

CITY OF KINGSTON
Department of Health and Wellness
eflynn@kingston-ny.gov

FIA

Emily Flynn, Director



Steven T. Noble, Mayor

June 25, 2024

Honorable Andrea Shaut
President/Aldersperson-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfers for Health and Wellness Department

Dear President Shaut,

This is a request for placement on the agenda of the next appropriate committee, expected to be the Finance and Audit Committee, to discuss budget transfers for the Health and Wellness department's Contract Services, Travel, and Dues/Seminars budget lines.

I am writing to request consideration of a budget transfer into Contracted Services in the amount of \$75,000. These funds were transferred in 2023, but we didn't open the Purchase Order until 2024 and therefore we need to transfer the funds in this budget year.

In addition, please consider a budget transfer from Contracted Services to Travel Reimbursement and Dues, Seminar, & Assoc Fees, for \$1,200 and \$400, respectively. We have had additional conference opportunities that directly apply to department staff work.

FROM	Account #A1 4010.2705	Grant Health & Wellness	\$75,000
TO	Account #A1 4010.472	Contracted Services	\$75,000
FROM	Account #A1 4010.472	Contracted Services	\$1,600
TO	Account #A1 4010.461	Travel Reimbursement	\$1,200
TO	Account #A1 4010.462	Dues, Seminar, Assoc Fees	\$400

Sincerely,

Emily Flynn
Director of Health & Wellness

CC: Kristin Kessler, Project Manager, Health & Wellness
Steven T. Noble, Mayor, City of Kingston
John Tuey, Comptroller, City of Kingston

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER <u>X</u> _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Health and Wellness DATE: _____

Description:
Budget transfer into Health & Wellness, Contracted Services for \$75,000 for grant funds received in 2023. Budget transfer from Contracted Services to Travel Reimbursement and Dues, Seminar, & Assoc Fees, for conference opportunities for Health and Wellness Department staff.

FROM	Account #A1 4010.2705	Grant Health & Wellness	\$75,000
TO	Account #A1 4010.472	Contracted Services	\$75,000
FROM	Account #A1 4010.472	Contracted Services	\$1,600
TO	Account #A1 4010.461	Travel Reimbursement	\$1,200
TO	Account #A1 4010.462	Dues, Seminar, Assoc Fees	\$400

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Robert Dennison, Ward 6		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

From:

Account#	Account Name	Total Amount	Account#
#A1 4010.2705	Grant Health & Wellness	\$75,000.00	#A1 4010.472
#A1 4010.472	Contracted Services	\$1,600.00	#A1 4010.461
			#A1 4010.462

To:

Account Name	Total Amount
Contracted Services	\$75,000.00
Travel Reimbursement	\$1,200.00
Dues, Seminar, Assoc Fees	\$400.00

CITY OF KINGSTON
Office of Housing Initiatives

FMA

Bartek Starodaj, Director



Steven T. Noble, Mayor

June 24, 2024

Ald. At Large Andrea Shaut, President
City of Kingston Common Council
City Hall - 420 Broadway
Kingston, NY 12401

Re: Sale of 168 Fairview

Dear President Shaut,

Please accept this communication to the Common Council to approve the sale of 168 Fairview to Hernan Mera for \$85,000.00.

Hernan Mera was the top bidder in a public auction held on June 6th at City Hall.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bartek Starodaj".

Bartek Starodaj
Director, Housing Initiatives

Cc: Steve T. Noble, Mayor
E. Tinti, City Clerk
B. Graves-Poller, Corporation Counsel
J. Tuey, Comptroller

CITY OF KINGSTON SALE SURPLUS REAL PROPERTY: Notice is hereby given in accordance with Real Property Auctions & Proceedings Chapter 81, Article 2, certain real estate owned by the City of Kingston, located at 168 Fairview Avenue , Tax Map No. 48.312-5-10 will be sold to qualified bidders at a public auction to take place at 420 Broadway, City of Kingston City Hall Council Chambers, on June 6 at 10 AM, upon the following terms and conditions:

