

2024 City of Kingston Fee Schedule

BUILDING DEPARTMENT

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|---|---|
| Application for sidewalk cafe | \$150 |
| Permit for sidewalk café | \$250 |
| Site development permit - Residential | \$250 |
| Site development permit - Commercial | \$500 |
| Minimum fee for any building permit | \$100 |
| (*plus a per-square-foot fee for the following): | |
| New building - Residential | \$0.50 |
| New building – Commercial | \$0.70 |
| Additions - Residential | \$0.30 |
| Additions - Commercial | \$0.50 |
| Alterations - Residential | \$0.30 |
| Alterations - Commercial | \$0.50 |
| Elevators and lifts (flat fee) per unit | \$100 |
| Demolition interior (flat fee) | \$100 |
| Demolition (residential structure removal flat fee) | \$250 |
| Demolition (commercial structure removal flat fee) | \$500 |
| Pools - Aboveground (flat fee) | \$75 |
| Pools - In-ground (flat fee) including required fencing | \$150 |
| Job trailers (6 months/extensions at the discretion of Building Safety) | \$100 |
| Shipping containers (7 days max.) | \$100 |
| Blasting (per job) | \$200 |
| Review of Plans Pre-Permit App, Revisions, interpretations, or determinations | \$125 per hour |
| Fireworks Permit | \$200 |
| Permit Extension (All Permits) | \$75 |
| Must Be Requested within 5 days of expiration date of original permit and may not exceed an additional 6 months. | |
| Expired Permit Renewal (All Permits) | 50% of original fee but not less than \$75 |
| New Application Required | |
| Working without a permit fee | |
| Residential – First Instance | \$250 plus permit cost |
| Residential – Second Instance | \$500 plus permit cost |
| Residential – Each Instance After Second Instance | \$1,000 plus permit cost |
| Commercial – First Instance | \$500 plus permit cost |
| Commercial – Each Instance After First Instance | \$1,000 plus permit cost |
| Stop Work Order | \$150 |
| Failure to call for and schedule required inspections fee within timeframe specified with permit | |
| Residential | \$100 |
| Commercial | \$250 |
| Roofing Permits: | |
| Residential | \$75 |
| Commercial | \$75 or \$.03 per square foot whichever is larger |
| Inspections or service requested outside of normal business hours (3 hour min) | \$85 per hour |
| Solar permits | |
| Installation of up to 5KW of solar electric usage | \$50 |
| Installation of 5.1KW to 7.5 KW of solar electric usage | \$125 |
| Installation of 7.51 KW to 10 KW of solar electric usage | \$250 |
| Over 10.1 KW of solar electric usage | \$500 |
| Over 25 KW of solar electric usage | \$1000 |
| Commercial Solar Facilities | \$6000 |

