

**KINGSTON BOARD OF WATER COMMISSIONERS  
REGULAR MEETING  
August 11, 2021**

The regular meeting of the Board of Water Commissioners was called to order at 5:07 PM on August 11, 2021 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Mayor Steven Noble, Commissioners Robert Niedzielski, Joanne Seche and James Noble. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Attorney William Cloonan and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Noble and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. Superintendent Hansen reported Thalle construction is on site. Grubbing and clearing work is nearly complete. A motion to approve change order #1 not to exceed \$8,500 to come out of the contingency was made by Commissioner Noble and seconded by Commissioner Seche. Motion carried by unanimous vote. It was reported that the current schedule has substantial completion of late 2022 and final completion in spring of 2023. Superintendent Hansen reported that the reservoir is currently down 7ft and Filter Plant staff is continuously monitoring level.

Bills in the amount of \$55,633.06 dated July 21, 2021; \$35,112.22 dated July 28, 2021; \$38,906.36 dated August 4, 2021; and \$192,061.08 dated August 11, 2021; were ordered paid as audited on a motion by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

The Board discussed the Transmission Main Rehab. Superintendent Hansen reported that Schultz is still awaiting material to begin work.

The Board discussed the WIIA 2020 project. Superintendent Hansen reported that CDM Smith is preparing bid documents. It was also reported a call is scheduled with CDM for next week to discuss valve work.

The Board discussed Foxhall Pump Station. John Dwyer of Quilty, Dwyer & Larkin Insurance and Andrew Medrano of Sedgwick addressed the Board regarding the delays in payment for claim and provided updates on status of further payments.

The Quarry St. Project was discussed. Correspondence was received from School District requesting work be delayed until summer 2022. Superintendent Hansen to write back expressing as KCSO caused delay in project and KWD's desire to discuss potential cost sharing of costs on any main breaks due to delay in work being done. It was reported that bids could be submitted in December with work to begin in June when the school year ends.

The Board discussed Tech City. It was reported that the outstanding bill is \$82k. Current usage continues to be paid for by Farm Bridge. The Board discussed outstanding amount based on usage, not contractual, is \$20k. A meeting will be scheduled to discuss site with Ulster County.

The Board discussed the new online payments portal. It was reported that hope is for site to be ready for accepting customer payments by September meeting.

The July 2021 Superintendent's Report was read and ordered filed on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

A motion to move into Executive Session to discuss personnel issues was made by Commissioner Niedzielski and seconded by Commissioner Seche at 6:21 PM. A motion to move out of Executive Session was made by Commissioner Seche and seconded by Commissioner Noble at 6:39 PM. Motions carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to permanently appoint Derrick Knox to the position of Meter Foreman at salary of \$56,501.18, effective August 11, 2021. Motion carried by unanimous vote.

A motion was made by Commissioner Niedzielski and seconded by Commissioner Seche to appoint Kevin Gray to the position of Accountant at a salary of \$50,000.00, effective September 4, 2021. Motion carried by unanimous vote.

A motion was made by Commissioner Noble and seconded by Commissioner Seche to increase the salary of Jane Perry, Principal Account Clerk, to \$60,000.00, effective September 4, 2021. Motion carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Noble to set the salary for the position of Meter Reader at \$44,500.00. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Noble and seconded by Commissioner Seche at 6:42 PM. Motion carried by unanimous vote.

*Matthew Dysard*  
Assistant Secretary