

2

PS+66

**Tinti, Elisa**

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**From:** Edwards, Jeanne  
**Sent:** Wednesday, September 4, 2024 8:06 PM  
**To:** Shaut, Andrea  
**Cc:** Tinti, Elisa; Tierney, Michael  
**Subject:** FW: [EXTERNAL EMAIL] Eileen Berryman handicap sign

A handicap sign needs to be put up at 96 Pearl st. This is in ward #2. I will send a copy to Michael Tierney.

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**From:** Kelly Hertica <khertica@icloud.com>  
**Sent:** Wednesday, September 4, 2024 1:39 PM  
**To:** Edwards, Jeanne <Ward4@kingston-ny.gov>  
**Subject:** [EXTERNAL EMAIL] Eileen Berryman handicap sign

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PS+GG

**Tinti, Elisa**

**From:** Edwards, Jeanne  
**Sent:** Friday, August 30, 2024 5:56 PM  
**To:** Shaut, Andrea  
**Cc:** Tinti, Elisa  
**Subject:** Parking meter  
**Attachments:** PXL\_20240830\_204946679.jpg; PXL\_20240830\_204946679.jpg

Good day Madam President,

I am asking for the removal of the parking meter at 10 Pearl St. The owner of this property is handicap and needs this parking Spot. John Mallen has requested this.



4

PS

**Tinti, Elisa**

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**From:** Shaut, Andrea  
**Sent:** Friday, September 6, 2024 4:15 PM  
**To:** Tinti, Elisa  
**Subject:** Fw: Loading Zone and/or Limited Parking Time at 392 Hasbrouck Avenue

Hi Elisa,

Can you add this to Public Safety please?

Thank you!

Andrea Shaut

Council President, City of Kingston

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**From:** Hirsch. Michele <Ward9@kingston-ny.gov>  
**Sent:** Friday, September 6, 2024 1:27 AM  
**To:** Shaut, Andrea <ashaut@kingston-ny.gov>  
**Subject:** Loading Zone and/or Limited Parking Time at 392 Hasbrouck Avenue

Dear President Shaut,

Please accept this communication for placement on the agenda at the September Public Safety Committee. A new business will be opening at 392 Hasbrouck Avenue this fall and the owner has requested a loading zone and/or Limited Time Parking at the location. I have found that 392-394 Hasbrouck Avenue is already 30 minute parking in our City Code, by request of another business in the area so I do not have a finalized communication as of yet. I will forward an updated communication as soon as possible.

Thank you.

Michele Hirsch  
Alderwoman, Ward 9  
City of Kingston Common Council  
(845) 746-3013

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PS/CC

**CITY OF KINGSTON**  
**Office of the City Engineer**  
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

August 13, 2024

Andrea Shaut, Alderman-At-Large, President of the Common Council  
Kingston City Hall  
420 Broadway  
Kingston, New York 12401

RE: Amendments to Code – Chapter 390 V & T

Dear President Shaut:

In consultation with Mayor Noble and DPW Superintendent Ed Norman, please amend:

Chapter 390-92 Schedule IX: Stop Intersections

- **Remove** SW stop on East Strand at Broadway
- **Add** NW stop on Broadway at West Strand

Please forward this request for consideration at the Public Safety/General Government meeting scheduled for September 25, 2024.

I plan to attend the meeting of the committee so that I may answer any questions that arise.

Respectfully,

John M. Schultheis, P.E., City Engineer

c.: Mayor Steven T. Noble  
Edward Norman, DPW Superintendent  
Robert Dennison, Chair Public Safety/General Government  
Elisa Tinti, City Clerk

**THE CITY OF KINGSTON COMMON COUNCIL**  
**GENERAL GOVERNMENT/PUBLIC SAFETY**  
**COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

**DEPARTMENT** Engineering **DATE** 8/13/2024


Amendments to Code – Chapter 390 V & T

Please amend:

Chapter 390-92 Schedule IX: Stop Intersections

- **Remove** SW stop on East Strand at Broadway
- **Add** NW stop on Broadway at West Strand