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| Commercial Battery Facilities | \$3500 |
| In addition to the above, the following fees shall apply: | |
| Certificate of compliance/Municipal Search - Residential | \$150 |
| Certificate of compliance/Municipal Search - Commercial | \$250 |
| Certificate of occupancy (copy) | \$5 |
| Certificate of compliance (copy) | \$5 |
| Temporary Certificate of Occupancy | \$150 |
| Inspection for certificate of compliance or certificate of occupancy | |
| One- and two-family house | \$100 |
| Three or more apartments (per unit) | \$50 |
| Re-inspection Fee | \$150 |
| Record of Inspection (per square foot per floor) | \$0.25 |
| Rental property inspection fees-multiple dwellings | |
| Apartment buildings | |
| 1-3 rental units: flat fee plus \$50 per each unit | \$75 |
| 4-9 rental units: flat fee plus \$50 per each unit | \$150 |
| 10-20 rental units: flat fee plus \$45 per each unit | \$250 |
| Over 20 rental units: flat fee plus \$40 per each unit | \$400 |
| R o o m i n g h o u s e s | |
| 1-9 rental units: flat fee plus \$40 per each unit | \$100 |
| 10-20 rental units: flat fee plus \$35 per each unit | \$200 |
| Over 20 rental units: flat fee plus \$30 per each unit | \$350 |
| Hotel property inspection fees-multiple dwellings | |
| 1-3 rental units: Flat fee plus \$50 per each unit | \$75 |
| 4-9 rental units: Flat fee plus \$50 per each unit | \$150 |
| 10-20 rental units: Flat fee plus \$45 per each unit | \$250 |
| Over 20 rental units: Flat fee plus \$40 per each unit | \$400 |
| Assembly Spaces (annual inspection) | |
| Properties up to 1,000 sq ft | \$125 |
| Properties over 1,000 sq ft | \$125 |
| Plus \$.02/sq ft | |
| Short-term rental registration fees, annual | |
| Short-term rental, Full | \$650 |
| Short-term rental, Limited | \$125 |
| Short-term rental, Resident Occupied | \$125 |
| Short-term rental violation fees, per day rented or per day advertised | |
| First Instance | \$1,000 |
| Second Instance | \$5,000 |
| Third or any Subsequent Instance | \$7,500 |
| Failed Inspection Fees | |
| First Instance | \$250 |
| Second Instance | \$500 |
| Third or any Subsequent Instance | \$1,000 |
| Fuel tank Removal/Installation Fees Per Tank: | |
| Residential | \$150 |
| Commercial | \$250 |
| Fire Sprinkler Permit | \$200 |
| Commercial Property/Fire Inspections | |
| Properties up to 1,000 sq ft | \$125 |
| Properties over 1,000 sq ft | \$125 plus \$.03 sq ft |
| (Maximum fee for commercial property fire inspections is \$1500) | |
| (Maximum fee for non profits and churches is \$500) | |
| Marinas-Commercial fire inspection fees apply to buildings/structures plus \$2/per boat slip | |
| Gas Stations | \$125 |
| plus \$25 per pump | |
| Change of Occupancy/Use Permit | |

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| Residential | \$100 |
| Commercial | \$200 |
| Flood Plain Permit | \$300 |
| Towers/Cell Towers | |
| Equipment modifications/replacement or collocation | \$750 |
| New tower installation | \$1,500 |
| Alarm Systems (fire, security, etc) Commercial properties / 3 family and above | \$100 |
| Crane Permit – per site for up to 5 days | \$250 |
| Crane Permit – per site for up to 30 days | \$500 |

Electrical permits:

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| Residential | \$75 |
| Residential (new construction) | \$150 |
| Commercial | \$150 |
| Commercial (new construction) | \$300 |

Plumbing:

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| Application and initial license fee (plumbing – includes oil heat) | \$300 |
| Gas license (includes water connection) | \$125 |
| Oil heating license (includes water connection) | \$125 |
| Examination fee (each exam) | \$100 |
| Inactive license fee (each) | \$75 |
| License renewal fee (plumbing) | \$300 |
| License renewal fee (gas or oil) | \$125 |
| License reinstatement fee (plumbing) | \$300 |
| License reinstatement fee (gas or oil) | \$75 |
| Plumbing Permits-base fee plus: | \$75 |
| Fee Per Fixture | \$10 |
| Single job permit fee: | |
| Up to \$10,000 | \$400 |
| From \$10,001 to \$100,000 | \$900 |
| Over \$100,000 | \$1,500 |

Zoning:

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| Zoning Letter: | |
| Residential | \$100 |
| Commercial | \$250 |
| Zoning Variance Fees: | |
| Area Variance – Residential | \$150 |
| Area Variance – Commercial | \$350 |
| Usage Variance – Residential | \$150 |
| Usage Variance – Commercial | \$350 |

CITY CLERK/REGISTRAR

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|---|-------|
| Auction license | \$125 |
| City Code | |
| Code book set or computer disk | \$330 |
| Annual Code updates | \$110 |
| City Hall Space Rental | |
| Building/Room usage fee | \$100 |
| Building/Room usage fee – additional hourly charge for staff overtime | \$55 |
| Equipment Rental | \$25 |
| Dog Licenses | |
| Dog License - Unneutered males and unspayed females | \$18 |

