

SEPTEMBER 2024 PUBLIC SAFETY COMMITTEE MEETING
September, Wednesday 25th at 6:30 pm.

1. CAC Update
2. Handicap Sign at 96 Pearl St. - Alderwoman Edwards
3. Handicap Sign at 10 Pearl St. - Alderwoman Edwards
4. Loading Zone at 392 Hasbrouck Ave - Alderwoman Hirsch
5. Amendments to the Code to remove stop intersection a East Strand and add to West Strand - J. Schultheis
6. Amendment to the Code to make Prince St a One-Way Street - J. Schultheis
7. Traffic Control Device Policy - Alderwoman Hirsch

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PS+66

Tinti, Elisa

From: Edwards, Jeanne
Sent: Wednesday, September 4, 2024 8:06 PM
To: Shaut, Andrea
Cc: Tinti, Elisa; Tierney, Michael
Subject: FW: [EXTERNAL EMAIL] Eileen Berryman handicap sign

A handicap sign needs to be put up at 96 Pearl st. This is in ward #2. I will send a copy to Michael Tierney.

From: Kelly Hertica <khertica@icloud.com>
Sent: Wednesday, September 4, 2024 1:39 PM
To: Edwards, Jeanne <Ward4@kingston-ny.gov>
Subject: [EXTERNAL EMAIL] Eileen Berryman handicap sign

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PS+GG

Tinti, Elisa

From: Edwards, Jeanne
Sent: Friday, August 30, 2024 5:56 PM
To: Shaut, Andrea
Cc: Tinti, Elisa
Subject: Parking meter
Attachments: PXL_20240830_204946679.jpg; PXL_20240830_204946679.jpg

Good day Madam President,

I am asking for the removal of the parking meter at 10 Pearl St. The owner of this property is handicap and needs this parking Spot. John Mallen has requested this.



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PS

Tinti, Elisa

From: Shaut, Andrea
Sent: Friday, September 6, 2024 4:15 PM
To: Tinti, Elisa
Subject: Fw: Loading Zone and/or Limited Parking Time at 392 Hasbrouck Avenue

Hi Elisa,

Can you add this to Public Safety please?

Thank you!

Andrea Shaut

Council President, City of Kingston

From: Hirsch, Michele <Ward9@kingston-ny.gov>
Sent: Friday, September 6, 2024 1:27 AM
To: Shaut, Andrea <ashaut@kingston-ny.gov>
Subject: Loading Zone and/or Limited Parking Time at 392 Hasbrouck Avenue

Dear President Shaut,

Please accept this communication for placement on the agenda at the September Public Safety Committee. A new business will be opening at 392 Hasbrouck Avenue this fall and the owner has requested a loading zone and/or Limited Time Parking at the location. I have found that 392-394 Hasbrouck Avenue is already 30 minute parking in our City Code, by request of another business in the area so I do not have a finalized communication as of yet. I will forward an updated communication as soon as possible.

Thank you.

Michele Hirsch
Alderwoman, Ward 9
City of Kingston Common Council
(845) 746-3013

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PS/CC

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

August 13, 2024

Andrea Shaut, Alderman-At-Large, President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Amendments to Code – Chapter 390 V & T

Dear President Shaut:

In consultation with Mayor Noble and DPW Superintendent Ed Norman, please amend:

Chapter 390-92 Schedule IX: Stop Intersections

- **Remove** SW stop on East Strand at Broadway
- **Add** NW stop on Broadway at West Strand

Please forward this request for consideration at the Public Safety/General Government meeting scheduled for September 25, 2024.

I plan to attend the meeting of the committee so that I may answer any questions that arise.

Respectfully,

John M. Schultheis, P.E., City Engineer

c.: Mayor Steven T. Noble
Edward Norman, DPW Superintendent
Robert Dennison, Chair Public Safety/General Government
Elisa Tinti, City Clerk

THE CITY OF KINGSTON COMMON COUNCIL
GENERAL GOVERNMENT/PUBLIC SAFETY
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____
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DEPARTMENT Engineering DATE 8/13/2024


Amendments to Code – Chapter 390 V & T

Please amend:

Chapter 390-92 Schedule IX: Stop Intersections

- **Remove** SW stop on East Strand at Broadway
- **Add** NW stop on Broadway at West Strand

Estimated Financial Impact: \$ _____

Signature:  _____

Motion by _____
 Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Robert Dennison, Ward 6 Chairman, General Gov't/Public Safety		
Reynolds Scott-Childress, Ward 3		
Jeanne Edwards, Ward 4		
Teryl Mickens, Ward 5		
Bryant Drew Andrews, Ward 7		





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PS/GA

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

September 3, 2024

Andrea Shaut, Alderman-At-Large, President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Amendments to Code – Chapter 390 V & T

Dear President Shaut:

In consultation with Mayor Noble and DPW Superintendent Ed Norman, please amend:

Chapter 390-88 Schedule V: One Way Streets

- **Add** - Prince Street **NE from** Garden Street **to** Foxhall Avenue

Please forward this request for consideration at the Public Safety/General Government meeting scheduled for September 25, 2024.

