

**CITY OF KINGSTON, NY
COMMUNITY DEVELOPMENT BLOCK GRANT
ANNUAL ACTION PLAN**

July 1, 2025 through June 30, 2026



Steven T. Noble, Mayor

**Prepared by:
Office of Community Development
Amanda L. Bruck, Director**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Kingston is a federal entitlement community under the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG) Program. As a HUD entitlement community, the City is required to prepare an Annual Action Plan (AAP) to implement any federal programs that fund housing, community development and economic development within the community. The lead entity responsible for the preparation of the AAP is the City of Kingston, Office of Community Development (OCD). The FY2025 AAP for the City of Kingston is the second AAP submitted under the city's 5-Year Consolidated Plan (Con Plan) for fiscal years 2024-2028.

In following the 2024-2028 CP, The City of Kingston will continue its goals to:

- Improve parks and recreational facilities and infrastructure
- Improve the quality of life and living environments for people with low- to moderate incomes through programming, community reinvestment and improvements to public facilities and infrastructure.
- Provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing barriers, and transitioning homeless persons and families into housing.
- Generate economic opportunities by supporting sustainable development activities that promote long-term community viability and the empowerment of people with low to moderate incomes to achieve self-sufficiency.
- Reduce slum/blight conditions.

The overall priority for the investment of federal funds is to increase self-sufficiency and economic opportunity for lower income residents and individuals so that they can achieve a reasonable standard of living.

The City of Kingston, via the CPD Letter of award dated May 14, 2025 will receiving the following federal estimated resources in FY 2025; estimated projections for five years follow in parentheses:

- CDBG \$712,928 (\$3,250,000) \$714,873 was 2024

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Strategic Plan provides a framework to address the needs of the City for the next five years using CDBG funds. The three overarching objectives guiding the proposed activities are:

- Providing Decent Affordable Housing
- Creating Economic Opportunities
- Provide Programming and Services to Populations in Need

Outcomes show how programs and activities benefit a community or the people served. The three outcomes that will illustrate the benefits of each activity funded by the CDBG programs are:

- Improve Availability/ Accessibility
- Improve Affordability
- Improve Quality

All activities funded will support at least one objective and one outcome. The City's framework for realizing the objectives and outcomes include the following goals:

- Provide Decent, Affordable Housing
- Provide a Suitable Living Environment
- Increase Job Opportunities
- End Chronic Homelessness

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The following evaluation of past performance is from the Program Year 2023 (July 1, 2023 – June 30, 2024) Consolidated Annual Performance and Evaluation Report (CAPER). The accomplishments that follow are those achieved through the expenditure of CDBG funds.

During PY 2023 the City undertook the following activities:

CDBG: A total of \$1,393,569.77 in EN and PI CDBG funds was expended on the following priority needs in 2023:

- First Time Homebuyer assistance to qualified LMI City of Kingston residents
- Youth & Community Services
- Parks & Recreation Master Plan Improvements
- Improvements to Public Facilities.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

This AP for FY 2025 is the product of public outreach, community meetings, public hearings, and consultations with housing, community and economic development providers administering housing and delivering services in the City of Kingston.

Planning for the FY2025 AP included two public hearings, several public meetings, and two public comment periods.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments during the AP process were primarily focused on supporting specific projects and programs. Applicants had one-on-one sessions with the advisory committee to give an overview of their proposed activity and this was followed by a Q & A session.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and feedback were accepted for the AP. There were no negative, non-supportive or inappropriate comments given.

