

NOTICE OF VACANCY

Title: Skilled Laborer

Grade: CSEA pay grade 2

Salary: \$ 55,196 (Annually) + benefits, including major medical, dental and vision insurance, paid time off (vacation, personal days and sick leave) including paid holidays, and enrollment in the New York State Retirement System.

Classification: Non-competitive

The City of Kingston is looking for a full-time Skilled Laborer to work in the Department of Public Works.

Typical work is routine manual work requiring physical endurance and a willingness to perform arduous tasks. Skilled Laborers usually work under continuous supervision, or their activities are subject to frequent inspection.

Typical Work Activities:

Collects garbage and rubbish; loads and unloads trucks; remove snow from street, park and recreation areas; cut grass, trim shrubs, rake leaves, cut brush, spade flower beds; assist with tree planting and wood cutting; spread grass seed/fertilizer; pick up ground debris; lift/move equipment; use tractor in ball field maintenance; layout athletic field; repair/install fencing; mopping; general cleaning; set up recreation equipment; assist with Zoo attendant as needed;

Required Knowledge Skills and Abilities:

Ability to follow instruction; willingness to perform routine manual work; ability to lift heavy weights; willingness to work under all weather conditions; sobriety; physical endurance; physical condition commensurate with demands of the position.

MINIMUM REQUIREMENTS:

Valid New York State Class D driver's license at time of appointment and maintained throughout employment.

Employment applications will be accepted at the Kingston Civil Service Office at 420 Broadway, Kingston, NY 12401. Applications may also be mailed or emailed. If emailing, please include "Skilled Laborer" in the subject line and emailed to rkimble@kingston-ny.gov. **Resumes will not be accepted in lieu of an employment application.**

This posting is in the non-competitive class. The position will be filled on a permanent basis after successfully completing the probationary term. For more information about Civil Service employment call (845) 334-3921.

The City of Kingston is an Equal Opportunity/Affirmative Action Employer