18-5813 - | FIRE RETIR | 252,647 |
| A1 -3-3120-18-5814 - | POLICE RET | 217,198 |
| A1 -1-1315-18-5821 - | HOSPITAL & | 11,845 |
| A1 -1-1420-18-5821 - | HOSPITAL & | 14,780 |
| A1 -1-1440-18-5821 - | HOSPITAL & | 6,421 |
| A1 -1-1490-18-5821 - | HOSPITAL & | 23,126 |
| A1 -1-1625-18-5821 - | HOSPITAL & | 15,596 |
| A1 -1-1680-18-5821 - | HOSPITAL & | 11,658 |
| A1 -3-3120-18-5821 - | HOSPITAL & | 18,570 |
| A1 -3-3620-18-5821 - | HOSPITAL & | 46,868 |
| A1 -5-5110-18-5821 - | HOSPITAL & | 74,697 |
| A1 -5-5132-18-5821 - | HOSPITAL & | 20,433 |
| A1 -8-8010-18-5821 - | HOSPITAL & | 18,535 |
| A1 -8-8160-18-5821 - | HOSPITAL & | 36,621 |
| A1 -8-8170-18-5821 - | HOSPITAL & | 14,501 |
| A1 -9-9089-18-5821 - | HOSPITAL & | 13,434 |
| A1 -1-1420-18-5822 - | DENTAL INS | 1,824 |
| A1 -1-1625-18-5822 - | DENTAL INS | 1,383 |
| A1 -3-3320-18-5822 - | DENTAL INS | 1,422 |
| A1 -3-3410-18-5822 - | DENTAL INS | 72,213 |
| A1 -3-3620-18-5822 - | DENTAL INS | 1,679 |
| A1 -5-5132-18-5822 - | DENTAL INS | 1,630 |
| A1 -6-6990-18-5822 - | DENTAL INS | 1,988 |
| A1 -7-7140-18-5822 - | DENTAL INS | 1,274 |
| A1 -8-8160-18-5822 - | DENTAL INS | 4,896 |
| A1 -8-8170-18-5822 - | DENTAL INS | 1,671 |
| A1 -9-9089-18-5822 - | DENTAL INS | 3,535 |
| A1 -9-9189-18-5822 - | DENTAL INS | 4,446 |
| A1 -3-3410-18-5826 - | OPTICAL | 1,039 |
| | | 5 995,377 |

| Account# | Account Name | Total Amount |
|----------------------|--------------|--------------|
| A1 -1-1210-18-5812 - | NYS RETIRE | 648 |
| A1 -1-1315-18-5812 - | NYS RETIRE | 4,111 |
| A1 -1-1330-18-5812 - | NYS RETIRE | 1,848 |
| A1 -1-1345-18-5812 - | NYS RETIRE | 2,580 |
| A1 -1-1355-18-5812 - | NYS RETIRE | 4,204 |
| A1 -1-1410-18-5812 - | NYS RETIRE | 3,555 |
| A1 -1-1430-18-5812 - | NYS RETIRE | 610 |
| A1 -1-1650-18-5812 - | NYS RETIRE | 1,067 |
| A1 -1-1680-18-5812 - | NYS RETIRE | 303 |
| A1 -3-3120-18-5812 - | NYS RETIRE | 1,033 |
| A1 -3-3310-18-5812 - | NYS RETIRE | 7,649 |
| A1 -4-4020-18-5812 - | NYS RETIRE | 2,803 |
| A1 -5-5132-18-5812 - | NYS RETIRE | 6,601 |
| A1 -6-6989-18-5812 - | NYS RETIRE | 6,109 |
| A1 -7-7010-18-5812 - | NYS RETIRE | 147 |
| A1 -7-7110-18-5812 - | NYS RETIRE | 12,848 |
| A1 -7-7140-18-5812 - | NYS RETIRE | 3,889 |
| A1 -7-7180-18-5812 - | NYS RETIRE | 8,465 |
| A1 -7-7210-18-5812 - | NYS RETIRE | 5 |
| A1 -7-7250-18-5812 - | NYS RETIRE | 143 |
| A1 -8-8020-18-5812 - | NYS RETIRE | 1,113 |
| A1 -8-8160-18-5812 - | NYS RETIRE | 8,602 |
| A1 -8-8170-18-5812 - | NYS RETIRE | 3,340 |
| A1 -1-1130-18-5821 - | HOSPITAL & | 1,231 |
| A1 -1-1210-18-5821 - | HOSPITAL & | 20,219 |
| A1 -1-1330-18-5821 - | HOSPITAL & | 3,309 |
| A1 -1-1345-18-5821 - | HOSPITAL & | 1,484 |
| A1 -1-1355-18-5821 - | HOSPITAL & | 5,228 |
| A1 -1-1410-18-5821 - | HOSPITAL & | 48,605 |
| A1 -1-1430-18-5821 - | HOSPITAL & | 6,876 |
| A1 -1-1650-18-5821 - | HOSPITAL & | 1,648 |
| A1 -3-3310-18-5821 - | HOSPITAL & | 6,624 |
| A1 -3-3320-18-5821 - | HOSPITAL & | 165 |
| A1 -3-3410-18-5821 - | HOSPITAL & | 41,116 |
| A1 -4-4010-18-5821 - | HOSPITAL & | 2,536 |
| A1 -4-4020-18-5821 - | HOSPITAL & | 3,500 |
| A1 -5-5182-18-5821 - | HOSPITAL & | 15,029 |
| A1 -6-6989-18-5821 - | HOSPITAL & | 3,289 |
| A1 -6-6990-18-5821 - | HOSPITAL & | 6,806 |
| A1 -6-6995-18-5821 - | HOSPITAL & | 24,935 |
| A1 -7-7010-18-5821 - | HOSPITAL & | 1,648 |
| A1 -7-7020-18-5821 - | HOSPITAL & | 6,624 |
| A1 -7-7110-18-5821 - | HOSPITAL & | 17,868 |
| A1 -7-7140-18-5821 - | HOSPITAL & | 2,340 |
| A1 -7-7180-18-5821 - | HOSPITAL & | 3,336 |
| A1 -7-7250-18-5821 - | HOSPITAL & | 1,833 |
| A1 -7-7520-18-5821 - | HOSPITAL & | 1,648 |
| A1 -8-8020-18-5821 - | HOSPITAL & | 64,088 |

