

SEPTEMBER 2024 FINANCE/AUDIT COMMITTEE MEETING
Wednesday, September 11th, at 6:30 PM

NEW BUSINESS

1. Comptroller's Update
2. Budget Transfer for Parks & Rec - L. Timbrouck
3. NYS OPRHP Certified Local Government grant award - N. Kikel
4. Budget Transfer for WWTF - A. Winchell
5. Budget Transfer for DPW - E. Norman
6. Budget Transfer for Engineer's Office - J. Schultheis
7. Fee of Birth Certificates - E. Tinti
8. Fee for "certified record of prior marriages" - E. Tinti
9. Super 8 Motels of Kingston, Inc. v. City of Kingston - D. Baker
10. Pike Plan Public Hearing Request - Alderwoman Mickens

OLD BUSINESS

1. Discussion Central Fire Station
2. Resolution 135 of 2024

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F7A

Tinti, Elisa

From: Timbrouck, Lynsey
Sent: Friday, September 6, 2024 9:52 AM
To: Shaut, Andrea
Cc: Tuey, John; Tinti, Elisa; Johnson, Elizabeth
Subject: Budget Transfer Request- Department Accounts 9-6-24
Attachments: Committee Report- Budget Transfers Request- Department Accounts 9-6-24.pdf; Budget Transfers Request- Department Accounts 9-6-24.pdf; Budget Transfers September 2024.xlsx

Dear President Shaut,

Please see the attached budget transfer request, committee report, and accounts spreadsheet.

Thank you.

-Lynsey

Lynsey Timbrouck
Director of Parks and Recreation
City of Kingston
467 Broadway
Kingston, N.Y. 12401
(p) 845-481-7333

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <u> X </u>	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Parks and Recreation</u>	DATE: <u>9/6/24</u>
 Description:	
Internal budget transfer of \$34,400 to reconcile department accounts.	
(See attached spreadsheet)	
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Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

CITY OF KINGSTON
Department of Parks and Recreation
ltimbrouck@kingston-ny.gov

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

September 6, 2024

Dear President Shaut:

As part of our mid-year review, the Parks and Recreation Department would like to request a \$0 impact internal budget transfer to reconcile some of our accounts.

I respectfully request an internal transfer totaling \$34,400. Please see the attached spreadsheet for details.

Thank you in advance for your consideration.

Respectfully,

Lynsey Timbrouck
Director, Kingston Parks and Recreation

cc: John Tuey, Comptroller, City of Kingston

To:

Account#	Account Name
7020.103	Admin Overtime Pay
7110.111	Parks Overtime Pay
7110.444	Parks Vehicle Maintenance
7110.472	Parks Contracted Services
7110.486	Parks Cleaning and Sanitation Supplies
7140.103	Playgrounds and Recreation Centers Overtime Pay
7180.103	Special Recreation Facilities Overtime Pay
7180.422	Special Recreation Facilities Electricity
7210.103	Dietz Overtime Pay
7310.103	Youth Programs Overtime
7620.422	Adult Electricity

Total Amount

\$500.00
\$11,000.00
\$800.00
\$2,000.00
\$500.00
\$4,000.00
\$6,000.00
\$3,000.00
\$2,000.00
\$3,000.00
\$1,600.00
\$34,400.00

3A

F3A

Tinti, Elisa

From: Kikel, Natalie
Sent: Thursday, September 5, 2024 3:05 PM
To: Shaut, Andrea
Cc: Devitt-Frank, Ruth Ann; Noble, Steve; Cahill, Suzanne; Ethan Dickerman; Tinti, Elisa; Tuey, John
Subject: Communications to Council
Attachments: 09.06.24 DEC_Forest Mgmt Plan_Execute&Expend_COVER LETTER.docx; 09.06.24 OPRHP CLG_Wilbur__Expend&Transfer__COVER LETTER.docx; 09.06.24 OPRHP CLG_Wilbur__Expend&Transfer__RESOLUTION.docx; 09.06.24 OPRHP CLG_Wilbur__Expend&Transfer_COMMITTEE REPORT.pdf

Dear President Shaut,

Please find attached:

One full set of communications regarding the NYS OPRHP Certified Local Government grant award.

One letter requesting placement on the agenda of the appropriate committee meeting regarding the NYS DEC Forest Management Plan Implementation grant award. More details will be provided as soon as possible prior to the committee meeting.

