

**KINGSTON BOARD OF WATER COMMISSIONERS  
REGULAR MEETING  
July 8, 2020**

The regular meeting of the Board of Water Commissioners was called to order at 5:03 pm on July 8, 2020 via Zoom video conference. Present were President Dennis Croswell, Mayor Steven Noble, Commissioners Robert Niedzielski, Margaret Gruner and Joanne Seche. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$48,613.28 dated June 17, 2020; \$39,904.51 dated June 27, 2020; \$187,917.15 dated July 1, 2020; and \$242,771.39 dated July 8, 2020; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed COVID-19. Superintendent Hansen reported that the office has had protective barriers installed and is now open to the public. It was also reported that the air conditioning unit for the Filter Plant has been ordered and is expected to be installed in a few weeks.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported that the permit submission has been sent to DEC. A motion was made by Commissioner Gruner and seconded by Commissioner Niedzielski to authorize President Croswell to approve Land Use Permit Letter on behalf of the Board. Motion carried by unanimous vote. A motion was made by Commissioner Gruner and seconded by Commissioner Seche to authorize President Croswell to approve Water Supply Agreement on behalf of the Board. Motion carried by unanimous vote.

The Board discussed the Transmission Main Rehab Project. Superintendent Hansen reported that contractor is now conducting pressure tests on new mains and will disinfect next week. Final ties are expected to be done later in the month. A motion was made by Commissioner Niedzielski and seconded by Commissioner Gruner approving change orders #6 (\$4,000.00; drainage re-alignment), #7 (\$16,000.00; 2" tap excavation), #8 (15,000.00; concrete vault removal), #9 (\$9,000.00; Sawkill Rd Culvert Extension), and #10 (\$21,000.00; Jockey Hill Rd. pavement) for a total of \$65,000.00 from WM Schultz Construction. Motion carried by unanimous vote.

The Quarry St. Project was discussed. Superintendent Hansen reported that the proposal is for a new main to be installed with an expected cost of \$80k-\$120k. Will look for potential funding and into possibility of using WIIA 2020 funds.

The Board discussed the 587 Roundabout. Superintendent Hansen reported that it is expected that water work at site could begin in the fall.

The Board discussed Tech City. It was reported that bills continue to be paid for water usage.

A correspondence from Tim Charest, owner of 89 Spring St, was discussed. Mr. Charest is looking for bill relief on a property he purchased in December 2019. A motion to deny appeal of Mr. Charest was made by Commissioner Niedzielski and seconded by Commissioner Gruner. Motion carried by unanimous vote.

The June 2020 Superintendent's Report was read and ordered filed on a motion by Commissioner Gruner and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed the Department's Business credit card. A motion was made by Commissioner Seche and seconded by Commissioner Gruner approving the application for an M&T Bank credit card. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Niedzielski and seconded by Commissioner Seche at 5:52 pm. Motion carried by unanimous vote.

*Matthew Dysard*

Assistant Secretary