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| Dog License - Neutered males and spayed females | \$9 |
| Replacement tag fee | \$3 |
| Dog Impoundment/Boarding/Adoption | |
| Dog Redemption Fee | \$100 First offense |
| | \$150 Second offense in a year |
| | \$200 Third offense in a year |
| Boarding Fee per day | \$40 |
| Enumeration fee | \$5 |
| Dog adoption fee | \$160 |
| Gaming | |
| Bingo license | \$18.75 |
| Games of chance license fee | \$25 |
| Genealogy Search (birth, death marriage) | |
| 1-3 years (per record/name) | \$22 |
| 4-10 Years | \$42 |
| 11-20 Years | \$62 |
| +\$20.00 increments per 10 years | |
| Marriage license application | \$40 |
| One Day Marriage Officiant | \$25 |
| Municipal ID | |
| Adult | \$10 |
| Child (14-17) | \$5 |
| Senior (62+) | \$5 |
| Veteran | \$5 |
| Photocopies (not exceeding 8.5 inches by 11 inches), per page | \$0.25 |
| Pawnbroker permits | \$25 |
| Rezoning Amendment Application Fee | \$500 |
| Sales of merchandise license | \$100 |
| Transient Housing Annual Fee License to operate | \$150 |
| (hotel, motel, inn, boarding house, lodging house, rooming house, association, club, or any business of renting rooms as per the Administrative Code Section 277-1 of the City of Kingston) | |

COMPTROLLER

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| Printed version of city budget | \$10 |
| Tax advertising fee | \$20 |
| Tax search redemption of city property | \$200 |

CORPORATION COUNSEL

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| Enforcement action legal fee | \$250 per occurrence |
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FIRE DEPARTMENT

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| Fire report fees | \$10 |
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Electrical licensing:

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| Copy of manual of rules and regulations | \$5 |
| Master Electrician license | \$225 |
| Annual renewal fee | \$200 |
| Master Electrician license, Class B | \$200 |
| Special Electrician's license | \$100 |
| Renewal Special Electrician's license | \$50 |
| Master Electrician limited license | \$200 |

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| Renewal Master Electrician limited license | \$100 |
| Late charge for all electrical licenses | \$150 |
| License holders who wish to consider their license inactive for the current year | \$75 |
| Examination fee | \$50 |
| Plate or sign for Class A Master Electrician's license | \$25 |

Ambulance Billing:

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| Milage | \$32 |
| ALS Non-Emergency | \$1600 |
| ALS Emergency | \$1900 |
| BLS Non-Emergency | \$1000 |
| BLS Emergency | \$1300 |
| ALS2 Base Rate | \$2100 |
| Specialty Care Transport | \$2400 |
| Treatment No Transport (TNT) | \$250 |

Uninsured-
 Uninsured patients will not be billed.
 These transports will be written off.

HOUSING INITIATIVES

Violation of Required Affordable/Workforce Housing Units under Affordable Housing Standards (per unit, per month)

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| First Instance | \$1,000 |
| Second Instance | \$5,000 |
| Third or any Subsequent Instance | \$7,500 |

Payment in Lieu Affordable Housing Contribution Application Fee

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| Rental Housing Development between 7 to 19 units | \$150 |
| Rental Housing Development over 20 units | \$350 |

Payment in Lieu of Affordable Housing Payment Obligation Unmet in a Rental Housing Development with 7 to 19 units

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| Per studio | 1.5 x Area median income for a family of 4 |
| Per 1-bedroom | 1.6 x Area median income for a family of 4 |
| Per 2-bedroom | 1.7 x Area median income for a family of 4 |
| Per 3-bedroom | 1.8 x Area median income for a family of 4 |

Payment in Lieu of Affordable Housing Payment Obligation Unmet in a Rental Housing Development with 20 or more units

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| Payment For Each Square Foot of Housing Obligation Unmet for That Portion of Square Footage Which Is Less Than 50% of the Required | \$250.00 |
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| Square Footage of Affordable or Workforce Housing Units | |
| Payment For Each Square Foot of Housing Obligation Unmet for That Portion of Square Footage Which Is 50% or More of the Required Square Footage of Affordable or Workforce Housing Units | \$300.00 |

PARKING

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| Parking meters | |
| For 6 minutes | \$0.10 |
| For 12 minutes | \$0.20 |
| For 30 minutes | \$0.50 |
| Severe disability waiver for metered parking available through Kingston Police Department | |
| Expired parking meter | \$25 |
| Over limit parking | \$25 |
| Expired parking meter after 15 days | \$50 |
| Over limit parking after 15 days | \$50 |
| Off-Street Parking in City owned and maintained parking lots | \$.75/hour, Mon-Sat, 9am-6pm |
| Off-Street Parking Permits for City owned and maintained parking lots | \$20/month, \$100/year |
| Replacement of Off-Street Parking Permit tag | \$20 |
| EV Charging Station Fees | First 2 hours free, \$0.50 per hour thereafter |