Sincerely,
Natalie

—
Natalie Kikel
Grants Manager
City of Kingston
Office of Grants Management
420 Broadway
Kingston, New York 12401
(845) 334-3961
nkikel@kingston-ny.gov
Exempt304236

30

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

September 6, 2024

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Execute and Expend/NYS DEC/Implementation of City of Kingston Tree Management Plan

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss approval for the Mayor to execute an agreement and any and all related documents with the NYS Department of Environmental Conservation related to the Forest Management Plan Implementation grant and to expend funds in the first instance for the implementation of its Tree Management Plan.

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Suzanne Cahill, Ruth Ann Frank, Elisa Tinti

3C

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

September 6, 2024

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfer & Expend Funds/NYS OPRHP/Wilbur Historic District Nomination Project

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss a budget transfer and approval to expend funds in the first instance related to a NYS Office of Parks, Recreation, and Historic Preservation Certified Local Government grant. The funds will be used to hire a consultant to expand upon the 2023 Survey of Historic & Cultural Resources in Wilbur and to nominate the proposed Historic District to the State & National Registers of Historic Places.

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Suzanne Cahill, Ethan Dickerman, Ruth Ann Frank, Elisa Tinti

RESOLUTION ___ of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, RECOMMENDING APPROVAL FOR MODIFICATIONS TO THE 2024 PLANNING DEPARTMENT BUDGET AND REQUESTING AUTHORIZATION TO EXPEND FUNDS IN THE FIRST INSTANCE FOR THE WILBUR HISTORIC DISTRICT NOMINATION PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Andrews, Pasti, Schabot, and Tierney

WHEREAS, the Office of Grants Management requests a transfer of funds related to the NYS Office of Parks, Recreation, and Historic Preservation Certified Local Government grant program in the amount of \$25,000 from the NYS Grant account to the Consultant account; and

WHEREAS, the City of Kingston has been awarded a Certified Local Government grant in the amount of \$15,000 from NYS Office of Parks, Recreation, and Historic Preservation for the Wilbur Historic District Nomination project; and

WHEREAS, there is a \$10,000 matching funds requirement; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II; and

WHEREAS, the Finance/Audit Committee has received, reviewed, and approved this request.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the following sums be transferred as follows:

From: A7520.3389	NYS Grant	\$25,000.00
To: A7520.411	Consultant	\$25,000.00

SECTION 2. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by NYS Office of Parks, Recreation, and Historic Preservation.

SECTION 3. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance related to a NYS Office of Parks, Recreation, and Historic Preservation Certified Local Government grant in the amount of \$15,000 under the terms of the Wilbur Historic District Nomination project.

SECTION 4. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2024

Approved by the Mayor this _____ day
of _____ 2024

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER * _____
AUTHORIZATION * _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Grants Management</u>	DATE: <u>09/06/2024</u>
Description:	
Request to transfer \$25,000 from A7520.3389 NYS Grants to A7520.411 for the Wilbur · Historic District Nomination project.	
Request to expend funds in the first instance in the amount of \$15,000 related to a NYS Office of Parks, Recreation, and Historic Preservation Certified Local Government grant for the Wilbur Historic District Nomination project.	
Estimated Financial Impact: \$ <u>10,000</u> Signature _____	

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

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FPA

CITY OF KINGSTON
Kingston Wastewater Treatment Facility
awinchell@kingston-ny.gov

Steven T. Noble, Mayor



Allen Winchell, Senior Operator

August 12, 2024

Andrea Shaut, Council President
City Hall
420 Broadway
Kingston, New York 12401

Re: Wastewater Treatment Facility Budget Transfer for Retirement Pay-Outs

Dear President Shaut:

Attached please find a budget transfer request for the Wastewater Treatment Facility to cover the costs of retirement pay-outs for 2 employees, Roy Thomas and Roy Alsdorf.