7. Summary

This plan outlines the goals of the City of Kingston for its CDBG funds. Following extensive outreach and public input, the AP outlines programs and activities that will address the identified needs. Despite the number of needs identified by stakeholders and the public, the City's CDBG programs are limited in funding. This document outlines the City's plans to maximize the investment of federal resources.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	KINGSTON	
CDBG Administrator	KINGSTON	Office of Community Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Kingston's Office of Community Development (OCD) developed an outreach effort to maximize input from a large cross-section of stakeholders. These outreach efforts have been taken into consideration during the creation of this FY2025 AP in order to effectively allocate resources to address identified community needs.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

OCD actively consulted with a variety of non-profits, social service providers, community residents, and governmental agencies to determine the needs of the City of Kingston and better allocate entitlement resources. Stakeholder meetings were held during the AP process with affordable housing and service providers, homeless service agencies, economic development and planning officials, local businesses, and elected officials. In addition, public hearings were held on September 23, 2024 and May 22, 2025, at City Hall, 420 Broadway, Kingston, NY. These public hearings were advertised in the Daily Freeman in accordance with the City's approved Citizen Participation Plan as well as the City's website.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Cares of NY, Inc., is a non-profit that coordinates amongst 11 Continuum of Care (CoC) across the state of NY. Their planning department helps each CoC develop strategic plans, consolidates each CoC's Point-In-Time (PIT) and Housing Inventory Count (HIC) data, and sets up workshops to aid practitioners understand issues which intersect with homelessness. Cares of NY Inc. works with Ulster County CoC (UCCoC) to collect data and develop strategies to address homelessness in Ulster County. Additionally, the UCCoC oversees the response to homelessness in 20 towns and 3 villages. The UCCoC is comprised of 2 consolidated jurisdictions, Ulster County and Kingston MSA. The City of Kingston participates in the UCCoC. The City relies on data captured and provided by the UCCoC to evaluate the number of City residents experiencing or at risk of homelessness. Representatives of the UCCoC participated in the City's stakeholder workshops.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Nonprofits, such as RUPCO, Family of Woodstock, and Catholic Charities provide services to homeless persons in the City of Kingston. They also provide data to UCCoC to complete the PIT and HIC counts. This data tracks trends of homeless populations and subpopulations in the City. Additionally, service providers use this data to determine which homeless populations are in most need of programs and resources. The City *does not* receive ESG funds from HUD.

The Ulster County CoC participates in the CARES of NY, Inc. Collaborative Homeless Management Information System (CCHMIS). With input from all participating CoCs, CCHMIS has established administrative policies and procedures and systems performance measures that each CoC uses to track progress and performance of the homeless system, including CoC-funded programs.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Kingston Office of Community Development
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment Service-Fair Housing Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Office of Community Development serves as a primary contact for questions and concerns relating to the 2024-2028 Consolidated Plan and all Annual Action Plans.
2	Agency/Group/Organization	City of Kingston Office of Housing Initiatives
	Agency/Group/Organization Type	Housing Service-Fair Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Office of Housing Initiatives was consulted via an interview with the Director. The goal of the interview was to obtain information on the Fair Housing issues within the City and any education, outreach and enforcement activities the City undertakes.
3	Agency/Group/Organization	City of Kingston Planning Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department was consulted via an interview with the Planning Director. The goal of the interview was to obtain information on the affordable housing and public infrastructure needs of the residents served by the City.
4	Agency/Group/Organization	Kingston Housing Authority
	Agency/Group/Organization Type	PHA Agency - Management of Public Land or Water Resources
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted via an interview. The goal of the interview was to obtain information on the public housing needs of the residents served by the agency.
5	Agency/Group/Organization	Cares of New York - UCCoC
	Agency/Group/Organization Type	Other government - County

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted via stakeholder workshop. The goal of the workshop was to obtain information and data on the needs of individuals and households experiencing or at risk of homelessness in the City.
6	Agency/Group/Organization	RUPCO, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted via stakeholder engagement meeting. The goal of the meeting was to obtain information on the housing, homeless, non-homeless and economic development needs of the residents served by the agency.
7	Agency/Group/Organization	Ulster County Community Action
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Health Agency Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted via stakeholder engagement meeting. The goal of the meeting was to obtain information on the housing, homeless, non-homeless, and economic development needs of the residents served by the agency.