Estimated Financial Impact: \$ \_\_\_\_\_

Signature:  \_\_\_\_\_

Motion by \_\_\_\_\_  
 Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
 Type I Action \_\_\_\_\_  
 Type II Action \_\_\_\_\_  
 Unlisted Action \_\_\_\_\_

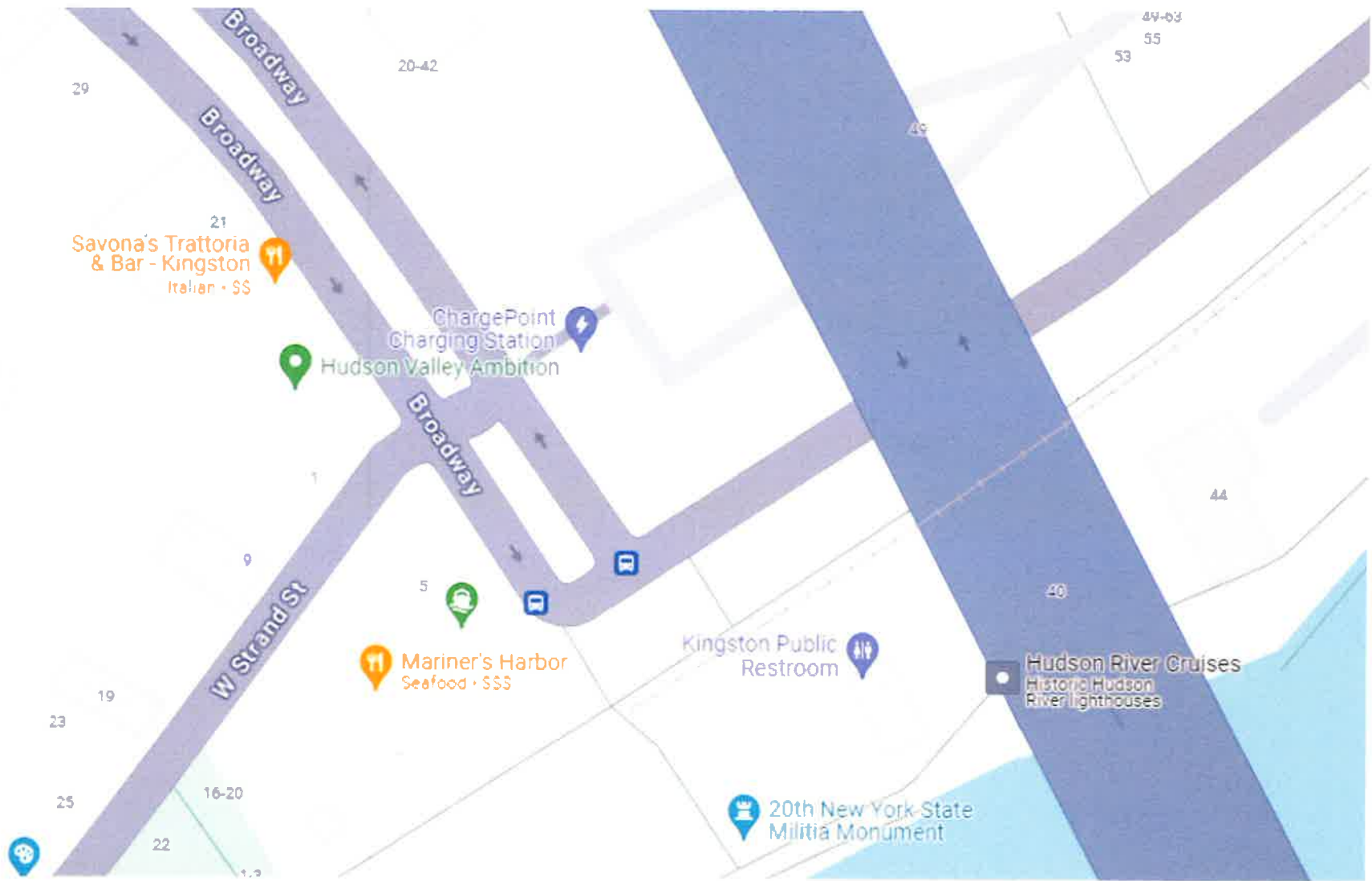
Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Robert Dennison, Ward 6 Chairman, General Gov't/Public Safety		
Reynolds Scott-Childress, Ward 3		
Jeanne Edwards, Ward 4		
Teryl Mickens, Ward 5		
Bryant Drew Andrews, Ward 7		



