

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
JANUARY 13, 2016**

The regular meeting of the Board of Water Commissioners was called to order at 5:09 p.m. on January 13, 2016 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Dennis Croswell, Robert Niedzielski Joanne Seche, Margaret Gruner, and Mayor Steven Noble. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, and James Caggiano. Council Liaison Brad Will was not present. Also present to address the Board were David Booth of Johnson Controls and Greg Daviero of Schnabel Engineering.

The minutes of the previous meeting were approved on a motion made by Commissioner Croswell and seconded by Commissioner Gruner. Motion carried by unanimous vote.

Bills in the amount of \$75,440.39 dated 12/16/15; \$32,411.15 dated 12/23/15; \$39,684.78 dated 12/30/15; \$55,018.86 dated 1/6/16; and \$288,919.06 dated 1/13/16 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Croswell. Motion carried by unanimous vote.

David Booth of Johnson Controls gave a presentation on Performance Contracting related to Water Meters. Superintendent Hansen was directed to produce and advertise an RFP for Performance Contracting Vendors after it was reviewed by the Board.

Greg Daviero of Schnabel Engineering gave a presentation on an update of the Binnewater Dam and Dike Assessments.

The Board discussed plans to implement an Asset Management Study.

The Board discussed the Mink Hollow Intake Improvements. The Board was informed that the grates had been delivered to the contractor and would be installed when weather permitted.

The Board discussed the Phase 1B Filter Renovation Project. Project documents have been signed and the shop drawing submittals are in development.

The Board had no discussion on the Cooper Lake Improvements.

The Board discussed the project of Replacement of the Treatment Plant Wash Tower. Work is in progress on the project which should be completed in March or April of 2016.

Draft updates to the Department's Rules and Regulations were disbursed to the Board for review to be discussed at a future meeting.

The Board discussed the project to install a Generator at the Foxhall Pump Station. Bids for the project were received and opened on January 8, and subsequently sent to CDM Smith for review. A recommendation was made by CDM Smith to award the project to Arace Electronics for the bid amount of \$49,840. A motion was made by Commissioner Croswell and seconded by

Commissioner Niedzielski to award the project to Arace Electronics at the bid amount of \$49,840. Motion carried by unanimous vote.

Communication included a rejection of a grant application submitted to Homeland Security; and a request from NYC DEP to waive late charges for a Water/Sewer Bill. Superintendent Hansen was directed to communicate to NYC DEP that KWD cannot waive the late charges.

The December Superintendent's Report was read and ordered filed on a motion by Commissioner Croswell and seconded by Commissioner Gruner. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:38 pm. A motion to come out of Executive Session was made by Commissioner Niedzielski and seconded by Mayor Noble at 7:22 pm. Motions carried by unanimous vote.

A motion was made by Commissioner Croswell and seconded by Commissioner Seche to give Derek Burchins a \$3,500 salary increase effective the pay period after he is certified as Lab Director. Motion carried by unanimous vote.

A motion was made by Commissioner Gruner and seconded by Mayor Noble to promote Kyle Petramale to Water Service Assistant effective with the next pay period. Motion carried by unanimous vote.

A motion was made by Commissioner Croswell and seconded by Commissioner Gruner to give KWD Management a salary increase of 1% effective with the next pay period. Motion carried by unanimous vote.

A motion was made by Commissioner Niedzielski and seconded by Commissioner Gruner authorizing President DeCicco to communicate agreement to the content of a letter dated 12/18/15, from James Quigley, Supervisor of Town of Ulster, requesting an administrative modification of billing procedures for Water Supply to Town of Ulster. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Croswell and seconded by Commissioner Seche at 7:27 pm. Motion carried by unanimous vote.

Assistant Secretary

