

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
February 12, 2020**

The regular meeting of the Board of Water Commissioners was called to order at 5:02 pm on February 12, 2020 in the Department's offices at Jansen Avenue. Present were President Dennis Crowell, Mayor Steven Noble, Commissioners Robert Niedzielski, Margaret Gruner and Joanne Seche. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan, Council Liaison Michele Hirsch and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Gruner. Motion carried by unanimous vote.

Mike Ham from the International Union of Operating Engineers Local 825 presented to the Board regarding the possibility of using a Project Labor Agreement for the Cooper Lake Dam and Intake Remediation project.

Bills in the amount of \$106,508.15 dated January 15, 2020; \$191,019.07 dated January 22, 2020; \$41,973.26 dated January 27, 2020; \$44,695.77 dated February 5, 2020 and \$249,319.96 dated February 12, 2020; were ordered paid as audited on a motion by Commissioner Gruner and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported bids were received for tree clearing work at site. A motion was made by Commissioner Gruner and seconded by Commissioner Seche to reject Friedlander Construction's bid as non-compliant. Motion carried by unanimous vote. A motion was made by Commissioner Niedzielski and seconded by Commissioner Gruner to award the bid in the amount of \$92,000 to Peter Downes and Son Inc. for 'removal of trees and vegetation from designated area at Cooper Lake Dam and West Dike'. Motion carried by unanimous vote. Superintendent Hansen reported that SEQR is continuing to be discussed with DEP. It was also reported that avenues are being explored for a possible EFC loan for eligible portions of project.

The Board discussed the SCADA System Project. Superintendent Hansen reported that the project is at substantial completion. A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to accept a no cost amendment from CDM Smith moving \$30,000 from budget for Task 2 into Task 3. Motion carried by unanimous vote.

The Board discussed the Transmission Main Rehab Project. A motion was made by Commissioner Niedzielski and seconded by Commissioner Seche approving change order #2 (\$9,981.93), change order #3 (\$23,461.44), and change order #4 (\$11,457.91) from WM Schultz Construction. Motion carried by unanimous vote. Superintendent Hansen reported that construction could resume at site in mid-March.

The Board discussed the 587 Roundabout. Superintendent Hansen reported that KWD staff has been working to locate valves in the area in preparation of DOT's project.

The Board discussed Tech City. Superintendent Hansen reported that payment has not yet been received from Farm Bridge for the January bill.

Superintendent Hansen shared with the Board a letter received from customer regarding fees associated with insufficient funds from an ACH. Superintendent Hansen to reach out to customer with Board's questions regarding the situation. Will be discussed further at next Board meeting.

The January 2020 Superintendent's Report was read and ordered filed on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed the 2019 Annual Audit. Superintendent Hansen reported that the Departments audit firm, PKHB, has become a part of UHY LLP effective January 1, 2020. UHY has requested a new engagement letter be signed, no terms have changed. A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to rescind the agreement from December 11, 2019 with Pattison, Koskey, Howe & Bucci. A motion was made by Commissioner Gruner and seconded by Commissioner Niedzielski approving the agreement with UHY LLP to perform the annual audit for the 2019 fiscal year at a cost of \$21,000. Motions carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Gruner and seconded by Commissioner Seche at 6:42 pm. A motion to come out of Executive Session was made by Commissioner Seche and seconded by Commissioner Gruner at 6:45 pm. Motions carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Gruner to approve hire of Colin Miller to the position of Laborer at an annual salary of \$42,200.29 effective date contingent on availability. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Niedzielski and seconded by Commissioner Seche at 6:47 pm. Motion carried by unanimous vote.

Matthew Dysard
Assistant Secretary