

# **City of Kingston**

Kingston, NY 12401 (845) 331-0080

## PARKING LOT PERMIT APPLICATION

**Parking Permit Fees** 

Parking Permit (nonrefundable)- \$100.00

Replacement Tag - \$20.00

2022 Annual Parking Pass Effective Dates: Jan. 1st - Dec. 31st, 2022

#### How to complete this form

- 1. Read through the application to ensure you have the proper documentation before completing this form.
- 2. Ensure that all fields have been filled in correctly and completely.
- 3. Permits are only available for vehicles under 18,000lbs gross vehicle weight rating. Vehicles must occupy only one parking space.
- 4. Once completed, this form should be submitted to the following address, accompanied by payment (check or money order) payable to the City of Kingston. Please allow approximately two weeks for processing:

City of Kingston Processing Center PO Box 2070 Tarrytown, NY 10591

# Part 1: Permit Information

Are you a Resident of the City of Kingston?	Yes	No
Do you work in a City of Kingston Business District?	Yes	No

# Part 2: Applicant Information

Last Name:	First Name:	MI:
Address:		Apt/Suite:
City:	State:	Zip Code:
Mailing Address (if different):		Apt/Suite:
City:	State:	Zip Code:
Home Phone:	Email:	
Cell Phone:	Office Phone:	
Part 3: Vehicle Information		
State: Plate #		
Make:	Model:	
Registration Exp:/	/	
Type: Passenger 🗌 Truc	k 🗌 Van 🗌 Mo	torcycle



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## Part 4: Application Affidavit

I declare that the information is true and correct. I also acknowledge that failure to properly display these permits may result in the issuance of a valid citation and that it is my responsibility to inform all members of my household and visitors on the correct use of my permits. Holders of parking permits are subject to all restrictions regarding parking in municipal parking lots other than limits on parking in excess of twenty-four hours. Parking Permit does not exempt holder from snow emergency parking regulations. Parking permits shall not be transferable and shall be specific to a particular vehicle. Once issued, the parking permit shall be subject to revocation for violation of parking permit rules, including the failure to keep contact information current and/or the transfer of said permit to an unauthorized vehicle. In addition, the permit shall be subject to revocation for a violation of parking permits for parking permits must not be in arrears on parking tickets issued by the City of Kingston. Revocation of a parking permit shall not entitle the holder of said permit to any refund for fees paid. Holders of parking permits are not guaranteed available parking spaces. **Parking permits are non-refundable.** 

Signature

Date