1. 10% payable at the submission of said bid by certified check or cash made payable to the City of Kingston;
2. Purchaser shall be responsible for all filing and recording fees;
3. The property will be sold as is, with no guarantees;
4. The highest bidder will be forwarded to the city of Kingston Common Council for approval. Upon approval of the Common Council, the Housing Initiatives Office will advise the individual of the necessary information needed to complete the property transfer. The successful purchaser will be responsible for all filing fees and will have sixty days from notification to complete the transaction. Upon receipt of all monies, and signing of the closing document by the purchaser and the Mayor, the Corporation Counsel Office will prepare and file a quitclaim deed with the County Clerk's Office;
5. Interested purchasers may drive by to view the property from the street. Absolutely no entry onto the property or into the structure allowed;
6. The City of Kingston reserves the right to reject all bids received.

For further information, contact the City of Kingston Office of Housing Initiatives, 845-334-3928.

RESOLUTION ___ of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AUTHORIZING THE TRANSFER OF 168 FAIRVIEW TO HERNAN MERA

Sponsored by:

WHEREAS, on June 6th, 2024 the City of Kingston held a public action for 168 Fairview;

WHEREAS, said auction was held in accordance with the notice provisions prescribed in Real Property Auctions & Proceedings Chapter 81, Article 2;

WHEREAS, Hernan Mera was the top bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That ownership of 168 Fairview Avenue (48.312-5-10) shall be transferred to Hernan Mera for \$85,000.00.

SECTION 2: That the Mayor is hereby authorized to sign any and all documents, including quitclaim deeds, conveying the City of Kingston's interest in 168 Fairview.

SECTION 3. That this resolution shall take effect immediately.

Submitted to the Mayor this _____ day Approved by the Mayor this _____ day

of _____ 2024 of _____ 2024

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2024

CITY OF KINGSTON

Police Department

police@kingston-ny.gov

FMA

Egidio Tinti, Police Chief



Steven T Noble, Mayor

June 11, 2024

Honorable Andrea Shaut
Alderman-at Large
420 Broadway
Kingston, NY 12401

Dear Ms. Shaut,

I am respectfully requesting a budget modification for monies from the 2024-2025 New York State Division of Criminal Justice Services Law Enforcement Technology Program.

The City of Kingston Police Department has been awarded a block grant in the amount of \$1,149,000.00.

Thank you for your time and consideration in this matter. If you or your committee needs additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Egidio Tinti", written over a horizontal line.

Egidio Tinti
Chief of Police
City of Kingston Police Department

EFT/sr
Enclosure

Cc: Honorable Steven T. Noble
Mayor, City of Kingston

John Tuey
City Comptroller


**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u> x </u> _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Police DATE: June 11, 2024

Description: Budget modification for grant monies received as part of the NYS DCJS Technology Grant 2024-2025.

\$1,149,000.00 Grant award

Estimated Financial Impact: \$0 Signature 

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

From:			To:		
Account#	Account Name	Total Amount	Account#	Account Name	Total Amount
A1312023.3389	NYS Grant	\$1,149,000.00	A1312012.5211	Other Equipment	\$1,149,000.00
	TOTAL	\$1,149,000.00		TOTAL	\$1,149,000.00

CITY OF KINGSTON
Police Department
police@kingston-ny.gov

F+A

Egidio Tinti, Police Chief



Steven T Noble, Mayor

June 11, 2024

Honorable Andrea Shaut
Alderman-at Large
420 Broadway
Kingston, NY 12401

Dear Ms. Shaut,

I am respectfully requesting a budget modification for monies from the Office of Justice Programs Bulletproof Vest Partnership in the amount of \$4,986.00.

Thank you for your time and consideration in this matter. If you or your committee needs additional information, please do not hesitate to contact me.

