

**KINGSTON BOARD OF WATER COMMISSIONERS  
REGULAR MEETING  
April 14, 2021**

The regular meeting of the Board of Water Commissioners was called to order at 5:03 pm on April 14, 2021 via Zoom video conference. Present were President Dennis Croswell, Mayor Steven Noble, Commissioners Robert Niedzielski and Joanne Seche. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Council Liaison Michele Hirsch and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$113,995.87 dated March 17, 2021; \$40,782.78 dated March 24, 2021; \$35,038.88 dated March 30, 2021; \$39,744.85 dated April 7, 2021; and \$200,800.35 dated April 14, 2021; were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed COVID-19. Superintendent Hansen reported that more than 50% of the staff has been fully vaccinated. New legislation, expected to be signed into law by governed, related to deferred payment plans was discussed. Attorney Cloonan to review further.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported that a grant application is being compiled that is available for planning and design work related to High Hazard Dams. Awards range from \$5k-\$100k, total available funds are \$650k. An application can be submitted for Cooper Lake and for work that is needed at Binnewater. Bids for Cooper Lake will be opened tomorrow at 2pm, will schedule a special meeting to award bid once a recommendation is made. It was also reported that Cooper Lake is down 7.5ft and will be down 10ft by construction start date. Cleanout of Mink Hollow intake will take place when water level drops, permit is good April 1<sup>st</sup> – September 30<sup>th</sup>.

The Board discussed the Transmission Main Rehab and the WIIA 2020 projects. It was reported that CDM Smith is working on the design and defining the scope for the projects.

The Board discussed leak detection. It was reported that New York Leak Detection will be returning in two weeks to survey the remainder of the City.

The Quarry St. Project was discussed. Superintendent Hansen reported that a proposed agreement was drafted by Attorney Cloonan and sent to the School District. KWD is awaiting a response.

The Board discussed Tech City. A meeting will be scheduled to discuss with County.

The Board discussed the new Lead and Copper Rule. Superintendent Hansen reported that staff is working on the lead service line inventory. Superintendent Hansen also reported that the compliance deadline has been pushed back by six months.

The Board discussed online portal. A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to open a Chase Bank checking account to be used for online payments received through new Citizen Self Service portal. It was reported that targeted launch date for portal is early July.

The March 2021 Superintendent's Report was read and ordered filed with changes on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Seche and seconded by Commissioner Niedzielski at 5:40 pm. Motion carried by unanimous vote.

*Matthew Dysard*  
Assistant Secretary