I plan to attend the meeting of the committee so that I may answer any questions that arise.

Respectfully,

John M. Schultheis, P.E., City Engineer

c.: Mayor Steven T. Noble
Edward Norman, DPW Superintendent
Robert Dennison, Chair Public Safety/General Government
Elisa Tinti, City Clerk



**THE CITY OF KINGSTON COMMON COUNCIL
GENERAL GOVERNMENT/PUBLIC SAFETY
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Engineering DATE August 29, 2024

Part II General Legislation – Chapter 390 Vehicles and Traffic

Part 2 Traffic Regulations - Article XIII Schedules

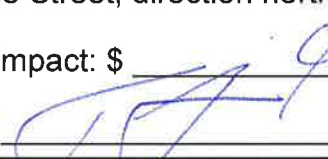
Amendment to Code

Please amend:

§ 390-88 Schedule V: One-Way Streets

Add – Prince Street, direction northeast, from Garden Street to Foxhall Avenue

Financial Impact: \$

Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Robert Dennison, Ward 6 Chairman, General Gov't/Public Safety		
Reynolds Scott-Childress, Ward 3		
Jeanne Edwards, Ward 4		
Teryl Mickens, Ward 5		
Bryant Drew Andrews, Ward 7		

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PS+GG

Tinti, Elisa

From: Hirsch, Michele
Sent: Friday, September 6, 2024 12:50 AM
To: Shaut, Andrea
Cc: Tinti, Elisa; radennison3@gmail.com
Subject: Updated Procedure for Traffic Control Devices
Attachments: RESOLUTION_162_of_2019.pdf; Common Council Policy and Procedure for Request of Traffic Control Devices, Street Design Elements or Parking Controls in the City of Kingston.pdf

Dear President Shaut,

Please accept this communication related to amending Resolution 162 of 2019 Procedure for Traffic Control Devices for adoption by the Common Council. As the City of Kingston has declared itself to be a Vision Zero City and has adopted Street Design Standards in the Kingston Forward Zoning Code; our Procedure for Traffic Control Devices is due for a review and possible update.

Thank you.

Michele Hirsch
Alderwoman, Ward 9
City of Kingston Common Council
(845) 746-3013

RESOLUTION 162 of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, TO ADOPT A POLICY FOR REFERRAL OF TRAFFIC CONTROL DEVICES AND PARKING CONTROLS IN THE CITY OF KINGSTON

Sponsored By: Public Safety/General Gov. Committee: Alderman:
Schabot, Ventura Morell, Koop

WHEREAS, a request has been made to adopt a policy for referral of traffic control devices and parking controls in the City of Kingston as per the attached; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. The Common Council of the City of Kingston, New York, approves the request and adopts the policy for referral of traffic control devices and parking controls in the City of Kingston as per the attached.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this 7th day of

August, 2019

Elisa Tinti

Elisa Tinti, City Clerk

Approved by the Mayor this 7th day of

August, 2019

Steven T. Noble

Steven T. Noble, Mayor

Adopted by Council on August 10, 2019

Procedure for Traffic Control Device or Parking Controls in the City of Kingston

1. A complaint or request relating to the street system in the City of Kingston is received by the Mayor, Superintendent of Public Works, Chief of Police, City Engineer or an Alderperson. This procedure will also be used for City initiated traffic control device additions or modifications.
2. The city assigns the issue with a number and it is referred to the City Engineer for evaluation, with notice to the Common Council President and City Clerk.
3. The City Engineer performs an engineering analysis of the issue. The engineering analysis will be performed in conformity with the generally accepted standards of practice for a traffic study. An engineering analysis will be performed for proposed installations, modifications and removals of traffic and parking control devices.
 - a. The engineering analysis must conform to the requirements of the Manual of Uniform Traffic Control Devices (MUTCD) with the New York State Supplement, current guidance from the National Association of City Transportation Officials (NACTO) and the New York State Department Of Transportation (NYSDOT) Highway Design Manual, as applicable.
 - b. If a requester wishes, they can provide an independent traffic study prepared by a Professional Engineer licensed to practice in New York State to the City Engineer for evaluation. The Analysis must conform to the requirements described in this section.
4. If applicable, the City Engineer will consult with the Superintendent of Public Works, Fire Chief and Chief of Police in developing a final report which may include recommendations for corrective actions.
5. The report is submitted to the Common Council for adoption.
6. The adopted recommendation is sent to the Superintendent of Public Works for implementation.