Sincerely,

Egidio Tinti
Chief of Police
City of Kingston Police Department

EFT/sr
Enclosure

Cc: Honorable Steven T. Noble
Mayor, City of Kingston


John Tuey
City Comptroller

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u> x </u> _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Police DATE: June 11, 2024

Description: Budget modification for grant monies received as part of the DOJ JAG BVP grant.
Current amount of \$4,986.00

Estimated Financial Impact: \$0 Signature 

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

From:			To:		
Account#	Account Name	Total Amount	Account#	Account Name	Total Amount
A13120.4330	Federal Grant	\$4,986.00	A1312011.834	Uniform Allowance	\$4,986.00
	TOTAL	\$4,986.00		TOTAL	\$4,986.00

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

FYA

Steven T. Noble
Mayor



June 27th, 2024

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Sales Tax Resolution

Dear President Shaut,

Per the Sales Tax Sharing Agreement between the City of Kingston and the County of Ulster, if sales tax figures exceed the high water mark of \$128,561,331, the City of Kingston and the County of Ulster would meet no later than May 1 of the following year to discuss the allocation of the amount in excess of \$128,561,331. Ulster County has agreed to share an additional 1% of the County's gross sales tax to be distributed among the towns. The Agreement does not change the existing 11.5% gross sales tax collections received by the City.

The County has requested a municipal resolution affirming such.

Please feel free to contact me if you have any questions or concerns.

Respectfully Submitted,

Steven T. Noble
Mayor

Authorizing The County Of Ulster Pursuant To Section 4 Of The Sales Tax Agreement With The City Of Kingston To Increase The Allocation Of Sales Tax Distributed To The Towns – Department Of Finance

Referred to: The Ways and Means Committee (Chairman Gavaris and Legislators Collins, Hansut, Kovacs, Nolan, and Roberts)

Chairman of the Ways and Means Committee, John Gavaris, and Deputy Chair Kevin A. Roberts offer the following:

WHEREAS, this resolution has been submitted at the request of the County Executive on behalf of the Department of Finance; and

WHEREAS, Articles 28 and 29 of the Tax Law of the State of New York authorize municipalities to impose certain taxes on retail sales and other similar transactions and compensating use and taxes; and

WHEREAS, there is currently a sales tax agreement pertaining to sales tax distribution between Ulster County and the City of Kingston with an effective date of March 1, 2021, and which expires on February 28, 2026; and

WHEREAS, as part of said agreement, both parties agreed that should the Gross Sales Tax collected by the County of Ulster during a tax year exceed the high water mark of \$128,561,331, the County of Ulster and the City of Kingston would meet no later than May 1 of following year to discuss the allocation of the amount in excess of \$128,561,331; and

WHEREAS, during the 2023 Fiscal Year, the County of Ulster collected in excess of \$128,561,331 in gross sales tax receipts; and

WHEREAS, pursuant to the sales tax distribution agreement, the County of Ulster and the City of Kingston were required to meet to discuss the distribution of the excess; and

WHEREAS, the County of Ulster and the City of Kingston have met and agreed upon a distribution of the amount in excess of \$128,561,331; now, therefore be it

RESOLVED, pursuant to section 4 of the Sales Tax Distribution Agreement between the County of Ulster and the City of Kingston, the Ulster County Legislature hereby agrees that, in fiscal year 2023, an additional 1% of the gross sales tax collected shall be allocated, to the area of the County outside of the City, to be distributed among the Towns therein, based upon full valuation; and, be it further

Resolution No. 355 June 18, 2024

Authorizing The County Of Ulster Pursuant To Section 4 Of The Sales Tax Agreement With The City Of Kingston To Increase The Allocation Of Sales Tax Distributed To The Towns – Department Of Finance

RESOLVED, that the City of Kingston shall continue to receive 11.5% of such gross sales tax collections as provided for in the Sales Tax Distribution Agreement; and, be it further

RESOLVED, that in accordance with Section 1262(c) of New York State Tax Law, the Ulster County Commissioner of Finance shall allocate and disburse to the towns within Ulster County their proportionate share of sales tax collected in fiscal year 2023; and, be it further

RESOLVED, that after approval of the City of Kingston Common Council of said increase to the Towns, the Ulster County Commissioner of Finance is hereby authorized to disperse to the Towns an additional 1% gross sales tax collected in Fiscal Year 2023, in the next available quarter of 2024; and, be it further

RESOLVED, that the 2024 Ulster County Operating Budget is hereby amended as follows:

	<u>INCREASE</u>	<u>AMOUNT</u>
AA.1985.1325-4920.4925 (App.#)	Distribution Sales Tax Towns	\$1,702,038.00
AA.9900.9900-3700.9993 (Rev.#),	Appropriated Fund Balance	\$1,702,038.00

and move its adoption.