Savona's Trattoria  
& Bar - Kingston  
Italian • SS

ChargePoint  
Charging Station  
Hudson Valley Ambition

Mariner's Harbor  
Seafood • SSS

Kingston Public  
Restroom

Hudson River Cruises  
Historic Hudson  
River lighthouses

20th New York State  
Militia Monument



STOP Sign add here

No STOP sign here

6

PS/GG

**CITY OF KINGSTON**  
Office of the City Engineer  
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

September 3, 2024

Andrea Shaut, Alderman-At-Large, President of the Common Council  
Kingston City Hall  
420 Broadway  
Kingston, New York 12401

RE: Amendments to Code – Chapter 390 V & T

Dear President Shaut:

In consultation with Mayor Noble and DPW Superintendent Ed Norman, please amend:

Chapter 390-88 Schedule V: One Way Streets

- **Add** - Prince Street **NE from** Garden Street **to** Foxhall Avenue

Please forward this request for consideration at the Public Safety/General Government meeting scheduled for September 25, 2024.

I plan to attend the meeting of the committee so that I may answer any questions that arise.

Respectfully,

John M. Schultheis, P.E., City Engineer

c.: Mayor Steven T. Noble  
Edward Norman, DPW Superintendent  
Robert Dennison, Chair Public Safety/General Government  
Elisa Tinti, City Clerk





**THE CITY OF KINGSTON COMMON COUNCIL**  
**GENERAL GOVERNMENT/PUBLIC SAFETY**  
**COMMITTEE REPORT**

**REQUEST DESCRIPTION**

INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Engineering DATE August 29, 2024

Part II General Legislation – Chapter 390 Vehicles and Traffic

Part 2 Traffic Regulations - Article XIII Schedules

Amendment to Code

Please amend:

**§ 390-88 Schedule V: One-Way Streets**

**Add** – Prince Street, direction northeast, from Garden Street to Foxhall Avenue

Financial Impact: \$ 0

Signature [Signature]

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
 Type I Action \_\_\_\_\_  
 Type II Action \_\_\_\_\_  
 Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Robert Dennison, Ward 6 Chairman, General Gov't/Public Safety		
Reynolds Scott-Childress, Ward 3		
Jeanne Edwards, Ward 4		
Teryl Mickens, Ward 5		
Bryant Drew Andrews, Ward 7		

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PS+GG

**Tinti, Elisa**

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**From:** Hirsch, Michele  
**Sent:** Friday, September 6, 2024 12:50 AM  
**To:** Shaut, Andrea  
**Cc:** Tinti, Elisa; radennison3@gmail.com  
**Subject:** Updated Procedure for Traffic Control Devices  
**Attachments:** RESOLUTION\_162\_of\_2019.pdf; Common Council Policy and Procedure for Request of Traffic Control Devices, Street Design Elements or Parking Controls in the City of Kingston.pdf

Dear President Shaut,

Please accept this communication related to amending Resolution 162 of 2019 Procedure for Traffic Control Devices for adoption by the Common Council. As the City of Kingston has declared itself to be a Vision Zero City and has adopted Street Design Standards in the Kingston Forward Zoning Code; our Procedure for Traffic Control Devices is due for a review and possible update.

Thank you.

