

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
APRIL 8, 2015**

The regular meeting of the Board of Water Commissioners was called to order at 3:04 p.m. on April 8, 2015 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Ray McSpirit, Alfred Radel, Robert Niedzielski and Dennis Croswell. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, Council Liaison Brad Will, and James Caggiano. Greg Daviero of Schnabel Engineering was present to address the Board.

The minutes of the previous meeting were approved on a motion made by Commissioner Croswell and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$75,599.95 dated 3/18/15; \$38,664.82 dated 3/25/15; \$28,101.21 dated 4/1/15; and \$276,038.20 dated 4/8/15 were ordered paid as audited on a motion by Commissioner McSpirit and seconded by Commissioner Radel. Motion carried by unanimous vote.

The Board was given an updated presentation on the Cooper Lake Dam Project by Greg Daviero of Schnabel Engineering.

The Board discussed the Phase 1B Filter Renovation Project. The Board was informed that the project bid opening had been delayed. Bids will now be opened on April 24. City construction agreements in excess of \$100,000 are under the requirement that contractors bidding on the project participate in the State Apprenticeship Program. A resolution to include language related to this requirement, as recommended by Attorney Cloonan, in the construction agreement for the Filter Plant Improvements was made by Commissioner McSpirit and seconded by Commissioner Croswell. Motion carried by unanimous vote.

The Board discussed the NYSEFC Storm Mitigation Loan Program as it relates to upcoming projects that were approved for an EFC funded interest free loan and grant. The Board was informed that an Amendatory Bond Ordinance in the amount of \$1,000,000 would be necessary to include additional projects of the Foxhall Generator, Flood Doors, Manhole Barriers, and a SCADA System to the original Bond Ordinance. A motion to approve the Amendatory Bond Ordinance being presented to the Council Finance Committee and subsequently to the Common Council was made by Commissioner Croswell and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

The Board was informed that the CSX Main Relining Project valve installation will be done on April 9.

The Board discussed the upcoming acquisition of a new printer. The consensus favored making the purchase outright since it had been budgeted rather than leasing the unit.

The Board was informed that Prowler Leak Detection was scheduled to begin work on April 29.

The Board was informed that there were no communications or correspondence to discuss.

The Superintendent's Report was approved on a motion by Commissioner Niedzielski and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Radel and seconded by Commissioner McSpirit at 5:04 pm. A motion to come out of Executive Session was made by Commissioner Radel and seconded by Commissioner Niedzielski at 5:59 pm. Motions carried by unanimous vote.

Superintendent Hansen requested that the Board adopt a formal policy regarding awarding management employees compensating time off as follows:

Management employees are salaried under the FLSA and not eligible for overtime or compensating time off in the course of their normal and customary duties. In extraordinary or emergency circumstances, non-FLSA compensating time off may be accumulated with the permission of the Superintendent on a straight hour for hour basis. The Superintendent's non-FLSA compensating time will be submitted to the Board for approval. At the end of each year, all unused non-FLSA compensatory time will be paid out on an hour for hour basis.

A motion to adopt this policy was made by Commissioner Radel and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Radel and seconded by Commissioner Niedzielski at 6:00 pm. Motion carried by unanimous vote.

Assistant Secretary