ADOPTED BY THE FOLLOWING VOTE:

AYES: NOES:

Passed Committee: Ways and Means on _____.

FINANCIAL IMPACT:

\$1,702,038.00-COUNTY 2024 SALES TAX REVENUE DECREASE

\$1,702,038.00-TOWNS 2024 SALES TAX REVENUE INCREASE

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

FIA

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 28, 2024

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Execute and Expend/USDA Urban & Community Forestry Grant/Urban Forester

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss approval for the Mayor to expend funds in the first instance related the Community & Urban Forestry grant awarded by the USDA Forest Service in 2024 for the addition of an Urban Forester position. American Forests is administering the grant.

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Suzanne Cahill, Ruth Ann Frank, Elisa Tinti

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION * _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Grants Management</u>	DATE: <u>06/28/2024</u>
Description:	
<p>Request for authorization to expend funds in the first instance in the amount of \$500,000.00 for the addition of an Urban Forester position. The City of Kingston received a \$500,000.00 Urban & Community Forestry grant from the USDA Forest Service for the addition of an Urban Forester position. American Forests is administering the grant. There is no matching requirement.</p>	
<p>Estimated Financial Impact: \$ <u>0</u> Signature _____</p>	

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

RESOLUTION ___ of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE RELATED TO THE USDA FOREST SERVICE GRANT AWARDED FOR THE ADDITION OF AN URBAN FORESTER POSITION

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Andrews, Pasti, Schabot, and Tierney

WHEREAS, the City of Kingston has been awarded an Urban & Community Forestry grant in the amount of \$500,000 from the USDA Forest Service, administered by American Forests, for the addition of an Urban Forester position; and

WHEREAS, there is no matching funds requirement; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by American Forests.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the Urban Forester position project.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2024

Approved by the Mayor this ____ day
of _____ 2024

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2024

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

FIA

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 28, 2024

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfer/NYS CREST Grant/Purchase of Fire Rescue Boat

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss a budget transfer related to the purchase of a fire rescue boat to be funded by a NYS Community Resiliency, Economic Sustainability, and Technology (CREST) grant.

The City was awarded a CREST grant by the NYS Senate as nominated by Senator Michelle Hinchey in 2023. The Dormitory Authority of NYS is administering the grant.

I request that we make the following transfer:

From A13410.3589 NYS Grant to A13410.12.5203 Motor Vehicles	\$523,859.00
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A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Chris Rea, Ruth Ann Frank, Elisa Tinti

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER * _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Grants Management</u>	DATE: <u>06/28/24</u>
Description:	
<p>Request to transfer \$523,859 from A13410.3589 NYS Grant to A13410.12.5203 Motor Vehicles for the purchase of a fire rescue boat. The boat is 100% funded by a NYS Senate Community Resiliency, Economic Sustainability, and Technology (CREST) grant and administered by the Dormitory Authority of New York State. The total cost of the boat is \$543,859. A transfer of \$20,000 was approved earlier in 2024 (resolution 20 of 2024).</p>	
<p>Estimated Financial Impact: \$ <u>0</u> Signature _____</p>	

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

RESOLUTION ___ of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, RECOMMENDING APPROVAL FOR MODIFICATIONS TO THE 2024 KINGSTON FIRE DEPARTMENT BUDGET

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Chairman; Andrews; Pasti; Schabot; and Tierney

WHEREAS, the Office of Grants Management requests a transfer of funds related to the purchase of a fire rescue boat; and

WHEREAS, the Finance/Audit Committee has received, reviewed, and approved this request.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the following sums be transferred as follows:

From: A13410.3589	NYS Grant	\$523,859.00
To: A13410.12.5203	Motor Vehicles	\$523,859.00

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day	Approved by the Mayor this _____ day
of _____ 2024	of _____ 2024

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2024

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

F7A

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 28, 2024

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Execute and Expend/NYS CREST Grant/Purchase of Fire Rescue Boat

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss approval for the Mayor to execute an agreement and any and all related documents with the Dormitory Authority of New York State related to the Community Resiliency, Economic Sustainability, and Technology (CREST) grant awarded by the NYS Senate, and to expend funds in the first instance for the purchase of a fire rescue boat.