8	Agency/Group/Organization	Family of Woodstock, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted via stakeholder engagement meeting. The goal of the interview was to obtain information on the needs of individuals and households experiencing or at risk of homelessness in the City.

9	Agency/Group/Organization	Kingston Midtown Arts District Corp
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted via stakeholder engagement meeting. The goal of the interview was to obtain information on the economic development needs of the residents served by the agency.

Identify any Agency Types not consulted and provide rationale for not consulting

Broadband providers did not participate in the consultation process. Information about broadband needs within the City was provided by other stakeholders in the City during public meetings.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	RUPCO	Goals and Strategies identified in the Comprehensive Plan are consistent with the Strategic Plan
Kingston Comprehensive Plan - Kingston 2025	City of Kingston Planning Department	Goals and Strategies identified in the Comprehensive Plan are consistent with the Strategic Plan
City of Kingston Strategic & Economic Development	Hudson Valley Pattern for Progress	Goals and Strategies identified in the Economic Development Plan are consistent with the Strategic Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Multi-Jurisdictional Hazard Mitigation Plan Ulster	Ulster County Department of Emergency Communications/ Division of Emergency Management	Multi-Jurisdictional Hazard Mitigation Plan informed the Natural Disaster Risk section of the Housing Market Analysis.
Parks & Recreation Master Plan	Kingston Park and Recreation	Parks & Recreation Master Plan informed the Priority Needs section of Strategic Plan