PARKS AND RECREATION

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| Aging Programs | |
| Senior ceramics -Resident | \$35 |
| Senior Ceramics - Nonresident | \$45 |
| Dietz Stadium | |
| Basic Field Rental Weekdays | \$100/hr |
| Basic Field Rental Weekdays with Lights | \$125/hr |
| Basic Field Rental Weekend Days | \$125/hr |
| Basic Field Rental Weekend with Lights | \$150/hr |
| Community or Youth Event Fee | \$150 |
| Hourly Per Person Staff Fee (if applicable) | \$70/hr |
| Promotion Fee | \$600 |
| Field/Court rental (no lights) for City League teams for two hours | \$5 |
| Field/Court rental (no lights or field lining) per hour (\$10 resident, \$15 non-resident) | |
| Field/Court Rental with lights or field lining during business hours per hour | \$25 |
| Field/Court Rentals with lights or field lining during non-business hours, per hour | \$60 |
| Flag football | |
| Resident | \$70 |
| Nonresident | \$85 |
| Hasbrouck stone building rental | |
| Resident | \$150 |
| Nonresident | \$215 |
| Kayaking | |
| Resident | \$40 |
| Non-Resident | \$50 |
| Park rental - weekend/holidays | |
| Resident | \$125 (no pavilion, \$135 with pavilion) |
| Nonresident | \$175(no pavilion, \$190 with pavilion) |

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| Park rental – weekdays | | |
| Resident | \$75 (no pavilion, \$85 with pavilion) | |
| Nonresident | \$100 (no pavilion, \$115 with pavilion) | |
| Park rental for youth organizations/non profits located in Kingston, Monday through Friday | | |
| Resident | | No charge |
| Park Rental Fee - Trash removal as required (resident and non-resident) | | \$140 |
| Park Rental Fee – Movies | | |
| Up to 8 hours plus \$70/hour staff | | \$400 |
| Rondout and Murphy Center Rental | | |
| Up to 8 hours plus \$70/hour staff | | \$300 |
| Up to 8 hours plus \$70/hour staff (movie rental) | | \$500 |
| Summer Parks Program | | |
| Resident | | \$260 |
| Nonresident | | \$365 |
| Junior naturalist program - Resident One Week Program | | \$115 |
| Junior naturalist program - Non-Resident One Week Program | | \$175 |
| Junior naturalist program - Resident Two Week Program | | \$210 |
| Junior naturalist program - Non-Resident Two Week Program | | \$290 |
| Swim lessons | | |
| Resident | | \$50 |
| Nonresident | | \$75 |
| Team league sponsorships | | |
| Softball (team) | | \$575 |
| Beach volleyball (team) | | \$205 |
| Fall/winter volleyball (team) | | \$380 |
| Over 30 basketball (team) | | \$360 |
| Youth basketball league (team) | | \$285 |
| Adult League Nonresident Fees | | |
| Softball | | \$50 |
| Beach Volleyball | | \$50 |
| Indoor Volleyball | | \$50 |
| Over 30 Basketball | | \$50 |
| Tennis Lessons (NJTL) | | |
| Resident | | \$50 |
| Nonresident | | \$65 |
| Youth Basketball (7 to 18 year old) | | |
| Resident | | \$55 |
| Nonresident | | \$75 |
| Youth basketball program (5 to 6 year-old) | | |
| Resident | | \$25 |
| Nonresident | | \$30 |
| Youth Basketball camp | | |
| Resident | | \$70 |
| Nonresident | | \$85 |

PLANNING

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| Pre-application site plan review fee | \$150 credited towards site plan fee |
| Noise Permit - Single Day Event | \$35 |
| Noise Permit – Up to 7 day Event | \$50 |
| Noise Permit – Up to 6 months | \$450 |
| Noise Permit – Up to 1 year | \$750 |
| Minor Site Plan | \$200 |
| Minor Waiver | \$50 each |
| Major Site Plan Base Fee | \$200 |
| Minor Waiver | \$50 each |