The City was awarded a CREST grant by the NYS Senate as nominated by Senator Michelle Hinchey in 2023. The Dormitory Authority of NYS is administering the grant.

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Chris Rea, Ruth Ann Frank, Elisa Tinti

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION * _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Grants Management</u>	DATE: <u>06/28/2024</u>
Description:	
<p>Request for authorization to execute an agreement and any and all related documents with the Dormitory Authority of New York State and expend funds in the first instance in the amount of \$550,000.00 for the purchase of a fire rescue boat. The City of Kingston received a \$550,000 Community Resiliency, Economic Sustainability, and Technology (CREST) grant from the NYS Senate for the purchase of a fire rescue boat. The Dormitory Authority of New York State is administering the grant. There is no matching requirement.</p>	
<p>Estimated Financial Impact: \$<u>0</u> Signature _____</p>	

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

RESOLUTION ___ of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND ANY AND ALL RELATED DOCUMENTS WITH DORMITORY AUTHORITY OF NEW YORK STATE AND EXPEND FUNDS IN THE FIRST INSTANCE FOR THE PURCHASE OF A FIRE RESCUE BOAT

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Andrews, Pasti, Schabot, and Tierney

WHEREAS, the City of Kingston has been awarded a Community Resiliency, Economic Sustainability, and Technology grant in the amount of \$550,000 from the NYS Senate, administered by Dormitory Authority of New York State, for the purchase of a fire rescue boat; and

WHEREAS, there is no matching funds requirement; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by the Dormitory Authority of New York State

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to enter into and execute an agreement, and any and all related documents with the Dormitory Authority of New York State for a Community Resiliency, Economic Sustainability, and Technology grant in the amount of \$550,000 and to expend funds in the first instance under the terms of the Fire Rescue Boat project.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2024

Approved by the Mayor this ____ day
of _____ 2024

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2024

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

FMA

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 28, 2024

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfers/NYS Department of Health Health Care and Mental Hygiene Worker Bonus Program

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss two budget transfers related to the NYS Department of Health Health Care and Mental Hygiene Work Bonus (HWB) program.

As a qualified employer, the City of Kingston submitted claims for bonus payments for 49 Fire Fighters. Each employee will receive \$1,500. In addition to the bonus pay, New York State will pay the City of Kingston an anticipated amount of \$5,622.75 to cover costs incurred by the City for social security expenses related to these bonuses.

I request that we make the following transfers:

From A13410.3589 NYS Grant to A3410.5129 Bonus Pay	\$73,500 (49 x \$1,500)
From A13410.3589 NYS Grant to A3410.5811 Social Security	\$5,622.75

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Chris Rea, Ruth Ann Frank, Elisa Tinti

RESOLUTION ___ of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, RECOMMENDING APPROVAL FOR MODIFICATIONS TO THE 2024 KINGSTON FIRE DEPARTMENT BUDGET

Sponsored by Finance and Audit Committee Aldermen: Scott-Childress, Chairman; Andrews; Pasti; Schabot; and Tierney

WHEREAS, the Office of Grants Management requests a transfer of funds related to the NYS Department of Health Health Care and Mental Hygiene Worker Bonus Program in the amount of \$73,500 from the NYS Grant account to the Fire Department Bonus Pay account; and

WHEREAS, the Office of Grants Management requests a transfer of funds related to the NYS Department of Health Health Care and Mental Hygiene Worker Bonus Program in the amount of \$5,622.75 from the NYS Grant account to the Fire Department Social Security account; and

WHEREAS, the Finance/Audit Committee has received, reviewed, and approved this request.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the following sums be transferred as follows:

From: A13410.3589	NYS Grant	\$73,500.00
To: A13410.5129	Bonus Pay	\$73,500.00
From: A13410.3589	NYS Grant	\$5,622.75
To: A13410.5811	Social Security	\$5,622.75

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day	Approved by the Mayor this _____ day
of _____ 2024	of _____ 2024

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2024

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

FMA

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 28, 2024

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfer/NYS OPRHP/Conditions Study and Improvements to Rondout Lighthouse

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss a budget transfer related to a conditions study of and improvements to the Rondout Lighthouse to be partially funded by a NYS Office of Parks, Recreation, and Historic Preservation Maritime Heritage Subgrant grant.