Sincerely,

Allen Winchell, Senior Operator
Kingston Wastewater Treatment Facility

Cc: J. Tuey, Comptroller
E. Norman, Public Works Superintendent

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER <u>X</u>	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Wastewater Treatment Facility DATE: 09/07/2022

Description: Request the following budgetary transfer from fund balance for Wastewater Treatment Facility retirement pay-outs (2 employees: R. Alsdorf, R. Thomas)

FROM ACCT: G19901.19.5901 Gen Fund Balance
 TO ACCT: G18130-11-5105 Retirement Accumulation

Estimated Financial Impact: \$41,818.13

Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Bryant Drew Andrews, Ward 7		
Sara Pasti, Ward 1		
Michael Tierney, Ward 2		
Steven Schabot, Ward 8		

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F7A

CITY OF KINGSTON
Department of Public Works
publicworks@kingston-ny.gov

Edward Norman, Superintendent
Ryan M. Coon, Deputy Superintendent



Steven T. Noble, Mayor

September 5, 2024

Hon. Andrea Shaut, President
Common Council
420 Broadway
Kingston, NY 12401

RE: Transfers

Dear President Shaut,

Attached you will find three transfer requests; the purpose of the General Fund & Sewer Fund transfers is to cover shortfalls in various accounts. The contingency transfer is to cover the cost of two DPW retirement payouts. We respectfully request this communication be submitted to the Council for review.

Your assistance in this matter is appreciated, thank you.

Sincerely,


Edward Norman
Superintendent Public Works

EN/mkl
Enclosures

Cc: Comptroller John Tuey
City Clerk Elisa Tinti

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <u> x </u>	CONTINGENCY TRANSFER <u> </u>	TRANSFER <u> </u>
AUTHORIZATION <u> </u>	BUDGET MODIFICATION <u> </u>	BONDING REQUEST <u> </u>
CLAIMS <u> </u>	ZONING <u> </u>	OTHER <u> </u>

DEPARTMENT: <u> DPW </u>	DATE: <u> 9/6/24 </u>
Description:	
Internal transfer of Sewer Funds to cover shortfall in uniform account.	
Estimated Financial Impact: \$ <u> 0 </u>	Signature <u></u>

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER <u> X </u> _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: <u> DPW </u>	DATE: <u> 9/6/24 </u>
<p>Description:</p> <p>Contingency transfer of funds to cover the cost of retirement payouts (2 employees)</p>	
Estimated Financial Impact: <u> \$42,275.00 </u>	Signature

Motion by _____


Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <input checked="" type="checkbox"/> _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: <u>DPW</u>	DATE: <u>9/6/24</u>
<p>Description:</p> <p>Internal transfer of General Funds to cover shortfalls in various accounts</p>	
Estimated Financial Impact: \$ <u>0</u>	Signature <u></u>

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

From:

Account#	Account Name	Total Amount
A1 1490 22 42680	Admin Insurance Recovery	\$19,463.00
A1 1625 11 5101	B & G Regular Pay (Glancy)	\$4,237.00

TOTAL: \$23,700.00

To:

Account#	Account Name	Total Amount
A1 1490 14 5462	Admin Dues & Seminars	\$7,000.00
A1 1625 14 5444	B & G Vehicle Maintenance	\$2,000.00
A1 5110 14 5441	Streets Equipment Maintenance	\$2,000.00
A1 5110 14 5479	Streets Minor Equipment	\$1,000.00
A1 5110 11 5103	Streets Overtime	\$3,000.00
A1 5110 18 5835	Street Meal Allowance	\$100.00
A1 5132 14 5408	Garage Data Processing	\$6,400.00
A1 5132 14 5479	Garage Minor Equipment	\$2,000.00
A1 8160 18 5835	Sanitation Meal Allowance	\$200.00

TOTAL: \$23,700.00

From:

Account#	Account Name	Total Amount
A1 1990 14.5404	Contingency	\$42,275.00

To:

Account#	Account Name	Total Amount
A1 1490 11 5105	Retirement Payout:	\$42,275.00

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F+A

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

September 4, 2024

Andrea Shaut, Alderman-At-Large, President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Engineering Budget Transfers

Dear President Shaut:

Attached please find a spreadsheet and committee report requesting multiple transfers for zero financial impact: All accounts are A1-1440-14:

From: 5408 Data Processing Supplies	\$ 703.40
5412 Data Processing Support	\$1,200.00
5403 Books, Literature, Periodicals	\$ 400.00
5441 Maintenance of Equipment	\$1,019.28
Total	<u>\$3,322.68</u>

To: 5205 Data Processing Equipment	\$1,000.00
5206 Software	\$1,262.00
5848 Tuition Reimbursement	\$1060.68
Total	<u>\$3,322.68</u>

The purpose of these transfers is to purchase a new computer for the department, ESRI software for ArcGIS mapping software, and to reimburse an employee for tuition payments.

Please forward this request for consideration at the Finance and Audit Committee meeting scheduled for September 11, 2024.

