

**KINGSTON BOARD OF WATER COMMISSIONERS**  
**REGULAR MEETING**  
**January 13, 2021**

The regular meeting of the Board of Water Commissioners was called to order at 5:02 pm on January 13, 2021 via Zoom video conference. Present were President Dennis Croswell, Mayor Steven Noble, Commissioners Robert Niedzielski, Joanne Seche and James Noble. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$150,866.77 dated December 15, 2020; \$37,077.66 dated December 23, 2020; \$41,986.19 dated December 30, 2020; \$37,378.91 dated January 6, 2021; and \$219,545.00 dated January 13, 2021; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed COVID-19. Superintendent Hansen reported that the office has been closed to public entry, however through use of drive-up and drop box all Business Office functions can continue. Superintendent Hansen noted that it is still unknown how Department employees will be considered for receiving the vaccine.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported the permits have been received. It was reported that bid documents are in the process of being finalized. There is a meeting scheduled next week to review. Superintendent Hansen also reported that a meeting will be held with Woodstock officials to discuss the project. The Board discussed how to best approach the bid calculations, as the project has two distinct components. Superintendent Hansen stated that once the bid documents are prepared the feasibility of a Project Labor Agreement can be discussed.

The Board discussed the Transmission Main Rehab Project. Superintendent Hansen reported the project is at substantial completion. It was reported that contractor will need to return in the spring to plant some trees. The Board discussed the third phase of this project, repairing three leaks along the main from the Filter Plant to Binnewater. Project to be funded using the remaining grant money and a meeting is schedule next week to discuss plan for repairing main.

The Board discussed the WIIA 2020 project. It was reported that a meeting is scheduled to discuss how best to utilize the \$900k grant and \$600k EFC loan.

The Quarry St. Project was discussed. Superintendent Hansen reported that once contact information for the School Districts attorney is received Attorney Cloonan will draft an agreement for project.

The Board discussed the 587 Roundabout. Superintendent Hansen reported that a final accounting of the project has not yet been received from NYS DOT. KWD is hoping to return the unexpended BAN funds related to this project.

The Board discussed Tech City. Superintendent Hansen reported that payment continues to be made for the water that is being used at site. Meeting to be scheduled with Attorney Cloonan to discuss options for contract.

The Board discussed the GIS project. Superintendent Hansen reported that progress is being made and the hope is to have some form of the GIS in the field by year end.

The Board discussed correspondence received from Ali Hammoud, owner 53 N. Front St requesting late penalty be waived. Superintendent Hansen to send response.

The December 2020 Superintendent's Report was read and ordered filed with revisions on a motion by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Superintendent Hansen noted that new Lead and Copper rules have been finalized but not yet published in the Federal register. These rules are expected to become law shortly after the January 20<sup>th</sup> inauguration. It was reported that aspects of the rules will impact on the Department.

Motion to adjourn was made by Commissioner Seche and seconded by Commissioner Noble at 5:51 pm. Motion carried by unanimous vote.

*Matthew Dysard*  
Assistant Secretary