I request that we make the following transfer:

From A18020.3389 NYS Grant to A18020.5411 \$20,500

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Suzanne Cahill, Ruth Ann Frank, Elisa Tinti

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER * _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Grants Management</u>	DATE: <u>06/28/24</u>
Description:	
Request to transfer \$20,500 from A18020.3389 NYS Grant to A18020.5411 related to a conditions study and improvements to the Rondout Lighthouse. There is a 50% match required.	
Estimated Financial Impact: \$ <u>20,500</u> Signature _____	

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

RESOLUTION ___ of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, RECOMMENDING APPROVAL FOR MODIFICATIONS TO THE 2024 PLANNING DEPARTMENT BUDGET

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Chairman; Andrews; Pasti; Schabot; and Tierney

WHEREAS, the Office of Grants Management requests a transfer of funds related to a conditions study of and improvements to the Rondout Lighthouse; and

WHEREAS, the Finance/Audit Committee has received, reviewed, and approved this request.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the following sums be transferred as follows:

From: A18020.3389	NYS Grant	\$20,500
To: A18020.5411	Consulting	\$20,500

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day	Approved by the Mayor this _____ day
of _____ 2024	of _____ 2024

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2024

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

F7A

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 28, 2024

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Execute and Expend/NYS OPRHP/Conditions Study and Improvements to Rondout Lighthouse

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss approval for the Mayor to execute an agreement and any and all related documents with the NYS OPRHP related to the Maritime Heritage Subgrant grant and to expend funds in the first instance for a conditions study and improvements to the Rondout Lighthouse.

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Suzanne Cahill, Ruth Ann Frank, Elisa Tinti

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION * _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Grants Management</u>	DATE: <u>06/28/2024</u>
Description:	
Request for authorization to execute an agreement and any and all related documents with NYS Office of Parks, Recreation, and Historic Preservation and expend funds in the first instance in the amount of \$20,500.00 for a conditions study and improvements to the Rondout Lighthouse. There is a 50% match requirement (\$20,500).	
Estimated Financial Impact: \$ <u>20,500</u> Signature _____	

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

RESOLUTION ___ of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND ANY AND ALL RELATED DOCUMENTS WITH NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION AND EXPEND FUNDS IN THE FIRST INSTANCE FOR A CONDITIONS STUDY AND IMPROVEMENTS TO THE RONDOUT LIGHTHOUSE

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Andrews, Pasti, Schabot, and Tierney

WHEREAS, the City of Kingston has been awarded a Maritime Heritage Subgrant grant in the amount of \$20,500 from NYS Office of Parks, Recreation, and Historic Preservation for a conditions study and improvements to the Rondout Lighthouse; and

WHEREAS, there is a 50% matching funds requirement; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by NYS Office of Parks, Recreation, and Historic Preservation.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to enter into and execute an agreement, and any and all related documents with NYS Office of Parks, Recreation, and Historic Preservation for a Maritime Heritage Subgrant grant in the amount of \$20,500, and to expend funds in the first instance under the terms of the Rondout Lighthouse Conditions Study and Improvements project.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2024

Approved by the Mayor this _____ day
of _____ 2024

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2024

CITY OF KINGSTON

FAA

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Kwame WiafeAkenten, Deputy Clerk
Susan Mesches, Deputy Registrar

June 26, 2024

President Andrea Shaut
420 Broadway
Kingston, NY 12401

Dear President Shaut,

Please accept this communication to Transfer funds within the City Clerks Budget to balance accounts. Neither of the lines receiving transfers started with funds for the 2024 budget.