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Public comment was actively solicited at all public meetings, advertised in the local daily newspaper and through requests on the City's website and Facebook page for submissions to the OCD. These program goals were arrived at through the numerous public outreach efforts, including paid and earned media, website and Facebook communication, door-to-door and internet surveys, focus groups and public meetings that were held during the AP process. Traditional and grassroots outreach strategies were employed to foster a comprehensive citizen participation process generating a greater awareness of the process and programs funded by CDBG dollars.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
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1	Newspaper Ad	Non-targeted/broad community	<p>A public notice is published stating all information regarding HUD CDBG funding, public hearings, meeting schedules, plan availability for public review and public comment periods. The public hearings were held on September 23, 2024 and May 22, 2025 .</p> <p>Informational Sessions, one-on-one sessions, and advisory committee meetings were held every two weeks from September 24, 2024 through February 28, 2025. The AP was put on display for a 30-day public comment period.</p>	There were no comments received.	As stated above, there were no comments received.	
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2	City's website	Non-targeted/broad community	Public notification is made stating all information regarding HUD CDBG funding, public hearings, meeting schedules, plan availability for public review and public comment periods. The public hearings were held on September 23, 2024 and May 22, 2025. Informational Sessions, one-on-one sessions, and advisory committee meetings were held every two weeks from September 24, 2024 through February 28, 2025. The draft AP was put on display prior to the public hearing and beginning of the required 30-day	As stated above, there were no comments received.	As stated above, there were no comments received.	www.kingston-ny.gov
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
			public comment period.			
3	Public Hearing	Non-targeted/broad community	Public Hearings are held in person at City Hall. Said hearings are held as required by HUD regardless of whether anyone is in attendance. In this instance only a handful of citizens participated. Public hearings were held on September 23, 2024 and May 22, 2025 each followed respectively by 30-day public comment period.	There were no comments received.	As stated above, there were no comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Non-targeted/broad community	All CDBG meetings are open to the public and held at City Hall. Public meetings were held every two weeks from September 24, 2024 through February 28, 2025.	Potential applicants along with supporters come to the initial informational meetings to gain insight and ask questions about what types of activities are eligible. After applications have been received, one-on-one sessions are held with the applicant to discuss their proposed activity. Comments are not usually received as these sessions are for determination of eligibility. These sessions as with all meetings are open to the public.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Kingston receives Federal CDBG funding from the US Department of Housing and Urban Development on an annual basis. For the purpose of this AP, the City estimates its allocations each year, over the five-year period may fluctuate due to the federal appropriations. The Annual Action Plans submitted in each of the subsequent years will reflect actual allocation amounts received. CDBG funding will be expended during the 2024-2028 Consolidated Plan period, however, is not reflected in the Priority Table below.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	712,928.00	0.00	0.00	712,928.00	1,885,127.00	Funds for housing, infrastructure and community development programming and needs.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City receives and utilizes a variety of resources including general and capital funds to meet its housing and community development needs either directly or indirectly. In some instances, federal CDBG funds are used to leverage private resources, state funding and other resources for specific projects and help the City provide much needed services and program assistance to some of its lowest income residents. Further, the nonprofit organizations receiving CDBG funding have additional financial capacity through foundations and fundraising campaigns. Federal funds provide these organizations with the opportunity to either begin or significantly expand their services to benefit more low- and moderate-income persons.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Certain properties within the Midtown area are partially owned by the City. These properties have been or are in the process of being assessed for the purposes of redevelopment. The City of Kingston received a Brownfield Opportunity Area grant from the New York Department of State which is being used to fund redevelopment of mixed-use housing and business areas in the Midtown area. Additionally, within the Midtown area, there are vacant areas between Greenkill Avenue and Pine Grove, south of Broadway, which can potentially be used to provide open spaces and recreational opportunities to residents. Areas between Cornell and Grand, north of Broadway, contain more than 50 acres of low-density industrial and transportation-commercial uses. These areas can be redeveloped to provide transportation and business development opportunities for the residents of the Midtown area.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve Public Services	2024	2028	Homeless Non-Homeless Special Needs Transportation	Citywide	Provide Public Services Provide Homeless Housing and Services		Public service activities other than Low/Moderate Income Housing Benefit: 343 Persons Assisted
2	Improve Public Facilities and Infrastructure	2024	2028	Non-Housing Community Development Transportation	Citywide	Improve Public Facilities and Infrastructure		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8674 Persons Assisted
3	Planning/ Administration	2024	2028	Administration	Citywide	Planning/ Administration		Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Improve Public Services
	Goal Description	Ensure quality public services that support low-income individuals, including support for facilities that provide services for adults. Services include, but are not limited to, healthcare, childcare, education, civic education, youth and community services, and access to broadband, improve access to public transportation, administrative and financial support for food banks, address changes in climate, and wildlife and plant life protection. Additionally, support for the City of Kingston's emergency shelters will be provided. Activities include transitional housing, healthcare, affordable food services, tenant-rights counselling, and coordination among different service providers to assist the City's homeless population.
2	Goal Name	Improve Public Facilities and Infrastructure
	Goal Description	Support public infrastructure and facility improvements, including water, sewer, streets, stormwater drainage, sidewalk and curb cut improvements for ADA accessibility, parks improvements, adding trees and other greenspace along sidewalks, and use of sustainable materials in public works projects.
3	Goal Name	Planning/ Administration
	Goal Description	Funds to administer and implement the CDBG and other programs in accordance with federal regulations.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City expects to fund the following activities in FY2025 using the CDP formula grant allocation in the amount of \$712,928.

Projects

#	Project Name
1	Boys & Girls Club - Youth Program
2	Clinton Ave. United Methodist Church - Neighborhood Youth Program
3	Center for Holographic Arts - Youth & Seniors Program
4	Center for Photography at Woodstock - Youth & Seniors Program
5	Hudson Valley Community Center - Seniors Health & Wellness Program
6	Ulster Literacy - Seniors Program
7	YMCA - Employment Training Program
8	City of Kingston - Public Infrastructure
9	OCD Administration & Planning
10	Mentor Me of Ulster County – Youth Program

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities follow the five year CP and address the needs of the underserved. Each activity chosen is a new activity to the CDBG program, allowing for new public service programs from various not-for profits serving the LMI population.

