

# NOTICE OF VACANCY

**Title:** Heavy Motor Equipment Operator

**Salary:** \$59,344 + benefits, including major medical, dental and vision. Paid time off, including paid holidays, enrollment in the NYS Retirement Plan. \*Public Service Loan Forgiveness available to City of Kingston employees.

**Classification:** Non-competitive – No Civil Service Exam required for this position.

**\*PUBLIC SERVICE LOAN FORGIVENESS:** College graduates with student loans may be eligible to have part of their loan paid for after being employed in a full-time position in the City of Kingston. Additional information is available at <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>.

**Distinguishing Features of the Class:**

Operates one or more types of specialized heavy automotive equipment and performs a variety of manual tasks in connection with such operations; does related work as required.

**Typical Work Activities:**

Operates Construction Equipment, grader, sweeper, roller, caterpillar tractor with equipment and other types of heavy equipment in the construction and maintenance of streets; operates heavy snow plow in the clearing of roads; may operate a tractor-trailer; operates heavy equipment in connection with cutting banks, cutting and filling ditches, removing stumps, stripping gravel pits and related department tasks; load and unloads vehicles; performs a variety of simple manual tasks such as cleaning culverts, shoveling snow, painting and road maintenance work.

**Required Knowledge Skills and Abilities:**

Good knowledge of the operation and maintenance of heavy automotive equipment; ability to service and make minor repairs and adjustments to equipment; ability to understand and carry out oral and written instructions; mechanical aptitude; dependability; good physical condition.

**Minimum Qualifications:**

Graduation from High School or possession of a High School Equivalency diploma and minimum one year of experience in the operation of vehicles 26,000 pounds or more, Class B, CDL with air brakes and a tanker endorsement.

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF EMPLOYMENT:**

- Ability to Pass a D.O.T. pre-employment drug screen and physical.
- Ability to pass a skills test (road test).
- Ability to communicate effectively both orally and written.
- Ability to work independently and manage time effectively.
- Good interpersonal skills.
- Knowledgeable of D.O.T. regulations.
- Must be 18 years or older with a clean Driver's License at time of appointment and throughout employment.

**Drug/Alcohol Testing of Applicants:**

DOT Drug Testing Regulation requires testing of any applicant selected for this position prior to employment. The City is required to: (1) Conduct a pre-employment drug test; and (2) Receive from the Medical Review Officer a negative test result on the pre-employment drug test for a person prior to hiring or prior to using that person in a safety-sensitive position for the first time. This requirement also applies when a current employee is transferring from a non-safety sensitive position to a safety-sensitive job for the first time.

**Drug/Alcohol Testing During Employment:**

The City of Kingston strives to be a Drug Free Workplace, and the City seeks to provide a workplace free of controlled substances (illegal drugs and drugs that have medical uses but are highly addictive) and alcohol use by prohibiting the manufacture, sale, distribution, possession without prescription, and/or use of controlled substances and/or alcohol without a prescription in the workplace. To that end, the City has programs and policies relating to Reasonable Suspicion Drug & Alcohol Testing, Random Drug & Alcohol Testing of Drivers of City Vehicles and DOT Drug & Alcohol Testing for CDL Licensed Drivers.

**Applications:**

Applications will be accepted at the Kingston Civil Service Office at 420 Broadway, Kingston, NY 12401.

*This posting is for filling a position permanently, based on passing a probationary period. Preference may be given to City of Kingston Employees. For more information about Civil Service employment call (845) 334-3921.*