We are requesting a transfer of \$1,326.00 from the office supplies line (A1.14014.5402) to the Service Contracts line (A1.141014.5471). As well as the transfer of \$100.00 from Building Maintenance: Minor Office Furniture and Equipment line (A1.162014.5476) to the Travel Account Line (A1.141014.5461).

Thank you for your time and consideration,



Kwame WiafeAkenten
Deputy City Clerk

From:

Account#	Account Name	Total Amount
A1141014.5402	City Clerk Office Supplies	\$ 1,326.00
A1162014.5476	Building Maint. Minor Office Furn. & Equip.	\$ 100.00
Total		\$ 1,426.00

To:

Account#	Account Name	Total Amount
A1141014.5471	Service Contracts	\$ 1,326.00
A1141014.5461	Travel Account	\$ 100.00
Total		\$ 1,426.00

CITY OF KINGSTON
Office of the Comptroller
comptroller@kingston-ny.gov

F7A

John Tuey, Comptroller



Steven T. Noble, Mayor

June 17, 2024

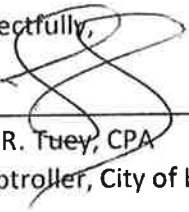
Alderman At Large Andrea Shaut, President
City of Kingston Common Council
City Hall, 420 Broadway
Kingston, NY 12401

RE: Mid Year 2024 Budgetary Transfer

Dear President Shaut,

I am submitting the attached 2024 budgetary transfer totaling \$15,600 to reconcile departmental accounts on a year to date basis as per attached.

Respectfully,


John R. Tuey, CPA
Comptroller, City of Kingston

Cc: Steven Noble, Mayor


**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION <u> X </u>	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Comptroller DATE: 6/17/24

Description:

Request 2024 budgetary modification totaling \$15,600 as per attached to reconcile departmental accounts on a year to date basis.

Estimated Financial Impact: \$ 0 Signature 

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

From:

Account#	Account Name	Total Amount
A11315.11.5101	Regular Pay	\$15,600.00

To:

Account#	Account Name	Total Amount
A11315.11.5105	Retirement Accumulation	\$14,600.00
A11315.14.5479	Minor Equipment	<u>\$1,000.00</u>
		\$15,600.00

City of Kingston
New York 12402

FAA

Office of The Comptroller



CPO Box 1627
City Hall, 420 Broadway

Telephone:(845) 331-0080
Fax:(845) 334-3944

June 27, 2024

President Andrea Shaut
City of Kingston Common Council
Kingston, NY 12401

RE: Utilization of Excess Fund Balance

Dear President Shaut,

In my communication regarding the City's 2023 Annual Report, I mentioned that I would be submitting recommendations for the Common Council to consider taking to comply with the City's adopted fund balance policy. I have reviewed our options and would like to suggest the following measure which will result in the reduction of interest costs and will provide future budgetary savings:

- Utilize \$812,000 in fund balance to finance equipment and vehicles that have been purchased but not yet borrowed for (bonding authorizations are in place).
- Utilize \$286,648 in fund balance to pay off existing short-term debt.

The Mayor and I will continue to review opportunities to utilize additional fund balance this year in a manner consistent with the City's adopted policy.

Sincerely,

A handwritten signature in black ink, appearing to read "John R. Tuey", is written over a horizontal line.

John R. Tuey, Comptroller

cc: Mayor Steven T. Noble

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

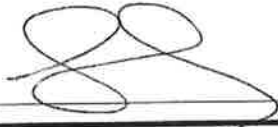
<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u> X </u> ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Comptroller DATE: 6/27/24

Description:
In accordance with the City's adopted Fund Balance Policy, I respectfully request the following 2024 budgetary modification to allow my office to utilize \$1,098,648 of fund balance in the General Fund for the following purposes:

- Finance equipment and vehicles for which debt has been authorized but not issued.
- Pay off existing short-term debt.

From: Fund Balance A19999.19.5901 \$1,098,648
To: Transfer to Capital A19905.19.5901 \$812,000
To: BAN Principal A19950.19.5906 \$286,648

Estimated Financial Impact: \$1,098,648 Signature 

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		