I plan to attend the meeting of the committee so that I may answer any questions that arise.

Respectfully,

John M. Schultheis, P.E., City Engineer

c.: Mayor Steven T. Noble
John Tuey, Comptroller
Elisa Tinti, City Clerk

Engineering Budget Transfers - September 11, 2024 Finance and Audit

	Fund	Org	From Object	Account Name	Amount	To Object	Account Name	Amount
From	A1	144014	5408	Data Processing Supplies	\$ 703.40			
To	A1	144014				5206	Software	\$ 703.40
From	A1	144014	5412	Data Processing Support	\$ 1,200.00			
To	A1	144014				5205	Data Processing Equipment	\$ 1,000.00
	A1	144014				5206	Software	\$ 200.00
From	A1	144014	5403	Books, Lit, Periodicals	\$ 400.00			
To	A1	144014				5206	Software	\$ 358.60
To	A1	144014				5848	Tuition Reimbursement	\$ 41.40
From	A1	144014	5441	Maintenance of Equipment	\$ 1,019.28			
To	A1	144014				5848	Tuition Reimbursement	\$ 1,019.28
Totals					\$ 3,322.68			\$ 3,322.68



THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER x _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Engineering

DATE: 9/4/2024

To transfer from and to various Engineering accounts. All accounts are A1-1440-14:

From: 5408 Data Processing Supplies	\$ 703.40
5412 Data Processing Support	\$1,200.00
5403 Books, Literature, Periodicals	\$ 400.00
5441 Maintenance of Equipment	\$1,019.28
Total	<u>\$3,322.68</u>

To: 5205 Data Processing Equipment	\$1,000.00
5206 Software	\$1,262.00
5848 Tuition Reimbursement	\$1060.68
Total	<u>\$3,322.68</u>

Estimated Financial Impact: \$ 0

Signature [Handwritten Signature]

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Ward 3 Chair, Finance and Audit		
Sara Pasti, Ward 1		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steven Schabot, Ward 8		

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F+A

CITY OF KINGSTON

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Kwame WiafeAkonten, Deputy Clerk
Susan Mesches, Deputy Registrar

September 4, 2024

Dear President Shaut,

Please accept this request to be placed on the Finance/Audit Agenda to discuss raising the fee of Birth Certificates purchased through my office. My understanding is that this fee has not been raised for 25+ years. Please see attached draft resolution prepared by Corporation Counsel's office.
Thank you for your time,

Regards,
Elisa Tinti

RESOLUTION X OF 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO REQUEST STATE LEGISLATION RELATED TO THE FEES CHARGED FOR THE PRODUCTION OF CERTIFIED COPIES OF BIRTH AND DEATH CERTIFICATES.

Sponsored by:

WHEREAS, pursuant to Section 4174 of the Public Health Law, the State of New York currently charges thirty dollars (\$30.00) for producing certified copies of birth and death certificates to those individuals who were born or die in New York State; and

WHEREAS, currently Monroe County, Onondaga County, Chemung County, Tompkins County the City of Oswego, the City of Utica, and the City of Jamestown have received legislation allowing them to charge up to the amount received by the New York Commissioner of Health pursuant to the Public Health Law for producing certified copies of birth and death certificates; and

WHEREAS, the City of Kingston desires to charge up to the amount received by the New York State Commissioner of Health pursuant to law and the municipalities noted above charge for producing certified copies of birth and death certificates to those individuals who were born or died within the City of Kingston; and

WHEREAS, the City of Kingston desires the enactment of home rule legislation allowing them to charge up to the amount received by the New York State Commissioner of Health pursuant to law for producing certified copies of birth and death certificates; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Mayor be and he hereby is authorized and directed to request legislation from New York State Senator Michelle Hinchey and New York State Assemblyman Sarahana Shrestha related to the fees charged for the production of certified copies of birth and death certificates.

SECTION 2. This resolution shall take effect immediately.

Adopted by Council on _____, 2024

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FJA

CITY OF KINGSTON

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Kwame WiafeAkenten, Deputy Clerk
Susan Mesches, Deputy Registrar

August 8, 2024

President Shaut
420 Broadway
Kingston, NY 12401

Honorable President Shaut,

Please accept this communication to be placed on the September Finance Committee meeting to request a new item be placed on the current Fee Schedule. We are seeing several requests per week for "certified record of prior marriages". This is a service we are currently not charging for but can take a tremendous amount of time for staff to research. I have provided a sample of a certification for your review.