AP-38 Project Summary
Project Summary Information

1	Project Name	Boys & Girls Club - Youth Program
	Target Area	MIDTOWN
	Goals Supported	Improve Public Services
	Needs Addressed	Provide Public Services
	Funding	CDBG: \$16,197.00
	Description	Activity is focused on helping youth focus on developing life skills that will equate to success later in life. Exposing the youth to different activities they not otherwise have access to.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 65 LMI youth will benefit from this activity.
	Location Description	139 Greenkill Ave., Kingston, NY 12401
2	Planned Activities	Arts are one of the greatest forms of expression and through Hot Shots Photography, youth will be pushed artistically and give them skills that can lead to careers in the future. The program will involve two groups; Ages 8-12 will experience different types of photography and be guided in the image making process so their images grow over time. Ages 13-18 will focus more on the technical instruction (lighting & framing techniques, color theory etc.) Matrix Code 05D
	Project Name	Clinton Ave. United Methodist Church - Neighborhood Youth Program
	Target Area	MIDTOWN
	Goals Supported	Improve Public Services
	Needs Addressed	Provide Public Services
	Funding	CDBG: \$18,492.00
	Description	This activity is a unique multi-faceted program designed to support neighborhood elementary school-aged children (4-12) during school holidays
	Target Date	6/30/2026

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 30+ LMI youth will benefit from this activity.
	Location Description	122 Clinton Ave., Kingston, NY 12401
	Planned Activities	The program will operate on school holidays from 8:00am – 5:30pm, providing parents with a full day of quality childcare and educational activities. Each day will feature a rotation of workshops, activities and community-building events. Matrix Code 05D.
3	Project Name	Center for Holographic Arts - Youth & Seniors Program
	Target Area	Citywide
	Goals Supported	Improve Public Services
	Needs Addressed	Provide Public Services
	Funding	CDBG: \$19,000.00
	Description	Activity involves workshops for after-school youth and seniors to learn about holograms and create holographic art.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 100 LMI youth and seniors will benefit from this activity.
	Location Description	518 Broadway, Kingston, NY 12401
	Planned Activities	Activity involves workshops for 80 youth to participate in five workshops, one day a week for five weeks and 20 seniors to participate in two one-day workshops. Matrix Code 05D & 05A
4	Project Name	Center for Photography at Woodstock - Youth & Seniors Program
	Target Area	Citywide
	Goals Supported	Improve Public Services
	Needs Addressed	Provide Public Services
	Funding	CDBG: \$12,000.00
	Description	Through scrapbooking, the participants will be asked to reframe their personal, visual narratives in ways that value their lived experiences.

	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is etimated 35 LMI youth and seniors will benefit from this activity.
	Location Description	22 Dederick St., Kingston, NY 12401
	Planned Activities	Through autobiographical writing, poetry, short stories, drawing, and image collage, participants will literally piece together the story of their lives incorporated in their scrapbook. Matrix Code 05D & 05A.
5	Project Name	Hudson Valley Community Center - Seniors Health & Wellness Program
	Target Area	Citywide
	Goals Supported	Improve Public Services
	Needs Addressed	Provide Public Services
	Funding	CDBG: \$10,000.00
	Description	Activity involves expansion of well-being, social, health and human services.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is etimated 45 LMI seniors will benefit form this activity.
	Location Description	300 Wall St., Kingston, NY 12401
6	Planned Activities	Critical social and mental services will be offered to improve quality of life. Weekly gatherings and recreational activities designed to foster community connections and reduce isolation as part of social support. Counseling, therapy and mental wellness support in addition to grief support in partnership with Hudson Valley Hospice. Matrix Code 05W
	Project Name	Ulster Literacy - Seniors Program
	Target Area	Citywide
	Goals Supported	Improve Public Services
	Needs Addressed	Provide Public Services

