

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
October 13, 2021**

The regular meeting of the Board of Water Commissioners was called to order at 5:05 PM on October 13, 2021 in the Department's offices at Jansen Avenue. Present were President Dennis Crowell, Mayor Steven Noble, Commissioners Robert Niedzielski, Joanne Seche and James Noble. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Noble. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported the reservoir is down approximately ten feet. Ashokan connection work has not yet commenced, awaiting DEP approval to begin work on DEP property. It was reported that a new application for the 2021 round of WIIA grants will need to be submitted by the November 22nd deadline. The Department is also continuing to work on closing for DWSRF monies for intake work. Approximately \$8.3m may be eligible for WIIA/DWSRF.

Bills in the amount of \$88,727.47 dated September 15, 2021; \$519,359.47 dated September 21, 2021; \$150,112.30 dated September 21, 2021; \$349,517.13 dated September 29, 2021; \$35,823.10 dated October 6, 2021; and \$251,302.02 dated October 13, 2021; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed the Transmission Main Rehab. Superintendent Hansen reported that Schultz has completed the repair of leaks on transmission main. It was reported that work to be on valves near Boices Farm property is delay due to availability of valves. The 20" valve needed for repair is backordered until February 2022. It was also reported that EFC is aware of the delay and grant funds will still be available for disbursement.

The Board discussed the WIIA 2020 project. Superintendent Hansen reported that RFP for SCADA portion of project are ready to be sent out. CDM Smith is continuing to develop specs on valve replacement, expected to be ready for bid in November with work to commence in the spring.

The Quarry St. Project was discussed. It was reported that bid will be out in December with work set to begin following end of school in June.

The Board was shown a demo of new online portal. Site was launched on September 15th and is saving KWD customers an average of \$9.60/transaction when compared to previous online payment site.

The Board discussed Tech City. Superintendent Hansen has spoken with new owners at site and has been informed that bill will be brought current by Title Company. Attorney Cloonan had conversation Title Company. Board discussed FarmBridge closing, they have stated that payment for their usage of water will be made thru October.

The Board discussed Dietz Stadium water bills. Mayor Noble requested that site be reclassified as municipal facility and the City no longer pay water bill. Board also discussed the deed for

property lists the Kingston School District as co-owners of site. Further discussion to be had about status of two accounts for Dietz Stadium.

The Board discussed service leaks. It was reported that several leaks have been repaired with 7 or 8 outstanding. Superintendent Hansen to reach out to plumbers for pricing to fix leaks and add to customers account.

A correspondence was received from Kelce Chase Folsom of 363 Hasbrouck Ave. Customer requesting the Board waive charges of \$163, added to account for the radio read device they removed from side of house and disposed of. The Board directed Superintendent Hansen to respond with letter expressing the charges will not be removed.

The September 2021 Superintendent's Report was read and ordered filed on a motion by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

A motion to move into Executive Session to discuss personnel issues was made by Commissioner Noble and seconded by Commissioner Seche at 6:33 PM. A motion to move out of Executive Session was made by Commissioner Seche and seconded by Commissioner Noble at 6:52 PM. Motions carried by unanimous vote.

A motion was made by Commissioner Noble and seconded by Commissioner Seche to appoint Robert Osterhoudt to the position of laborer at salary of \$43,044.29, effective upon acceptance of position and start date to be arranged. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Niedzielski and seconded by Commissioner Seche at 6:53 PM. Motion carried by unanimous vote.

Matthew Dysard

Assistant Secretary