



## **Kingston Water Department Accessory Dwelling Unit (ADU) Policy**

This policy applies only to properties which have obtained needed approval from the City of Kingston for an Accessory Dwelling Unit (ADU).

ADUs which are detached from the main building are required to submit an application for water service which will be reviewed by the Superintendent. Water service for an ADU must remain wholly on the parcel for the main property.

The Water Department must also be advised if an ADU is being added to an attached portion of the main building (garage, attic, basement), to ensure compliance with the Department's cross-connection policy.

All costs for installation and maintenance of the water service are the responsibility of the property owner.

Shared meter for primary structure and ADU:

- Required installation of RPZ per Department's cross-connection policy
- The Department takes no responsibility for submetering.

Separate account (new meter):

- Split of service shall occur after curb shut off and is required to have separate shutoff. May require meter to be placed in meter pit, upon review by the Department.

Separate account (new tap):

- Must follow existing Rules and Regulations relating to tapping main.

The water service will be inspected by the Department upon installation and is subject to inspection thereafter at the Department's discretion.

Adopted by the Board of Water Commissioners  
December 13, 2023