Thank you for your time and consideration,
Elisa Tinti

Tinti, Elisa

From: Piersa, William
Sent: Wednesday, August 14, 2024 10:43 AM
To: Tinti, Elisa
Subject: Fee Schedule re: Certified Record of Prior Marriages

Good morning Elisa,

My current understanding is that we can charge \$10 for searches of certified records of prior marriages. Please let me know if you have any questions.

Thank you,
Bill

WILLIAM PIERSA
Assistant Corporation Counsel
420 Broadway
Kingston, New York 12401
(845) 334-3985 (tel.)
wpiersa@kingston-ny.gov

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FIA

Tinti, Elisa

From: Baker, Daniel
Sent: Friday, August 9, 2024 3:44 PM
To: Shaut, Andrea
Cc: Tinti, Elisa; RScottschildress@gmail.com; Graves-Poller, Barbara; Higgins, Janet; Kyle Barnett; Noble, Steve; Verney, Karen
Subject: Super 8 Motels of Kingston, Inc. vs. City of Kingston

Madam President,

I am respectfully requesting to be added to the September Finance Committee meeting to discuss a proposed resolution to the above matter.

Some of the discussion will require executive session.

Please contact me if you have any questions, comments, or concerns.

Respectfully,

Dan

Daniel Baker, SCAA

Assessor
City of Kingston
(845) 334-3912
dbaker@kingston-ny.gov

CONFIDENTIALITY NOTICE

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#A

RESOLUTION # ____ of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
ESTABLISHING A PUBLIC HEARING REGARDING THE POSSIBLE DEMOLITION OF THE CANOPY
SYSTEM KNOWN AS THE PIKE PLAN AFFIXED TO BUILDINGS WITHIN THE STOCKADE HISTORIC
DISTRICT.

Sponsored by: Laws and Rules Committee

Alderman: Mickens

WHEREAS, a proposal has been made calling for the demolition of the Pike Plan structure, erected
ca. 1973 within the Stockade Historic District; and

WHEREAS, the Pike Plan imbues special character, imparts a strong sense of place, has over time
become a defining feature within the Stockade Historic District, was designed by an internationally
renowned artist and is one of the few extant commercial district canopy systems in the country;
and

WHEREAS, a proposal has been made to allocate \$1,000,000 (one million dollars) of city funds for
the demolition of the Pike Plan; and

WHEREAS, a proposal has been made to re allocate Federal ARPA funds for remediation of affected
facades; and

WHEREAS, the proposed undertaking will require compliance with Section 106 of the National
Historic Preservation Act; which provides the opportunity for citizens to lend their voice in
protecting and maintaining historic properties in their communities; and

WHEREAS, a proposal has been made with a timeline that effectively minimizes a robust SHPO
environmental review thereby limiting the agency's ability to fully explore all feasible and prudent
alternatives to demolition which would avoid or mitigate adverse impacts to such landmarked
properties; and

WHEREAS, the proposed undertaking would require the amendment of Zoning Code Pike Plan
Canopy Design Standards section 405.21.N;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW
YORK AS FOLLOWS:

SECTION 1. That the Common Council hereby set a Laws and Rules Committee Public Hearing
regarding the proposed demolition of the canopy system known as the Pike Plan

SECTION 2. That said Public Hearing will take place on _____ at 6:30 pm, in the Common Council Chambers at City Hall for public comments on same

SECTION 3. That the City Clerk shall cause the proposed amendment to be referred to the City of Kingston Planning Board, The City of Kingston Building Department, The City of Kingston Historic Landmarks Preservation Commission and the New York State Historic Preservation Office

SECTION 4. That this resolution shall take effect immediately.

Submitted to the Mayor this _____

Day of _____ 2024

Elisa Tinti, City Clerk

Approved by the Mayor this _____

Day of _____ 2024

Steven T Noble, Mayor

OLD BUSINESS



FIA

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

Andrea Shaut., Alderman-At-Large, President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Central Fire Station

Dear President Shaut:

The Engineering Department has been working with the Fire Department and in consultation with the Mayor to evaluate options to rehabilitate or replace the central fire station located on East O'Reilly Street. The current building was constructed in the 1920s and suffers from numerous deficiencies that would be expected from a 100-year old building.