Michele Hirsch  
Alderwoman, Ward 9  
City of Kingston Common Council  
(845) 746-3013

**RESOLUTION 162 of 2019**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, TO ADOPT A POLICY FOR REFERRAL OF TRAFFIC CONTROL DEVICES AND PARKING CONTROLS IN THE CITY OF KINGSTON**

Sponsored By: Public Safety/General Gov. Committee: Alderman:  
Schabot, Ventura Morell, Koop

**WHEREAS**, a request has been made to adopt a policy for referral of traffic control devices and parking controls in the City of Kingston as per the attached; and

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:**

**SECTION 1.** The Common Council of the City of Kingston, New York, approves the request and adopts the policy for referral of traffic control devices and parking controls in the City of Kingston as per the attached.

**SECTION 2.** This resolution shall take effect immediately.

Submitted to the Mayor this 7<sup>th</sup> day of

August, 2019

Elisa Tinti

Elisa Tinti, City Clerk

Approved by the Mayor this 7<sup>th</sup> day of

August, 2019

Steven T. Noble

Steven T. Noble, Mayor

Adopted by Council on August 10, 2019

## **Procedure for Traffic Control Device or Parking Controls in the City of Kingston**

1. A complaint or request relating to the street system in the City of Kingston is received by the Mayor, Superintendent of Public Works, Chief of Police, City Engineer or an Alderperson. This procedure will also be used for City initiated traffic control device additions or modifications.
2. The city assigns the issue with a number and it is referred to the City Engineer for evaluation, with notice to the Common Council President and City Clerk.
3. The City Engineer performs an engineering analysis of the issue. The engineering analysis will be performed in conformity with the generally accepted standards of practice for a traffic study. An engineering analysis will be performed for proposed installations, modifications and removals of traffic and parking control devices.
  - a. The engineering analysis must conform to the requirements of the Manual of Uniform Traffic Control Devices ( MUTCD) with the New York State Supplement, current guidance from the National Association of City Transportation Officials ( NACTO) and the New York State Department Of Transportation ( NYSDOT ) Highway Design Manual, as applicable.
  - b. If a requester wishes, they can provide an independent traffic study prepared by a Professional Engineer licensed to practice in New York State to the City Engineer for evaluation. The Analysis must conform to the requirements described in this section.
4. If applicable, the City Engineer will consult with the Superintendent of Public Works, Fire Chief and Chief of Police in developing a final report which may include recommendations for corrective actions.
5. The report is submitted to the Common Council for adoption.
6. The adopted recommendation is sent to the Superintendent of Public Works for implementation.

REQUEST FOR EVALUATION OF TRAFFIC CONTROL DEVICE OR PARKING CONTROLS

City of Kingston, New York

Office of the City Engineer

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Ward / Alderman: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Request Submitted by: Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Describe Concern  
(attach additional  
sheet if needed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check all that Apply:

Traffic control signage or marking	Add	<input type="checkbox"/>	Remove	<input type="checkbox"/>
Parking Controls	Add	<input type="checkbox"/>	Remove	<input type="checkbox"/>
Signalized Intersection		<input type="checkbox"/>		
Crosswalk		<input type="checkbox"/>		
Other (Describe)		_____		

Attachments to this form: (Describe)

\_\_\_\_\_  
\_\_\_\_\_

Received by: \_\_\_\_\_

**THE CITY OF KINGSTON COMMON COUNCIL**

**PUBLIC SAFETY/GENERAL GOVERNMENT  
COMMITTEE REPORT**

**DEPARTMENT** \_\_\_\_\_ **DATE** 7/29/19

**Description**  
 Resolution to adopt a policy for referral of Traffic Control devices and Park Controls in the City of Kingston as per the attached

(As appropriate, always give cross streets: North, South, East, West directions; and Vehicle & Traffic Section from City of Kingston Code Book)

**Signature** \_\_\_\_\_

**Motion by** Jim

**Seconded by** DK

**Action Required:** \_\_\_\_\_

**SEQRA Decision:**  
 Type I Action \_\_\_\_\_  
 Type II Action \_\_\_\_\_  
 Unlisted Action \_\_\_\_\_

**Negative Declaration of Environmental Significance:** \_\_\_\_\_  
**Conditioned Negative Declaration:** \_\_\_\_\_  
**Seek Lead Agency Status:** \_\_\_\_\_  
**Positive Declaration of Environmental Significance:** \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
(S) Steve Schabot, Chairman	✓	
JK Jeffrey Ventura Morell, Ward 1	✓	
Reynolds Scott-Childress, Ward 3		
Rita Worthington, Ward 4		
DK Douglas Koop, Ward 2	✓	