REQUEST FOR EVALUATION OF TRAFFIC CONTROL DEVICE OR PARKING CONTROLS

City of Kingston, New York

Office of the City Engineer

Date: _____

Location: _____

Ward / Alderman: _____

Name: _____

Address: _____

Request Submitted by: Phone: _____

Email: _____

Describe Concern _____

(attach additional _____

sheet if needed) _____

Check all that Apply: Traffic control signage or marking

Add

Remove

Parking Controls

Add

Remove

Signalized Intersection

Crosswalk

Other (Describe) _____

Attachments to this form: (Describe) _____

Received by: _____

THE CITY OF KINGSTON COMMON COUNCIL

**PUBLIC SAFETY/GENERAL GOVERNMENT
COMMITTEE REPORT**

DEPARTMENT _____ **DATE** 7/24/19

Description
Resolution to adopt a policy for referral of Traffic Control devices and Party Controls in the City of Kingston as per the attached

(As appropriate, always give cross streets: North, South, East, West directions; and Vehicle & Traffic Section from City of Kingston Code Book)

Signature [Signature]

Motion by JM

Seconded by DK

Action Required: _____


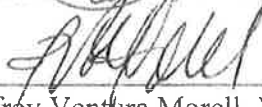

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Steve Schabot, Chairman	✓	
 Jeffrey Ventura Morell, Ward 1	✓	
Reynolds Scott-Childress, Ward 3		
Rita Worthington, Ward 4  Douglas Koop, Ward 2	✓	

Procedure for Traffic Control Device or Parking Controls in the City of Kingston

1. A complaint or request relating to the street system in the City of Kingston is received by the Mayor, Superintendent of Public Works, Chief of Police, City Engineer or an Alderperson. This procedure will also be used for City initiated traffic control device additions or modifications.
2. The issue is assigned a number and referred to the City Engineer for evaluation.
3. The City Engineer performs an engineering analysis of the issue. The engineering analysis will be performed in conformity with the generally accepted standards of practice for a traffic study. An engineering analysis will be performed for proposed installations, modifications and removals of traffic and parking control devices.
 - a. The engineering analysis must conform to the requirements of the Manual of Uniform Traffic Control Devices (MUTCD) with the New York State Supplement, current guidance from the National Association of City Transportation Officials (NACTO) and the New York State Department Of Transportation (NYSDOT) Highway Design Manual, as applicable.
 - b. If a requester wishes, they can provide an independent traffic study prepared by a Professional Engineer licensed to practice in New York State to the City Engineer for evaluation. The Analysis must conform to the requirements described in this section.
4. If applicable, the City Engineer will consult with the Superintendent of Public Works, Fire Chief and Chief of Police in developing a final report which may include recommendations for corrective actions.
5. The report is submitted to the Common Council for adoption.
6. The adopted recommendation is sent to the Superintendent of Public Works for implementation.

Procedure for Traffic Control Device or Parking Controls in the City of Kingston

1. A complaint or request relating to the street system in the City of Kingston is received by the Mayor, Superintendent of Public Works, Chief of Police, City Engineer or an Alderperson. This procedure will also be used for City initiated traffic control device additions or modifications.
2. The city assigns the issue with a number and it is referred to the City Engineer for evaluation, with notice to the Common Council President and City Clerk.
3. The City Engineer performs an engineering analysis of the issue. The engineering analysis will be performed in conformity with the generally accepted standards of practice for a traffic study. An engineering analysis will be performed for proposed installations, modifications and removals of traffic and parking control devices.
 - a. The engineering analysis must conform to the requirements of the Manual of Uniform Traffic Control Devices (MUTCD) with the New York State Supplement, current guidance from the National Association of City Transportation Officials (NACTO) and the New York State Department Of Transportation (NYSDOT) Highway Design Manual, as applicable.
 - b. If a requester wishes, they can provide an independent traffic study prepared by a Professional Engineer licensed to practice in New York State to the City Engineer for evaluation. The Analysis must conform to the requirements described in this section.
4. If applicable, the City Engineer will consult with the Superintendent of Public Works, Fire Chief and Chief of Police in developing a final report which may include recommendations for corrective actions.
5. The report is submitted to the Common Council for adoption.
6. The adopted recommendation is sent to the Superintendent of Public Works for implementation.