	Funding	CDBG: \$12,000.00
	Description	Activity involves teaching how to navigate the digital world.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 50 LMI individuals will benefit from this activity.
	Location Description	480 Aaron Court, Kingston, NY 12401
	Planned Activities	To teach how to effectively and confidently use digital technologies and tools to find, evaluate, create and communicate information, encompassing both technical skills and critical thinking. Matrix Code 05A.
7	Project Name	YMCA - Employment Training Program
	Target Area	Citywide
	Goals Supported	Improve Public Services
	Needs Addressed	Provide Public Services
	Funding	CDBG: \$10,000.00
	Description	Activity involves teacher apprenticeship program.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 18 LMI individuals will benefit from this activity.
	Location Description	507 Broadway, Kingston, NY 12401
	Planned Activities	TAP is an 11 week paid intensive process of experimental learning, reflective supervision, and classroom instruction in high quality early childhood education. The cohort model that is used is uniquely suited to adult learners. Teacher apprentices spend 250 hours in preschool classrooms under the supervision of experienced teachers and 125 hours in a classroom at the YMCA where they receive instruction from the Master Teacher. The total program is 375 hours. Matrix Code 05H
	Project Name	City of Kingston - Public Infrastructure

8	Target Area	Citywide
	Goals Supported	Improve Public Facilities and Infrastructure
	Needs Addressed	Improve Public Facilities and Infrastructure
	Funding	CDBG: \$463,403.40
	Description	Improve pedestrian infrastructure surrounding a triangular 1.5 acre green-space
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 8674 mostly LMI individuals in the immediate area will benefit from this activity.
	Location Description	Albany Ave., Maiden Ln., and Clinton Ave. Kingston, NY 12401
	Planned Activities	Existing sidewalks surrounding the park are in varying states of disrepair. They will be replaced, increasing pedestrian safety and access to local businesses, government offices, medical offices, daycare facilities, senior and low-income residences in addition to many more services.
9	Project Name	OCD Administration & Planning
	Target Area	Citywide
	Goals Supported	Planning/ Administration
	Needs Addressed	Planning/ Administration
	Funding	CDBG: \$142,585.60
	Description	Administration of CDBG funds in accordance with federal regulations.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	420 Broadway, Kingston, NY 12401
	Planned Activities	Administration of CDBG funds in accordance with federal regulations. Matrix Code 21A

10	Project Name	Mentor Me of Ulster County
	Target Area	Citywide
	Goals Supported	Improve Public Services
	Needs Addressed	Provide Public Services
	Funding	CDBG: \$9,250.00
	Description	Mentor Me of Ulster County addresses the socio-economic challenges, family instability, and educational needs of at-risk youth aged 6-17 through mentorship services.
	Target Date	Citywide
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated 65-70 LMI youth will benefit from this activity.
	Location Description	450 Albany Ave., Kingston NY
	Planned Activities	MM aims to expand their operational and partnership capacities to enhance support for at-risk youth. MM's comprehensive programmatic approach includes one-on-one mentoring, group activities, targeted workshops, and access to personalized enrichment activities. Additionally, MM facilitates access to public services, after-school care, personalized enrichment activities, and summer camp experiences. Matrix Code 05D

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Kingston plans to use its CDBG funds and other resources to develop and rehabilitate various areas throughout the City. The City of Kingston has identified the “Midtown” area as a geographic priority. Based on research collected from past planning efforts, it was reported that the Midtown area contains the poorest neighborhoods in the City. Block groups within this area had the highest poverty and unemployment rates in the City. Recently, the City was awarded a Brownfield Opportunity Area (BOA) grant by the State of New York to redevelop vacant properties within the Midtown Neighborhood of Kingston. The City will also support affordable housing development in the Downtown/Waterfront area as this area has relatively high concentration of low- and moderate- income residents.

Geographic Distribution

Target Area	Percentage of Funds
Downtown/Waterfront	0
MIDTOWN	34
Citywide	66

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

CDBG funds are intended to provide low and moderate-income households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities to be funded with CDBG funds include public improvements, housing rehabilitation and preservation, affordable housing development activities, public services, economic development, planning, and administration.