## **Procedure for Traffic Control Device or Parking Controls in the City of Kingston**

1. A complaint or request relating to the street system in the City of Kingston is received by the Mayor, Superintendent of Public Works, Chief of Police, City Engineer or an Alderperson. This procedure will also be used for City initiated traffic control device additions or modifications.
2. The issue is assigned a number and referred to the City Engineer for evaluation.
3. The City Engineer performs an engineering analysis of the issue. The engineering analysis will be performed in conformity with the generally accepted standards of practice for a traffic study. An engineering analysis will be performed for proposed installations, modifications and removals of traffic and parking control devices.
  - a. The engineering analysis must conform to the requirements of the Manual of Uniform Traffic Control Devices ( MUTCD) with the New York State Supplement, current guidance from the National Association of City Transportation Officials ( NACTO) and the New York State Department Of Transportation ( NYSDOT ) Highway Design Manual, as applicable.
  - b. If a requester wishes, they can provide an independent traffic study prepared by a Professional Engineer licensed to practice in New York State to the City Engineer for evaluation. The Analysis must conform to the requirements described in this section.
4. If applicable, the City Engineer will consult with the Superintendent of Public Works, Fire Chief and Chief of Police in developing a final report which may include recommendations for corrective actions.
5. The report is submitted to the Common Council for adoption.
6. The adopted recommendation is sent to the Superintendent of Public Works for implementation.

## **Procedure for Traffic Control Device or Parking Controls in the City of Kingston**

1. A complaint or request relating to the street system in the City of Kingston is received by the Mayor, Superintendent of Public Works, Chief of Police, City Engineer or an Alderperson. This procedure will also be used for City initiated traffic control device additions or modifications.
2. The city assigns the issue with a number and it is referred to the City Engineer for evaluation, with notice to the Common Council President and City Clerk.
3. The City Engineer performs an engineering analysis of the issue. The engineering analysis will be performed in conformity with the generally accepted standards of practice for a traffic study. An engineering analysis will be performed for proposed installations, modifications and removals of traffic and parking control devices.
  - a. The engineering analysis must conform to the requirements of the Manual of Uniform Traffic Control Devices ( MUTCD) with the New York State Supplement, current guidance from the National Association of City Transportation Officials ( NACTO) and the New York State Department Of Transportation ( NYSDOT ) Highway Design Manual, as applicable.
  - b. If a requester wishes, they can provide an independent traffic study prepared by a Professional Engineer licensed to practice in New York State to the City Engineer for evaluation. The Analysis must conform to the requirements described in this section.
4. If applicable, the City Engineer will consult with the Superintendent of Public Works, Fire Chief and Chief of Police in developing a final report which may include recommendations for corrective actions.
5. The report is submitted to the Common Council for adoption.
6. The adopted recommendation is sent to the Superintendent of Public Works for implementation.



REQUEST FOR EVALUATION OF TRAFFIC CONTROL DEVICE OR PARKING CONTROLS

City of Kingston, New York

Office of the City Engineer

Date: \_\_\_\_\_

Location: \_\_\_\_\_

Ward / Alderman: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Request Submitted by: Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Describe Concern \_\_\_\_\_

(attach additional \_\_\_\_\_

sheet if needed) \_\_\_\_\_

\_\_\_\_\_

Check all that Apply: Traffic control signage or marking

Add

Remove

Parking Controls

Add

Remove

Signalized Intersection

Crosswalk

Other (Describe) \_\_\_\_\_

Attachments to this form: (Describe) \_\_\_\_\_

\_\_\_\_\_

Received by: \_\_\_\_\_

\_\_\_\_\_

City of Kingston, New York Common Council  
Resolution Title, Issue, Motions, Description

