

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
MARCH 9, 2016**

The regular meeting of the Board of Water Commissioners was called to order at 5:06 p.m. on March 9, 2016 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Dennis Croswell, Margaret Gruner, Robert Niedzielski and Joanne Seche. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, and James Caggiano. Mayor Steven Noble and Council Liaison Brad Will were not present.

The minutes of the previous meeting were approved on a motion made by Commissioner Croswell and seconded by Commissioner Gruner. Motion carried by unanimous vote.

Bills in the amount of \$76,862.06 dated 2/17/16; \$30,133.85 dated 2/24/16; \$28,260.28 dated 3/2/16; and \$79,535.80 dated 3/9/16 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board was informed of an interest of the City and KLDC to discuss with KWD the pump station and possible installation of a water storage tank at Kingston Business Park. The Board is acquiescent to future discussions with the Mayor and KLDC on this topic.

The Board discussed the Water Infrastructure Grant Program. They were informed that the EFC was classifying the Transmission Main Rehabilitation project, which is seeking funding from the WIGP, as an "Unlisted" project. In order to comply with this classification the Board adopted a resolution with regard to seeking designation of Lead Agency for the Transmission Main Rehabilitation Project, DWSRF #18209 in the SEQR Process under 6 NYCRR Part 617. The attached resolution was made by Commissioner Croswell and seconded by Commissioner Niedzielski. Motion carried by unanimous vote of those present.

The Board discussed the Foxhall Pump Station Generator Installation Project. Superintendent Hansen provided some information regarding changing the specifications of the generator from diesel to natural gas. She will report to the Board what the net increase of this cost is projected to be.

The Board discussed the Phase 1B Filter Renovation Project. The delivery of new filter underdrains is expected in May.

The Board was not given any new information on the Cooper Lake Dam Improvements. The Superintendent is still researching details of how many other water supplies will be impacted, and the cost of these impacts, by the currently imposed dam regulations.

The Board discussed the project of Replacement of the Treatment Plant Wash Tower. Work is in progress on the project which should be completed in April of 2016.

Draft updates to the Department's Rules and Regulations had been disbursed to the Board for review. A subcommittee consisting of Commissioners Seche and Croswell, Attorney Cloonan, and Superintendent Hansen will meet in April to discuss this item.

The Board was informed of incorrect handling of a hydrant meter request by a KWD employee which resulted in the meter freezing.

The February Superintendent's Report was read and ordered filed with corrections on a motion by Commissioner Gruner and seconded by Commissioner Croswell. Motion carried by unanimous vote.

Superintendent Hansen requested permission to research the cost of hiring a contractor to repair a water main leak in Abeel Street. She will report back to the Board with the information.

A motion to move into Executive Session was made by Commissioner Croswell and seconded by Commissioner Niedzielski at 6:16 pm. A motion to come out of Executive Session was made by Commissioner Croswell and seconded by Commissioner Seche at 6:58 pm. Motions carried by unanimous vote.

A motion was made by Commissioner Croswell and seconded by Commissioner Niedzielski to promote Zachary Hart to Water Service Assistant effective 3/5/16. Motion carried by unanimous vote.

Motion to adjourn to a meeting continuation on 4/4/16 limited to discussion on the SEQR Process for the Transmission Main Rehabilitation Project (referred to above) and the repair of the Abeel Street Water Main, was made by Commissioner Croswell and seconded by Commissioner Gruner at 7:00 pm. Motion carried by unanimous vote.

Assistant Secretary

**Resolution of the City of Kingston Water Department
With Regard to Seek Designation of Lead Agency
Kingston Water Department Water Transmission Main Rehabilitation Project
DWSRF: 18209
in the SEQR Process Under 6 NYCRR Part 617**

WHEREAS, the Applicant herein has submitted a completed Part I of the Full Environmental Assessment Form, to the City of Kingston Board of Water Commissioners to ensure the continued delivery of both drinking water and fire flows to the City of Kingston by eliminating identified deficiencies in the pipeline through the installation of valves, redundant mains, and structural liners; and

WHEREAS, the project is located at three locations along Sawkill Road, County of Ulster, New York in the Towns of Kingston, Ulster, and Woodstock; and

WHEREAS, the designation of a “lead agency” and a determination of the significance of the Action on the environment must be made in order to comply with the New York State Environmental Conservation Law (SEQR Act”) and the regulations promulgated thereunder (the “Regulations”) by the New York Department of Environmental Conservation; and

WHEREAS, the City of Kingston Water Department. the Applicant herein, has identified a list of involved and interested agencies, based upon the information submitted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF KINGSTON WATER BOARD, AS FOLLOWS:

Section 1: That the Action is determined to be an Unlisted Action as defined in 6NYCRR Part 617.4 and 6NYCRR Part 617.5 of the SEQR Act, and a coordinated review must be undertaken.

Section 2: That the City of Kingston Board of Water Commissioners desires to establish itself as Lead Agency in the environmental review process.

Section 3: That the Water Department is directed to circulate a request to all involved and interested agencies, seeking concurrence with the designation of the Kingston Planning Board as the lead agency for the SEQR review of the Action.

Section 4: That this resolution shall take effect immediately.

