

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
November 14, 2018**

The regular meeting of the Board of Water Commissioners was called to order at 5:02 p.m. on November 14, 2018 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Commissioners Robert Niedzielski, Margaret Gruner, Harold Goldman and Joanne Seche. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Council Liaison Jeffrey Ventura Morell and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Gruner and seconded by Commissioner Seche. Motion carried by unanimous vote.

Bills in the amount of \$32,115.04 dated October 17, 2018; \$117,184.85 dated October 24, 2018; \$32,639.96 dated October 31, 2018; \$35,036.12 dated November 7, 2018 and \$209,745.82 dated November 14, 2018; were ordered paid as audited on a motion by Commissioner Goldman and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported the design for the project is nearly at 60% completion. Also, Superintendent Hansen reported that a meeting with the engineers will take place in early December and plans for DEC could possibly be complete by February.

The Board discussed the SCADA System Project. It was reported that the contract documents are ready to be signed. Superintendent Hansen reported that work related to the project may begin as soon as next month.

The Board discussed the Binnewater UPS Installation Project. Superintendent Hansen reported a conference call took place with Mitsubishi, project Engineers, and KWD staff. It was determined during the call that the UPS system operated correctly during the outage. It was also reported that Central Hudson will be sending an incident report related to the outage. Also, during the conference call it was determined that an isolation transformer may need to be installed at the site.

The Board discussed the Transmission Main Rehab Project. Superintendent Hansen reported that the plans have been sent to DOH and the County.

The Board discussed meter replacement. The Board determined that potential meter projects will continue to be looked into. Potential projects include large meter replacement and installation of radios.

A draft 2019 budget was distributed to the Board for review. A Special Board Meeting was scheduled for November 28th at 5pm to further discuss the 2019 Budget.

There was no correspondence to report.

The October 2018 Superintendent's Report was read and ordered filed with changes on a motion by Commissioner Goldman and seconded by Commissioner Gruner. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 5:36 pm. A motion to come out of Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Seche at 5:52 pm. Motions carried by unanimous vote.

Motion to adjourn was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:00 pm. Motion carried by unanimous vote.

Matthew Dysard

Assistant Secretary