1/01/18 - 12/31/19

Roll Call

Committee \_\_\_\_\_

Date 8/6/19

Resolution Title:

**Amendment  
To Add "it" between "And" "is" on #2**

Offered By: Alderman Scott - Childress

Seconded By: Alderman O'Reilly

Record of Vote

<u>Alderman</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Reason</u>
1. Jeffrey Ventura Morell (D)				
2. Douglas Koop (D)				
3. Reynolds Scott-Childress (D)				
4. Rita Worthington (D)				
5. William Carey (D)				
6. Tony Davis (D)				
7. Patrick O'Reilly (D)				
8. Steven Schabot (D)				
9. Andrea Shaut (D)				

Totals Carried 8 Defeated 0

ELISA TINTI, CITY CLERK

City of Kingston, New York Common Council  
Housing and Economic Stability Department

1/01/18 - 12/31/19

Roll Call

Committee PS/GG

Date 8/6/19

Resolution Title: Resolution #162 of 2019 to adopt a policy for referral of Traffic Control Devices and Parking Controls in the City of Kingston **AS Amended**

Offered By: Alderman \_\_\_\_\_

Seconded By: Alderman \_\_\_\_\_

Record of Vote

Alderman	Yes	No	Absent	Reason
1. Jeffrey Ventura Morell (D)				
2. Douglas Koop (D)				
3. Reynolds Scott-Childress (D)				
4. Rita Worthington (D)				
5. William Carey (D)				
6. Tony Davis (D)				
7. Patrick O'Reilly (D)				
8. Steven Schabot (D)				
9. Andrea Shaut (D)				

Totals: Carried 8 Defeated 0

ELISA TINTI, CITY CLERK



## Common Council Policy and Procedure for Request of Traffic Control Devices, Street Design Elements or Parking Controls in the City of Kingston

Traffic Control Devices include, but are not limited to: road markings, highway signs, traffic signals.

Street Design Elements include, but are not limited to: curb extensions, lane widths, sidewalks, speed tables, bicycle lanes, speed feedback signs, street lighting, mini roundabouts and target speeds.

Parking Controls include, but are not limited to: loading zones, disabled parking, intersection daylighting, no parking zones.

1. All complaints or requests **relating to the street system in the City of Kingston** shall be sent to **the Mayor, Superintendent of Public Works, Chief of Police, City Engineer, an Alderperson, or the Complete Streets Advisory Council. This procedure shall also be used for City-initiated traffic control device additions or modifications.**
2. **The City shall assign the complaint/request with a number and makes a referral to the City Engineer for evaluation, with notice to the Common Council President and City Clerk.** A log of all received complaint/request numbers shall be maintained by the City.
3. **The City Engineer is to perform an engineering analysis of the issue. The engineering analysis is to be performed in conformity with the generally accepted standards of practice for a traffic study. An engineering analysis will be performed for proposed installations, modifications and removals of traffic and parking control devices and the street design elements.**
  - a. **The engineering analysis must conform to the requirements of the City of Kingston's Kingston Forward Street Design Standards, the Manual of Uniform Traffic Control Devices (MUTCD) with the New York State Supplement, current guidance from the National Association of City Transportation Officials (NACTO) and the New York State Department of Transportation (NYSDOT) Highway Design Manual, as applicable.**
  - b. **The requester has the right to obtain and provide, at their expense, an independent traffic study prepared by a Professional Engineer licensed to practice in New York State, to the City Engineer for evaluation. The study must conform to the requirements described in this section. The City of Kingston may consider the results of the study.**
4. **If applicable, the City Engineer will consult with the Superintendent of Public Works, Fire Chief, Chief of Police and the Complete Streets Advisory Council in developing a final report which may include recommendations for corrective actions.**
5. **The final report shall be submitted to the Common Council for deliberation.**
6. **All adopted resolutions shall be sent to the Superintendent of Public Works for implementation.**

In request form, delete "check all that apply" section.