

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
November 18, 2020**

The regular meeting of the Board of Water Commissioners was called to order at 5:30 pm on November 18, 2020 via Zoom video conference. Present were President Dennis Crowell, Mayor Steven Noble, Commissioners Robert Niedzielski, Joanne Seche and James Noble. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan, Council Liaison Michele Hirsch and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$62,502.94 dated October 21, 2020; \$44,373.54 dated October 28, 2020; \$36,386.72 dated November 4, 2020; \$41,100.47 dated November 11, 2020; and \$209,413.01 dated November 18, 2020; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed COVID-19. Superintendent Hansen reported that management staff will be meeting to discuss how the Department will handle the increasing COVID rates in Ulster County.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported there had been a call with DEC and they had no comments on the plans. A public notice was published in the Daily Freeman and Hudson Valley One. Project on schedule to go to bid in December or January.

The Board discussed the Transmission Main Rehab Project. Superintendent Hansen reported the project is at substantial completion, contractor continuing to work on punch list items. A motion was made by Commissioner Niedzielski and seconded by Commissioner Seche to accept a no cost amendment from CDM Smith to adjust budget for tasks within original agreement. Motion carried by unanimous vote. A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to approve Brinnier and Larios to perform surveying services at Binnewater Reservoir and Jockey Hill at a cost of \$5,600. Motion carried by unanimous vote.

The Board discussed the WIIA 2020 project. Superintendent Hansen reported that Maintenance Supervisor Ryan Knowlton is currently looking for best possible locations to place valves. It was also reported that the number of valves afforded by the funding is unknown at this time.

The 2021 Budget was discussed.

A motion was made by Commissioner Niedzielski and seconded by Commissioner Noble to increase water rates 3% for 2021. Motion carried by unanimous vote.

A motion was made by Commissioner Noble and seconded by Commissioner Niedzielski to increase the rate for the 100+ step of the Rate Schedule by 20%. Motion carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to approve the 2021 Budget as modified. Motion carried by unanimous vote.

The Quarry St. Project was discussed. Superintendent Hansen reported that a letter had been sent to the school district and a follow up call would be made. Next step is for an agreement to be developed for project.

The Board discussed the 587 Roundabout. Superintendent Hansen reported the DOT contractor is going to reconnect a water main to avoid a dead-end main from freezing over the winter.

The Board discussed Tech City. Superintendent Hansen reported that FarmBridge continues to pay for the water usage at the site. It was also reported that no one has reached out about possibility of FarmBridge relocating to the County owned Bank of America Building.

A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to accept bid of \$880 for surplus 1985 Ford Grumman Olson (\$330) and 2006 Ford E350 (\$550). Motion carried by unanimous vote.

A motion was made by Commissioner Noble and seconded by Commissioner Seche to accept the 'Technology Services and Equipment Use Policy'. Motion carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Noble to accept the 'Funding of Operator Recertification Policy'. Motion carried by unanimous vote.

The October 2020 Superintendent's Report was read and ordered filed with changes on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Seche and seconded by Commissioner Noble at 6:30 pm. Motion carried by unanimous vote.

Matthew Dysard
Assistant Secretary