

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
April 8, 2020**

The regular meeting of the Board of Water Commissioners was called to order at 5:02 pm on April 8, 2020 via Zoom video conference. Present were President Dennis Croswell, Mayor Steven Noble, Commissioners Robert Niedzielski, Margaret Gruner and Commissioner Joanne Seche. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$40,839.49 dated March 18, 2020; \$36,371.90 dated March 25, 2020; \$32,876.28 dated April 1, 2020; and \$180,636.32 dated April 8, 2020; were ordered paid as audited on a motion by Commissioner Gruner and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

The Board discussed COVID-19. Superintendent Hansen reported that schedules have been altered and some staff are working remotely. A motion was made by Commissioner Gruner and seconded by Commissioner Seche to waive late penalty on all water bills due in the period of April 7, 2020 through May 12, 2020. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported permits will be ready soon for submission to DEC. It was also reported that per call with DEC the review process could take 90+ days. On schedule to go to bid by end of summer. Superintendent Hansen is continuing to look into a Project Labor Agreement.

The Board discussed the SCADA System Project. Superintendent Hansen reported that the project is complete.

The Board discussed the Transmission Main Rehab Project. Superintendent Hansen reported that there is a new project manager for Schultz Construction and they expect to restart work next week. It was also reported that KWD staff is working to locate/test valves that will be needed for the next phase of construction.

The Board discussed the 2020 WIIA project. Superintendent Hansen reported that CDM Smith is working to outline the expected costs associated with the projects.

The Board discussed the 587 Roundabout. Superintendent Hansen reported that KWD staff has installed the necessary valves. It was also reported that there is no indication when DOT's contractor will begin work on the water portion of the project.

The Board discussed Tech City. Superintendent Hansen reported that payment for February has been received. The Board also discussed Ulster County's plan to potentially use building at the site as a surge hospital for COVID-19 patients. KWD staff does not need to do anything to prepare site for use.

The Board discussed the Debt Service Account. A motion was made by Commissioner Niedzielski and seconded by Commissioner Gruner to approve the transfer of BAN proceeds in the amount of \$449,699.10 from the General Checking Account into the Debt Service Account.

The March 2020 Superintendent's Report was read and ordered filed on a motion by Commissioner Seche and seconded by Commissioner Gruner. Motion carried by unanimous vote.

The Quarry St. Project was discussed. Superintendent Hansen reported that there will be a meeting with the engineer this month to review the plans and get an estimate for the total project costs.

Motion to adjourn was made by Commissioner Gruner and seconded by Commissioner Seche at 5:37 pm. Motion carried by unanimous vote.

Matthew Dysard

Assistant Secretary