

NOTICE OF VACANCY

Title: Heavy Motor Equipment Operator

Grade: CSEA pay grade 4

Salary: \$61,273.00 (Annually) + benefits including major medical, dental and vision insurance, paid time off (vacation, personal days and sick leave) and enrollment in the New York State Retirement System.

Classification: Non-competitive

GENERAL STATEMENT OF DUTIES: Operates one or more types of specialized heavy automotive equipment and performs a variety of manual tasks in connection with such operations; does related work as required.

DISTINGUISHING FEATURES OF CLASS: Work involves responsibility for the efficient operation of specialized heavy automotive equipment used in maintenance for construction projects. Greater skill is required than in the operation of other types of equipment and there is greater responsibility for the safety of others. Additional responsibility is involved for making minor repairs to equipment and for ordinary servicing. Supervision is received from the foreman on the job who assigns tasks and inspects the work in progress and upon completion.

EXAMPLES OF WORK: (illustrative only)

- Operates Construction Equipment, grader, sweeper, roller, caterpillar tractor with equipment and other types of heavy equipment in the construction and maintenance of streets.
- Operates heavy snowplow in the clearing of roads.
- May operate a tractor-trailer.
- Operates heavy equipment in connection with cutting banks, cutting and filling ditches, removing stumps, stripping gravel pits and related department tasks.
- Performs minor maintenance and repair work on assigned equipment.
- Loads and unloads vehicles.
- Performs a variety of simple manual tasks such as cleaning culverts, shoveling snow, painting and road maintenance work.
- May be required to work down to lower level position from time to time.

REQUIRED KNOWLEDGE SKILLS AND ABILITIES: Good knowledge of the operation and maintenance of heavy automotive equipment; ability to service and make minor repairs and adjustments to equipment; ability to understand and carry out oral and written instructions; mechanical aptitude; dependability; good physical condition.

MINIMUM QUALIFICATIONS: Graduation from High School or possession of a High School Equivalency diploma and minimum one year of experience in the operation of vehicles 26,000 pounds or more, Class B, CDL with air brakes and a tanker endorsement.

SPECIAL REQUIREMENT UPON APPOINTMENT:

- Ability to Pass a D.O.T. pre-employment drug screen and physical
- Ability to pass a skills test (road test)
- Ability to communicate effectively both orally and written
- Ability to work independently and manage time effectively
- Good interpersonal skills
- Knowledgeable of D.O.T. regulations.
- Must be 18 years or older with a clean Driver's License

Drug/Alcohol Testing of Applicants:

DOT Drug Testing Regulation requires testing of any applicant selected for this position prior to employment. The City is required to: (1) Conduct a pre-employment drug test; and (2) Receive from the Medical Review Officer a negative test result on the pre-employment drug test for a person prior to hiring or prior to using that person in a safety-sensitive position for the first time.

This requirement also applies when a current employee is transferring from a non-safety sensitive position to a safety-sensitive job for the first time.

Drug/Alcohol Testing During Employment:

The City of Kingston strives to be a Drug Free Workplace, and the City seeks to provide a workplace free of controlled substances (illegal drugs and drugs that have medical uses but are highly addictive) and alcohol use by prohibiting the manufacture, sale, distribution, possession without prescription, and/or use of controlled substances and/or alcohol without a prescription in the workplace. To that end, the City has programs and policies relating to Reasonable Suspicion Drug & Alcohol Testing, Random Drug & Alcohol Testing of Drivers of City Vehicles and DOT Drug & Alcohol Testing for CDL Licensed Drivers.

Applications:

Employment applications will be accepted at the Kingston Civil Service Office located at 420 Broadway, Kingston, NY 12401. Applications can be mailed to that address, dropped off in person or emailed to rkimble@kingston-ny.gov. Please include the title "HMEO" in the subject line of the email. **Resumes will not be accepted in lieu of an employment application.**

The City of Kingston is an Equal Opportunity/Affirmative Action Employer