

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
December 11, 2019**

The regular meeting of the Board of Water Commissioners was called to order at 5:02 pm on December 11, 2019 in the Department's offices at Jansen Avenue. Present were President Dennis Crowell, Mayor Steve Noble, Commissioners Robert Niedzielski, Margaret Gruner, Harold Goldman and Joanne Seche. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen discussed the request for \$15 million bond authorization that will be presented to the City's Finance and Audit Committee 12/11/2019. Superintendent Hansen also reported that options for timing of tree clearance, in regard to bat habitat, are being investigated. Superintendent Hansen to follow up with DEC. Schnabel working on preparations for submittal of documents to DEC.

Bills in the amount of \$95,973.13 dated November 20, 2019; \$301,088.89 dated November 27, 2019; \$75,942.10 dated December 4, 2019 and \$572,678.90 dated December 11, 2019; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Gruner. Motion carried by unanimous vote.

The Board discussed the SCADA System Project. Superintendent Hansen reported that the Contractor is working to finalize the system.

The Board discussed the Transmission Main Rehab Project. Superintendent Hansen reported that work at the site is progressing, the pipeline has been laid up and down hill. It was also reported that following the installation of valves, to be completed next week, Schultz will be shutting down construction until the spring.

The Board discussed Tech City. Superintendent Hansen reported that no payments have been received for past due bills. Superintendent Hansen to send notices to Tech City and tenants that water will be shut off December 31st.

The Board discussed the 2020 Budget.

A motion was made by Commissioner Goldman and seconded by Commissioner Gruner approving a salary increase of \$5,000 for Judith Hansen, effective January 1, 2020. Motion carried by unanimous vote.

A motion was made by Commissioner Gruner and seconded by Commissioner Niedzielski to increase Water Rates 5% and eliminate the 1000+ rate step. Motion carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Goldman to approve the 2020 Budget as presented. Motion carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Goldman to approve the 2020 Fee Schedule as presented. Motion carried by unanimous vote.

The Board discussed the 2019 Annual Audit. A motion was made by Commissioner Goldman and seconded by Commissioner Gruner approving the agreement with Pattison, Koskey, Howe & Bucci to perform the annual audit for the 2019 fiscal year at a cost of \$21,000. Motion carried by unanimous vote.

The November 2019 Superintendent's Report was read and ordered filed on a motion by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Niedzielski and seconded by Commissioner Seche at 5:47 pm. Motion carried by unanimous vote.

Matthew Dysard
Assistant Secretary