REQUEST FOR EVALUATION OF TRAFFIC CONTROL DEVICE OR PARKING CONTROLS

City of Kingston, New York

Office of the City Engineer

Date: _____

Location: _____

Ward / Alderman: _____

Name: _____

Address: _____

Request Submitted by: Phone: _____

Email: _____

Describe Concern
(attach additional
sheet if needed)

Check all that Apply:

Traffic control signage or marking	<input type="checkbox"/>	Add	<input type="checkbox"/>	Remove	<input type="checkbox"/>
Parking Controls	<input type="checkbox"/>	Add	<input type="checkbox"/>	Remove	<input type="checkbox"/>
Signalized Intersection	<input type="checkbox"/>				
Crosswalk	<input type="checkbox"/>				
Other (Describe)	_____				

Attachments to this form: (Describe)

Received by: _____

City of Kingston, New York Common Council
Division of Legislative Administration

1/01/18 - 12/31/19

Roll Call

Committee _____

Date

8/6/19

Resolution Title:

Amendment
To Add "it" between "And" "is" on #2

Offered By: Alderman

Scott - Childress

Seconded By: Alderman

O'Reilly

Record of Vote

Alderman	Yes	No	Absent	Reason
1. Jeffrey Ventura Morell (D)				
2. Douglas Koop (D)				
3. Reynolds Scott-Childress (D)				
4. Rita Worthington (D)				
5. William Carey (D)				
6. Tony Davis (D)				
7. Patrick O'Reilly (D)				
8. Steven Schabot (D)				
9. Andrea Shaut (D)				

Totals

Carried

8

Defeated

0

ELISA TINTI, CITY CLERK

City of Kingston, New York Common Council
Regular City Council Meeting

1/01/18 - 12/31/19

Agenda Item

Committee PS/GG

Date 8/6/19

Resolution Title: Resolution #162 of 2019 to adopt a policy for referral of Traffic Control Devices and Parking Controls in the City of Kingston AS Amended

Offered By: Alderman _____

Seconded By: Alderman _____

Record of Vote

Alderman	Yes	No	Absent	Reason
1. Jeffrey Ventura Morell (D)				
2. Douglas Koop (D)				
3. Reynolds Scott-Childress (D)				
4. Rita Worthington (D)				
5. William Carey (D)				
6. Tony Davis (D)				
7. Patrick O'Reilly (D)				
8. Steven Schabot (D)				
9. Andrea Shaut (D)				

Totals

Carried

8

Defeated

0

ELISA TINTI, CITY CLERK

Common Council Policy and **Procedure for Request of Traffic Control Devices, Street Design Elements or Parking Controls in the City of Kingston**

Traffic Control Devices include, but are not limited to: road markings, highway signs, traffic signals.

Street Design Elements include, but are not limited to: curb extensions, lane widths, sidewalks, speed tables, bicycle lanes, speed feedback signs, street lighting, mini roundabouts and target speeds.

Parking Controls include, but are not limited to: loading zones, disabled parking, intersection daylighting, no parking zones.

1. All complaints or requests **relating to the street system in the City of Kingston** shall be sent to **the Mayor, Superintendent of Public Works, Chief of Police, City Engineer, an Alderperson, or the Complete Streets Advisory Council. This procedure shall also be used for City-initiated traffic control device additions or modifications.**
2. **The City shall assign the complaint/request with a number and makes a referral to the City Engineer for evaluation, with notice to the Common Council President and City Clerk.** A log of all received complaint/request numbers shall be maintained by the City.
3. **The City Engineer is to perform an engineering analysis of the issue. The engineering analysis is to be performed in conformity with the generally accepted standards of practice for a traffic study. An engineering analysis will be performed for proposed installations, modifications and removals of traffic and parking control devices and the street design elements.**
 - a. **The engineering analysis must conform to the requirements of the City of Kingston's Kingston Forward Street Design Standards, the Manual of Uniform Traffic Control Devices (MUTCD) with the New York State Supplement, current guidance from the National Association of City Transportation Officials (NACTO) and the New York State Department of Transportation (NYSDOT) Highway Design Manual, as applicable.**
 - b. **The requester has the right to obtain and provide, at their expense, an independent traffic study prepared by a Professional Engineer licensed to practice in New York State, to the City Engineer for evaluation. The study must conform to the requirements described in this section. The City of Kingston may consider the results of the study.**
4. **If applicable, the City Engineer will consult with the Superintendent of Public Works, Fire Chief, Chief of Police and the Complete Streets Advisory Council in developing a final report which may include recommendations for corrective actions.**
5. **The final report shall be submitted to the Common Council for deliberation.**
6. **All adopted resolutions shall be sent to the Superintendent of Public Works for implementation.**

In request form, delete "check all that apply" section.