

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
September 12, 2018**

The regular meeting of the Board of Water Commissioners was called to order at 5:03 p.m. on September 12, 2018 in the Department's offices at Jansen Avenue. Present were President Dennis Crowell, Mayor Steven Noble, Commissioners Robert Niedzielski and Joanne Seche. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan, and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$86,141.33 dated August 15, 2018; \$36,131.34 dated August 22, 2018; \$26,917.39 dated August 29, 2018; \$33,914.54 dated September 5, 2018 and \$254,840.05 dated September 12, 2018; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported engineers located the core wall of the Cooper Lake Dam with assistance from Kingston Water Department maintenance staff. Superintendent Hansen reported that talks continue regarding moving forward with design and how far to lower the water level during construction. Also, Superintendent Hansen reported the contract is to be sent to CDM Engineering to begin work on the DEP permit for the Ashokan Reservoir connection.

The Board discussed the SCADA System Project. It was reported that notification has been given regarding the bid award to PCS Pump and Process Inc. Superintendent Hansen reported the contracts have been prepared and sent to PCS Pump and Process. Superintendent Hansen to follow up on status of contract.

The Board discussed the Binnewater UPS Installation Project. Superintendent Hansen reported the project is complete.

The Board discussed the Transmission Main Rehab Project. It was reported permit is to be sent to Department of Health later in the week.

The Board discussed the Johnson Control's project. Superintendent Hansen reported that data requested by Johnson Control's has been sent. Also, Superintendent Hansen is to schedule a meeting with Johnson Control's within the next few weeks.

The Board discussed a letter from AT&T regarding the status of contract for rental of space on Florence St. Tank. It was determined no response needed at this time.

Superintendent Hansen presented proposal from Pattison, Koskey, Howe & Bucci, CPAs (PKHB) for 2018 annual financial audit. Superintendent Hansen reported the estimated fees related to the audit are \$20,600. It was reported that Matthew VanDerbeck from PKHB plans to attend the October Board meeting to answer questions related to proposal.

The Board discussed the purchase of a vehicle for Maintenance Supervisor. Superintendent Hansen reported that bids have been put out and prices are expected next week. Also, Superintendent Hansen reported that a portion of funds no longer needed in 2018 for purchase of Filter Plant equipment will be used for purchase of vehicle. The Board will further discuss purchase of vehicle at the October meeting following receipt of bids.

The Board discussed the TechCity account. Superintendent Hansen reported that the bill has been paid in full.

Superintendent Hansen reported that the Department has obtained a permit to clean out the Mink Hollow Intake. It was also reported that the permit is valid for one year.

The August 2018 Superintendent's Report was read and ordered filed on a motion by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Seche and seconded by Commissioner Niedzielski at 5:46 pm. A motion to come out of Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Seche at 5:53 pm. Motions carried by unanimous vote.

On a motion from Commissioner Niedzielski and seconded by Commissioner Seche, provisional appointment for Andrew Scott to the position of Water Treatment Laboratory Technician at an annual salary of \$51,878.59. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Seche and seconded by Commissioner Niedzielski at 5:58 pm. Motion carried by unanimous vote.

Matthew Dysard

Assistant Secretary