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F/A

THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT

| <u>REQUEST DESCRIPTION</u> | | |
|----------------------------|---|-----------------------|
| INTERNAL TRANSFER _____ | CONTINGENCY TRANSFER ^x _____ | TRANSFER _____ |
| AUTHORIZATION _____ | BUDGET MODIFICATION _____ | BONDING REQUEST _____ |
| CLAIMS _____ | ZONING _____ | OTHER _____ |

DEPARTMENT: Comptroller DATE: 1/10/2025

Description:
 On behalf of all City departments, request approval of the attached budgetary transfer totaling \$229,894 to reconcile 2024 Sewer Fund employee benefit accounts. I am asking to use \$200,180 of fund balance in the Sewer Fund to balance this transfer.

Estimated Financial Impact: \$ 200,180 Signature John Tucey

Motion by _____

Seconded by _____

Action Required:

| <u>Committee Vote</u> | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| Reynolds Scott-Childress, Chairman, Ward 3 | | |
| Michael Tierney, Ward 2 | | |
| Bryant Drew Andrews, Ward 7 | | |
| Steve Schabot, Ward 8 | | |
| Sara Pasti, Ward 1 | | |

From:

| Account# | Account Name | Total Amount |
|----------------------|--------------|--------------|
| G1 -8-8121-18-5822 - | DENTAL INS | 1,306 |
| G1 -8-8110-18-5822 - | DENTAL INS | 1,868 |
| G1 -8-8120-18-5821 - | HOSPITAL & | 6,925 |
| G1 -8-8110-18-5821 - | MEDIC OPEB | 16,631 |
| G1 -8-8110-18-5812 - | NYS RETIRE | 90 |
| G1 -8-8121-18-5812 - | NYS RETIRE | 2,573 |
| G1 -8-8110-18-5826 - | OPTICAL | 36 |
| G1 -8-8120-18-5826 - | OPTICAL | 145 |
| G1 -8-8122-18-5812 - | RETIREMENT | 140 |
| G1 -9-9999-19-5901 | FUND BALANCE | 200,180 |

\$ 229,894

To:

| Account# | Account Name | Total Amount |
|----------------------|--------------|--------------|
| G1 -8-8130-18-5822 - | DENTAL INS | 1,381 |
| G1 -8-8120-18-5822 - | DENTAL INS | 885 |
| G1 -9-9060-18-5821 - | HOSPITAL & | 55,347 |
| G1 -8-8130-18-5821 - | HOSPITAL & | 26,934 |
| G1 -8-8121-18-5821 - | HOSPITAL & | 3,296 |
| G1 -9-9060-18-5823 - | MEDICARE R | 1,928 |
| G1 -8-8130-18-5812 - | N.Y. STATE | 14,603 |
| G1 -8-8120-18-5812 - | NYS RETIRE | 125,335 |
| G1 -8-8121-18-5826 - | OPTICAL | 145 |
| G1 -8-8130-18-5826 - | OPTICAL | 40 |

\$ 229,894