

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
DECEMBER 20, 2017**

The regular meeting of the Board of Water Commissioners was called to order at 5:03 p.m. on December 20, 2017 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Commissioners Robert Niedzielski, Joanne Seche, Margaret Gruner, and Harold Goldman. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, Council Liaison Reynolds Scott-Childress, and James Caggiano. Present to address the Board was Dennis Larios of Brinnier & Larios, PC.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

Bills in the amount of \$82,619.46 dated 11/15/17; \$28,867.38 dated 11/22/17; \$31,063.02 dated 11/29/17; \$96,571.92 dated 12/6/17; \$493,265.93 dated 12/13/17 and \$38,408.56 dated 12/20/17 were ordered paid as audited on a motion by Commissioner Goldman and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. A Preliminary Project Schedule had been disbursed to the Board for review. A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to accept the project schedule. Motion carried by unanimous vote. A proposal from Schnabel Engineering for Design Phase Services in the amount of \$650,000 was submitted to the Board for approval. A motion was made by Commissioner Gruner and seconded by Commissioner Seche accepting the proposal at a cost not to exceed \$650,000 contingent on receiving Common Council bonding approval. Motion carried by unanimous vote. A motion was made by Commissioner Gruner and seconded by Commissioner Goldman authorizing Superintendent Hansen to request bonding approval from the Common Council in the amount not to exceed \$800,000 to fund the Schnabel proposals for Geotechnical Explorations and Design Phase Services. Motion carried by unanimous vote.

The Board discussed the DOT Report for the Interstate 587/Albany Avenue Roundabout. Dennis Larios of Brinnier & Larios, PC, presented the Board with an analysis of the DOT Roundabout Project's impact on KWD. The consensus of the Board was to choose the "reduced action" alternative to replace infrastructure in the referenced project as recommended by Brinnier & Larios' analysis. Implementation of this project would be contingent on receiving bonding approval from the Common Council. A motion was made by Commissioner Goldman and seconded by Commissioner Gruner approving an agreement from Brinnier & Larios, at a cost not to exceed \$15,000, to negotiate with DOT on KWD's behalf to mitigate the impact of the project and monitor its progress. Motion carried by unanimous vote.

The Board discussed the SCADA System Project. It was reported that the elevation certificates were submitted and awaiting DOH approval.

The Board discussed the Binnewater UPS Installation Project. It was reported that the UPS would be delivered early in 2018.

The Board discussed the Transmission Main Rehab Project. It was reported that the 60% Design Drawings had been received.

The Board was informed that the Lagoon Sludge Removal was in progress.

A Preliminary 2018 Budget had been disbursed to the Board for review by Allan Alberts. A motion was made by Commissioner Goldman and seconded by Commissioner Gruner approving a 2018 Budget that includes a 3% Water Rate Increase. Motion carried by unanimous vote.

A motion was made by Commissioner Goldman and seconded by Commissioner Gruner to rename the "Timber Performance Bond" bank account as the "Retirement Accrual Payout" bank account. Motion carried by unanimous vote.

A motion was made by Commissioner Goldman and seconded by Commissioner Gruner to transfer the balance in the "Timber Sales" bank account to the "Cooper Lake/Phase 1 Remediation" bank account and close the "Timber Sales" bank account. Motion carried by unanimous vote.

There was no correspondence to report.

A motion was made by Commissioner Gruner and seconded by Commissioner Goldman approving the agreement with Pattison, Koskey, Howe & Bucci to perform the Annual Audit for the 2017 fiscal year at a cost not to exceed \$22,000. Motion carried by unanimous vote.

The November Superintendent's Report was read and ordered filed on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Seche at 6:28 pm. A motion to come out of Executive Session was made by Commissioner Gruner and seconded by Commissioner Niedzielski at 6:43 pm. Motions carried by unanimous vote.

Motion to adjourn was made by Commissioner Seche and seconded by Commissioner Goldman at 6:43 pm. Motion carried by unanimous vote.

Allan P. Alberts
Assistant Secretary

