

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
June 12, 2019**

The regular meeting of the Board of Water Commissioners was called to order at 5:09 p.m. on June 12, 2019 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Commissioners Robert Niedzielski, Margaret Gruner, Harold Goldman and Joanne Seche. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan, Council Liaison Jeffrey Ventura Morell and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved with changes on a motion made by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$88,436.73 dated May 15, 2019; \$30,591.06 dated May 22, 2019; \$28,376.08 dated May 29, 2019; \$29,987.76 dated June 5, 2019 and \$237,706.95 dated June 12, 2019; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Goldman. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported the pre-permit meeting with regulators may be held in July, dependent on DEC schedule. Superintendent Hansen also reported a meeting to coordinate the Ashokan connection permit review will take place in June with Schnabel and CDM Smith. The Board discussed possible avenues (Ward meetings/Public sessions) of public outreach to Kingston and Woodstock residents to discuss details of upcoming Dam project.

The Board discussed the SCADA System Project. It was reported that installation of control panels is to begin this week. Superintendent Hansen reported that the software has been purchased. It was also reported that NYS EFC has stated the additional \$600k in funds are expected to be formally approved in September.

The Board discussed the Transmission Main Rehab Project. Superintendent Hansen reported the project went out to bid May 22nd and there was a pre-bid conference at the plant on June 5th. It was reported that the bid due date has been pushed back to July 12th due to the questions that were received following the pre-bid meeting. Tentative date for pre-construction meeting is August 1st. Superintendent Hansen reported that the easements have been filed by Attorney Cloonan.

The Board discussed meter replacement. Discussed was replacing all two inch and above meters and to also radio the entire system. Superintendent Hansen reported that the price could be around \$1.5 million. Project would likely not happen until 2020. Will discuss further at next meeting.

Superintendent Hansen reported that a leak detection survey is to be done for the Grandview pump area this summer.

The Board will review the Cross-Connection Policy and send comments to Superintendent Hansen. Will discuss further at next meeting.

Superintendent Hansen read an email from a customer expressing displeasure with the current format of the water bill and how late fees are printed. KWD staff to look into cost to potentially update the bill format.

The May 2019 Superintendent's Report was read and ordered filed on a motion by Commissioner Seche and seconded by Commissioner Goldman. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Gruner and seconded by Commissioner Niedzielski at 5:41 pm. A motion to come out of Executive Session was made by Commissioner Seche and seconded by Commissioner Gruner at 6:12 pm. Motions carried by unanimous vote.

A motion was made by Commissioner Goldman and seconded by Commissioner Seche to approve the appointment of Michael Finelli to the position of Motor Equipment Operator at an annual salary of \$48,456.16 effective July 1, 2019. Motion carried by unanimous vote.

A motion was made by Commissioner Goldman and seconded by Commissioner Niedzielski to approve the appointment of Anthony Peterson to the position of Laborer at an annual salary of \$41,372.96 effective July 1, 2019. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Gruner and seconded by Commissioner Niedzielski at 6:15 pm. Motion carried by unanimous vote.

Matthew Dysard
Assistant Secretary