

KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
August 21, 2019

The regular meeting of the Board of Water Commissioners was called to order at 5:02 pm on August 21, 2019 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Mayor Steve Noble, Commissioners Robert Niedzielski, Margaret Gruner and Harold Goldman. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan, Council Liaison Jeffrey Ventura Morell and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Gruner and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$32,761.20 dated July 17, 2019; \$45,920.28 dated July 24, 2019; \$39,302.60 dated July 31, 2019; \$34,190.25 dated August 7, 2019; \$163,748.17 dated August 14, 2019 and \$329,832.57 dated August 21, 2019; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Goldman. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. A proposal from Schnabel Engineering for Additional Design, Bid, and Construction Services was submitted to the Board for approval in the amount of \$1,670,600. A motion was made by Commissioner Goldman and seconded by Commissioner Gruner accepting proposal Task Numbers 7-11 at a cost not to exceed \$320,200; to be paid from the Capital account and to be replenished upon bonding for project. Motion carried by unanimous vote. Task Numbers 12 and 13 to be discussed at a later date. Superintendent Hansen distributed SEQR report prepared by Schnabel and CDM Smith to Board for review, will be discussed further at September meeting. Superintendent Hansen to begin process of scheduling community informational meetings for Woodstock and the City.

The Board discussed the SCADA System Project. Superintendent Hansen reported that project is expected to be completed in mid-September. KWD staff recently took part in testing and preparation is now being done for installation of equipment.

The Board discussed the Transmission Main Rehab Project. Superintendent Hansen reported the contracts have been signed and are fully executed. It was also reported that a pre-construction meeting has taken place. A meeting will be scheduled for next week with DEC to discuss tree clearing at the site.

The Board discussed the Cross-Connection Control Policy. A motion to accept the Cross Connection Control Policy was made by Commissioner Gruner and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Correspondence from NYS Department of Transportation was discussed. An updated Betterment Agreement for the Interstate 587/Albany Ave Roundabout to be reviewed and discussed further at the September Board Meeting.

Superintendent Hansen reported that the phone system was damaged in a recent storm and will need to be replaced. IT and KWD staff working to find replacement system.

The July 2019 Superintendent's Report was read and ordered filed on a motion by Commissioner Gruner and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Goldman and seconded by Commissioner Gruner at 5:49 pm. A motion to come out of Executive Session was made by Commissioner Gruner and seconded by Commissioner Niedzielski at 5:58 pm. Motions carried by unanimous vote.

A motion was made by Commissioner Goldman and seconded by Commissioner Gruner to approve the appointment of Devin Sussin to the position of Water Plant Operator Trainee at an annual salary of \$41,372.96 effective date contingent on availability. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Goldman and seconded by Commissioner Gruner at 6:00 pm. Motion carried by unanimous vote.

Matthew Dysard

Assistant Secretary