

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
October 14, 2020**

The regular meeting of the Board of Water Commissioners was called to order at 5:01 pm on October 14, 2020 via Zoom video conference. Present were President Dennis Crowell, Mayor Steven Noble, Commissioners Robert Niedzielski and Joanne Seche. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan, Council Liaison Michele Hirsch and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$106,897.36 dated September 15, 2020; \$120,376.24 dated September 23, 2020; \$40,236.27 dated September 30, 2020; \$75,257.91 dated October 7, 2020; and \$655,933.74; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed COVID-19. It was reported that there have been no positive tests among Department staff. PPE continues to be kept in inventory.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported that the Lake is six feet down. KWD staff is working to keep the intakes clear of leaves and debris. It was also reported that the project could be out for bids by mid-December, dependent on the status of DEC approvals.

The Board discussed the Transmission Main Rehab Project. Superintendent Hansen reported the project is at substantial completion, contractor continuing to work on punch list items. A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski approving change orders #17 and #18 at a cost not to exceed \$18,580.79 (\$14,580.79; installation of fencing & \$4,000; use of hydrovac truck). Motion carried by unanimous vote. The third phase of this project was also discussed. Two possible leaks were located on the mains below the Filter Plant. It was reported that CDM Smith is currently drafting specs for a project to use the remaining grant money.

The Board discussed the WIIA 2020 project. Superintendent Hansen reported that there is a meeting scheduled for next week with CDM Smith to review project outline.

The 2019 Audit was discussed. It was reported that the 2019 Financial Audit has been completed and there were no significant findings.

The 2021 Budget was discussed. A Budget workshop meeting was set for October 23rd to further discuss the draft 2021 Budget.

The Quarry St. Project was discussed. A letter from the KCSD was received expressing district's interest in replacing their service at the same time the main is relocated. A motion was made to develop an agreement with the Kingston City School District where each entity will pay their proportionate share of the project based on linear footage and associated costs of KWD's main and KCSD's service lateral. Motion carried by unanimous vote.

The Board discussed the 587 Roundabout. Superintendent Hansen reported the DOT contractor is continuing to move forward with project.

The Board discussed Tech City. Superintendent Hansen reported that FarmBridge continues to pay for the water usage at the site. It was also reported that the County has not communicated any plans for County owned buildings.

The September 2020 Superintendent's Report was read and ordered filed on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Niedzielski and seconded by Commissioner Seche at 5:54 pm. Motion carried by unanimous vote.

Matthew Dysard
Assistant Secretary