I would like the opportunity to present our findings and recommendations for a replacement central fire station to be located at 18-30 East O'Reilly Street (directly across the street from the current station). My staff and I will be able to discuss the alternatives that were considered, and our current recommendation at the August meeting of the Finance and Audit Committee. At this time, I do not have a formal request to make of the Council. This first meeting will be a dialogue with the Committee and a detailed request for funding, property acquisition, and authorizing a project would be the subject of a later communication.

Please forward this request for discussion at the Finance and Audit meeting scheduled August 14, 2024.

Respectfully,

John M. Schultheis, P.E., City Engineer

c.: Mayor Steven T. Noble
Chief Chris Rea
Justin Gates, Engineering Technician

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RESOLUTION 135 of 2024

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING A \$1.2 MILLION BOND FOR RESTORATION OF THE HISTORIC FAÇADE IN THE STOCKADE DISTRICT

Sponsored By: Finance/Audit Committee: Alderman: Scott-Childress, Tierney, Andrews, Schabot, Pasti

WHEREAS, the City of Kingston has worked extensively to protect and preserve its historic buildings and architecture and the Pike Plan structure is not a part of that historic fabric; and

WHEREAS, the removal of the Pike Plan structure would allow the City of Kingston to begin immediate work to restore the buildings to their historic façade and architecture; and

WHEREAS, the cost for said restoration would be approximately the sum of \$1,056,000 for which a bond in the amount of \$1.2 million is requested for said restoration of the historic façade in the Stockade District.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston authorizes the request for a bond in the amount of \$1.2 million for the restoration of the historic façade in the Stockade District.

SECTION 2. That this resolution shall take effect immediately.

Submitted to the Mayor this _____ day of _____, 2024

Approved by the Mayor this _____ day of _____, 2024

Elisa Tini, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2024

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THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: MAYOR DATE: 3-22-24

Description:
Requesting authorization of a \$1.2 million bond for restoration of historic façade.

Estimated Financial Impact: \$1.2 million Signature [Handwritten Signature]

Motion by DA

Seconded by SS

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3 <i>[Handwritten Signature]</i>	✓	
Michael Tierney, Ward 2 <i>[Handwritten Signature]</i>		X
Bryant Drew Andrews, Ward 7 <i>[Handwritten Signature]</i>	✓	
Steve Schabot, Ward 8 <i>[Handwritten Signature]</i>	✓	
Sara Pasti, Ward 1 <i>[Handwritten Signature]</i>	✓	

CITY OF KINGSTON
Common Council and Mayor's Office

Andrea Shaut
Council President



Steven Noble
Mayor

Kingston Common Council
420 Broadway
Kingston, NY 12401

RE: Pike Plan

Dear Members of the Common Council,

In the 1970's during a time when retail in the historic uptown business district felt threatened by the new Hudson Valley Mall, in the Town of Ulster, the City's reaction was to attach a canopy to over 40 buildings, each of which make up a core part of our National Historic District designation. At the time, a proposed Wall Street Mall (Photo 1) was considered, which would have created a pedestrian only mall in this area. While the entire plan was not enacted, the sidewalk structure was created and has caused the community trouble ever since. The Pike Plan did not stop the loss of retail in uptown and continued decline took place. Fast forward to 2010, the City received some grant funds and implemented a tax to redevelop the Pike Plan into what we see today.

Collectively, we believe the best decision the City of Kingston can make regarding this structure is to remove it and return to the historic facades of our Stockade District. The attached pictures (Photo 2-5) show examples of how these buildings used to look. Kingston has worked extensively to protect and preserve its historic buildings and architecture and the Pike Plan is not a part of that historic fabric. We believe that these buildings should be restored, opening up the storefronts to the sunlight for the first time in 40 years.

In 2019, the City of Kingston Engineer estimated a removal cost of \$868,300, which would be \$1,056,000 in today's dollars. We feel this is a relatively low cost, which will have substantial benefits. The Pike Plan has no previous obligations or restrictions, so, with approval, work could begin immediately to restore these buildings. We would envision a two-phased approach. The first phase would be to remove the City owned structure and make immediate weatherproofing repairs at the attachment point with each building. The second phase would assess the condition of each façade where it was attached and create a detailed scope of work to assist the property owners in returning these impacted sections to the condition of the original building.

Please feel free to contact us if you have any questions or concerns.

Sincerely,

Steven T. Noble
Mayor

Andrea Shaut
Council President