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| Major Waiver (Residential) | \$150 each |
| Major Waiver (Commercial) | \$350 each |
| Plus Additional Square Foot Fee as per below: | |
| Structure Up to 2,000 square feet | \$0 plus \$.10 per sq ft |
| Structure over 2,000 to 5,000 square feet | \$100 plus \$.20 per sq ft |
| Structure over 5,000 up to 20,000 square feet | \$250 plus \$.25 per sq ft |
| Structure over 20,000 up to 50,000 | \$400 plus \$.30 per sq ft |
| Structure over 50,000 square feet | \$600 plus \$.35 per sq ft |
| Site Plan Extension/Renewal | 10% of Original Application Fee |
| Special Use Permit Base Fee | \$200 |
| Plus Additional Square Foot Fee as per below: | |
| Structure Up to 2,000 square feet | \$0 plus \$.10 per sq ft |
| Structure over 2,000 to 5,000 square feet | \$100 plus \$.20 per sq ft |
| Structure over 5,000 up to 20,000 square feet | \$250 plus \$.25 per sq ft |
| Structure over 20,000 up to 50,000 | \$400 plus \$.30 per sq ft |
| Structure over 50,000 square feet | \$600 plus \$.35 per sq ft |
| Copies on CD | \$7.50 |
| Copies | |
| 8.5" x 11" | \$0.25 |
| 8.5" x 14" | \$0.35 |
| 11" x 14" | \$0.50 |
| Large Map Copies | Cost, plus \$3 Service Fee |
| Mailing | At Cost |
| Special Use Permit Renewal | \$75 |
| Rooming and Boarding House per Building (up to 4 rooms) | \$250 |
| Additional cost per room in excess of 4 Rooms per Building | \$30 |
| Subdivision (Non-Refundable) | |
| Subdivision/Lot Line/Revision/Lot line Deletion | \$150 plus \$50/resultant lot |
| Subdivision Regulations | \$15 plus mailing if needed |
| Zoning Ordinance | \$20 plus mailing if needed |
| Signage Base | \$50 fee plus \$2 per square foot of sign face |
| Curb Cut Review (fee is not applicable if part of site plan or subdivision reviews) | \$25 |
| Recreation Fee-In Lieu of Parkland | |
| Per Dwelling Unit | Maximum \$3,000/unit over 4 |
| Heritage Area Commission | |
| Base Fee | \$50 |
| Base Fee if dual applicant with Historic Landmark Preservation Commission | \$20 |
| Coastal Consistency Review as Required | \$50 |
| Historic Landmarks Preservation Commission Application Fee | \$50 |
| Lighthouse | |
| Use Fee for Structure | \$110 Resident/\$150 Non-Resident |
| Cleaning Fee | \$75 |

POLICE DEPARTMENT

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| ATV/Golf Cart -Illegal use of off-road vehicle | |
| Per violation | \$650 |
| ATV/Golf Cart - Impoundment | |
| Redemption fee for impounded off-road vehicle | \$2350 |
| Anti-Idling | |
| Initial fine | \$20 |
| After 15 days | \$40 |
| Application fee for exhibitions/shows | |
| Each show | \$10 |
| First investigation | \$50 |

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| Each subsequent inspection | \$10 |
| Burglar alarms | |
| Application to operate | \$40 |
| False alarms | \$50 |
| License to peddle and solicit | \$250 |
| Skateboard redemption fee | \$25 |
| Taxi Cab Licenses | |
| Taxi cab registration fee | \$25 |
| Temporary taxi driver's license | \$10 |
| Taxi cab driver's license | \$10 |
| Taxi cab vehicle inspection | \$50 |
| Taxi cab license fee | \$100 |
| Replacement taxi driver's license fee | \$5 |
| Tow truck inspection | |
| Annual inspection | \$200 |
| Each tow vehicle inspected | \$20 |
| Placement of Signs | \$25 |
| Towing fee**Charges collected by tow truck operators** | |

Day: \$200, Nights & Weekends: \$250

Above three-quarter ton trucks Day: \$250, Nights & Weekends \$300

Tractor Trailers 18,000 GVW – Return empty Days: \$150, Nights & Weekends: \$200

Tractor Trailers and/or any other vehicles with a GVWR over 50,000 lbs:

1. Day \$175 per hour
2. Evenings, nights, weekends, and holidays \$200 per hour

Vehicles not requiring a tow after being restored to pavement:

1. Days \$150
3. Evenings, nights, weekends, and holidays \$200

Snow Tows Day or night includes dig out: \$250

****Additional Charges**** The licensee shall be permitted to charge additional fees for additional services. Any fees not provided herein shall be in accordance with the schedule of fees filed with the Kingston Police Department.

