

**KINGSTON BOARD OF WATER COMMISSIONERS  
REGULAR MEETING  
December 8, 2021**

The regular meeting of the Board of Water Commissioners was called to order at 5:02 PM on December 8, 2021 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Mayor Steven Noble, Commissioners Robert Niedzielski, Joanne Seche and James Noble. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Noble. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported Thalle is shutting down for the winter. It was also reported that the temporary connection the Ashokan is not yet set up. The reservoir is 10' down, bringing the elevation up during the winter shutdown. While sheet piling was being installed the NTU level was exceeded twice, but operations at the Plant were not impacted. Superintendent Hansen provided an update on Board question related to change order; the initial proposal called for seeding and grading at location, however when work began it was determined extending armor with stones was best option. It was also reported that NYC DEP have granted approval and the transformer could be mounted prior to winter shut down being complete.

The Board discussed the Transmission Main Rehab. Superintendent Hansen reported that project is awaiting delivery of valves for work to begin. Delivery is expected in February.

The Board discussed the WIIA 2020 project. Superintendent Hansen reported that RFP for SCADA portion of project is out. It was also reported that KWD staff has been working in the field with engineer. Survey work to begin, when complete will be added to bid documents.

The Board discussed the 2022 Budget.

A motion was made by Commissioner Noble and seconded by Commissioner Seche to approve the 2022 Budget as presented. Motion carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to eliminate the 100+ rate step of the Rate Schedule. Motion carried by unanimous vote.

A motion was made by Commissioner Noble and seconded by Commissioner Niedzielski to increase water rates 4% for 2022. Motion carried by unanimous vote.

A motion was made by Commissioner Noble and seconded by Commissioner Seche to approve transfer of \$90k to Capital Reserve account. Motion carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to approve the 2022 Fee Schedule as presented. Motion carried by unanimous vote.

Superintendent Hansen reported that the relevy of unpaid water bills has been completed for 2021. Amount decrease slightly compared to prior years, contributing factor is increase in home sales within City.

Bills in the amount of \$43,114.92 dated November 17, 2021; \$344,950.61 dated November 24, 2021; \$39,044.24 dated December 1, 2021; and \$702,264.89 dated December 8, 2021; were ordered paid as audited on a motion by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

The November 2021 Superintendent's Report was read and ordered filed on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

A motion to move into Executive Session to discuss Tech City contract and personnel issue was made by Commissioner Niedzielski and seconded by Commissioner Seche at 5:36 PM. A motion to move out of Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Seche at 6:39 PM. Motions carried by unanimous vote.

The Board has requested Superintendent Hansen to look into water usage at Tech City site and discuss future of water supply at location with Town of Ulster Supervisor. The shutoff notice will be resent to all involved parties reminding them if payment is not made in full water will be turned off January 15<sup>th</sup>.

The Board announced that a notice will be drafted to announce upcoming vacancy of Water Superintendent with due date for applications of January 24<sup>th</sup> and salary range for announcement will be set at \$85k-\$100k.

Motion to adjourn was made by Commissioner Noble and seconded by Commissioner Seche at 6:43 PM. Motion carried by unanimous vote.

*Matthew Dysard*  
Assistant Secretary