

**KINGSTON BOARD OF WATER COMMISSIONERS  
REGULAR MEETING  
SEPTEMBER 13, 2017**

The regular meeting of the Board of Water Commissioners was called to order at 5:03 p.m. on September 13, 2017 in the Department's offices at Jansen Avenue. Present were Mayor Steven Noble, Commissioners Robert Niedzielski, Joanne Seche, Margaret Gruner, and Harold Goldman. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, Council Liaison Reynolds Scott-Childress, and James Caggiano. John Dwyer, Jr. was present to address the Board.

The minutes of the previous meeting were approved on a motion made by Commissioner Gruner and seconded by Commissioner Goldman. Motion carried by unanimous vote.

Bills in the amount of \$38,222.05 dated 8/23/17; \$27,003.40 dated 8/30/17; \$37,518.30 dated 9/6/17; and \$310,126.66 dated 9/13/17 were ordered paid as audited on a motion by Commissioner Goldman and seconded by Commissioner Gruner. Motion carried by unanimous vote.

John Dwyer, Jr. addressed the Board with an overview of KWD's Liability Insurance renewal which will take place on October 1<sup>st</sup>. The Board was informed that the overall premium would have a modest increase due to the acquisition of new vehicles and an across the board increase in the insured valuation of the buildings. A motion was made by Commissioner Goldman and seconded by Commissioner Gruner to accept the Liability Insurance renewal as proposed. Motion carried by unanimous vote.

The Board discussed the SCADA System Project. It was reported that the plans had been approved by DOH and elevation certificates were expected to be received shortly.

The Board was updated on the bids for the Binnewater UPS Installation Project. A motion was made by Commissioner Gruner and seconded by Commissioner Goldman to award the UPS System Purchase part of the project to Wavetech Associates at a cost of \$42,987; and to award the UPS System Installation part of the project to Arace Electronics at a cost of \$59,500. Motion carried by unanimous vote.

The Board was informed that a meeting took place with DEC in Albany regarding the Cooper Lake Dam on August 22. A Special Board Meeting is scheduled for September 25<sup>th</sup> at 4 p.m. to get a refresher presentation and update of the Cooper Lake Improvement Project alternatives. A timetable then will be created for the project which must be submitted to the DEC.

The Board discussed the Transmission Main Rehab Project. It was reported that the engineer is moving forward with the design work. It was also reported that the widening of an easement was necessary for the project. An appraisal of the needed addition by Duane Postupack is in progress.

The Board was informed that the Lagoon Sludge Removal will begin on September 25<sup>th</sup>.

The Board was informed that the Large Meter Audit by Johnson Controls should be completed by the end of next week.

There was no correspondence to report.

The Board discussed the prospect of infrastructure improvements that would be necessary for the upcoming roundabout project by the DOT.

The Board was informed that the annual audit would be completed shortly and they were in agreement to give the draft financial statements to the Comptroller for use in the City Audit.

A motion was made by Commissioner Gruner and seconded by Commissioner Goldman approving an amendment to the KWD Rules and Regulations which would authorize a quarterly minimum charge for customers who had a tap created without installing a meter for a year or longer. Motion carried by unanimous vote.

The August Superintendent's Report was read and ordered filed on a motion by Commissioner Seche and seconded by Commissioner Gruner. Motion carried by unanimous vote.

There was nothing to discuss in Executive Session.

Motion to adjourn was made by Commissioner Seche and seconded by Commissioner Gruner at 6:04 pm. Motion carried by unanimous vote.

*Allan P. Alberts*  
Assistant Secretary