PUBLIC WORKS

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| Blocking Parking permit - Non-Metered | \$50 (up to 2 weeks) |
| Blocking Parking permit – Metered | \$25/space/day |
| Brush (Commercial – Per Ton) | \$30 |
| Less one ton | \$15 |
| Bulk Refuse (per pound) | \$0.20 |
| Commercial Refuse (per pound) | \$0.25 |
| Curb Cut Permit | \$100 |
| Electronic equipment disposal (curbside fee only, free at transfer station) | |
| Small electronics (other than TV's) | \$20 |
| CRT/TV/Monitor (picture tube style) under 27" | \$20 |
| Flat Screen TV's | \$20 |
| Consoles, large printers, large CRT TV's (over 27") | \$20 |
| Additional Fine for curbside collection of electronics (per item) | \$15 |
| Excavation Permit- Street, Right of Way | \$300 |
| Linear Trenches | \$4.00 per ft |

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| Excessive Trash – in excess of 96 gallons, small curbside clean-up | \$100 |
| Excessive Trash – in excess of 96 gallons but less than 192 gallons, large curbside clean-up | \$250 |
| Excessive Trash – massive clean-up (move out, eviction) flat fee plus: | \$250 |
| Tipping Fee | \$.20 Per Lb. |
| Hourly Rate (to include labor and equipment) | \$200 |
| Furniture (Per Item) | |
| Curb Pick-up by permit only | \$25 |
| At transfer station (no permit required) | \$15 |
| Mattress/box spring (at curb) | \$25 |
| Mattress/box spring (at transfer station) | \$15 |
| Leachate | |
| \$.08 gallon tank size up to 3,000 | |
| \$.07 gallon for tank size of 3,000 gallons or over | |
| Placement of signs/banners | \$50 |
| Private hauler permits | \$600 |
| Recycling non-compliance | |
| \$25 first incidence | |
| \$50 second incidence | |
| \$100 third or more incidences | |
| Refuse (annual fee for additional refuse tote) | \$450 |
| Sewer use - scavenger waste license fee | \$100 |
| Sewer Tap | \$350 |
| Sidewalk repair or replace permit | \$50 |
| Tires | |
| Bike without rim | \$6 |
| Bike with rim | \$7 |
| Passenger car up to 17 inches | \$12 |
| Passenger car up to 17 inches with rim | \$32 |
| Passenger car, above 17 inches | \$32 |
| Passenger car, above 17 inches with rim | \$37 |
| Farm and construction without rim | \$300 |
| Farm and construction with rim | \$350 |
| White Goods (Appliances) | |
| Without Refrigerants at curb (per item) | \$25 |
| With Refrigerants at curb (per item) | \$35 |
| With Refrigerants at transfer station (per item) | \$25 |
| Without Refrigerants at transfer station (per item) | \$15 |

SPECIAL EVENTS

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|---|------------|
| Application Fee (all events) | \$40 |
| Blocked Parking Fees (events other than non-profit, government or community org) | |
| On-street metered areas (per space) | \$50/space |
| On-street non-metered areas (per event) | \$100 |
| Off-street metered areas (per space) | \$25/space |
| Off-street non-metered areas (per event) | \$100 |
| N.Y.S.L.A. Landlord Authorization Form | \$40 |
| Personnel Reimbursement (events other than non-profit, government or community org) | |
| DPW/Parks & Rec (per employee) | \$70/hour |
| Police (per officer) | \$105/hour |
| Fire (per firefighter) | \$105/hour |
| Street Closure/Detour Plan (all events) | |
| Street Closure/Detour Plan 1-5 Roads/Intersections | \$50 |
| Street Closure/Detour Plan 6-10 Roads/Intersections | \$100 |
| Street Closure/Detour Plan 11 or more Roads/Intersections | \$150 |
| Tote Fee (with refuse removal) | \$25/tote |

Vendor Permit (all events)

\$50/ vendor