The system for establishing the priority for the selection of these projects is predicated upon the following criteria:

- Meeting the statutory requirements of the CDBG program.
- Meeting the needs of very-low, low-, and moderate-income residents.
- Focusing on low- and moderate-income persons, areas, or neighborhoods.
- Coordinating and leveraging of resources.
- Responding to expressed needs.
- Achieving sustainability and/or long-term impact.
- Having the ability to measure or demonstrate progress and success.

Most of the proposed projects are located in areas of the City with concentrations of low- and extremely

low-income households. In past planning documents and during current stakeholder sessions, the Midtown and Downtown/Waterfront areas were identified by the City as areas in need of services.

Discussion

The State of New York has identified Disadvantaged Communities (DAC) within the City of Kingston. DACs are census tracts that have been determined to have relatively higher health vulnerabilities and contain households with annual income at or below 60% of State Median Income. The following census tracts within in the City have been identified as DACs:

- 36111951700
- 36111951800
- 36111952000
- 36111952100
- 36111952400

Stakeholders reported that DACs identified by the State of New York do not correspond exactly to low-income areas within the City of Kingston. Due to issues with the 2020 Census, certain low-income block groups within the Midtown area were merged with higher income block groups. As a result, certain areas which would be considered as economically disadvantaged have not been properly identified. The City continues to work with State officials to obtain resources and funding to aid low-income residents within the City's Midtown area.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Due to an absence of a rehabilitation specialist and the absence of any agencies putting forth an application for housing rehabilitation there has not been any allocations set forth for FY2025.

AP-60 Public Housing – 91.220(h)

Introduction

The Kingston Housing Authority (KHA) is organized independently of the City government. KHA was created by an Act of the New York State Legislature as an authority of the State of New York that was created to own and operate public housing for the benefit of the residents of the City of Kingston. Its Board is comprised of five members appointed by the Mayor of the City of Kingston. The day-to-day operations are supervised by an Executive Director selected by the Board. The KHA's annual operating budget is approximately \$2 million.

Actions planned during the next year to address the needs to public housing

KHA has engaged in multiple phases of renovations to its properties. The Leonard & Vera Van Dyke Apartments are in the process of being converted into LIHTC properties. KHA is working to renovate 107 units at Rondout Gardens, 98 units at Colonial Gardens, and 60 units at Wiltwyck Gardens. KHA has requested 103 Project Based Vouchers from the State of New York to provide additional assistance to tenants who are searching for housing in the City of Kingston.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

KHA is governed by a Finance Committee which reports to a board of commissioners. The board consists of seven members, five of which are appointed by the Mayor of Kingston, and the other two are required to be current tenants. KHA conducts regular tenant meetings to ask for feedback on services provided and to inform tenants about changes in administration and maintenance issues.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

No, the PHA is not troubled.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Kingston continues its participation in the UCCoC and has once again set aside funds to provide for access to homelessness prevention and other services provided by Family of Woodstock/Kingston Cares at the Everette Hodge Community Center. The primary mechanism for assisting homeless and individuals with special needs is through the provision of public service funds aimed at prevention.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Kingston is part of the Ulster County Continuum of Care (UCCoC) system which addresses the needs of the City's homeless and "at risk" populations. Although a variety of housing resources and programs are offered to meet the needs of various homeless sub-populations, continued integration of resources and programming and the development of additional housing accommodations are needed.

The UCCoC has identified several areas of need regarding homelessness. Shelters and other organizations that provide services to various homeless populations require more resources to provide for homeless families. Examples of services needed for this population include better childcare and access to affordable food sources. Additionally, there is a need to develop more workforce development programs for individuals who have experienced homelessness. Transportation is also an area of need because individuals experiencing homelessness living within the city often must choose between work and housing as job opportunities exist away from affordable housing and supportive services.

Each year, the UCCoC conducts a Point-in-Time count of the persons residing in emergency shelters, transitional housing facilities and places not meant for human habitation. This information is used to understand the emergency needs of homeless persons so that they can be addressed adequately and efficiently. The City will use the information generated by the PIT and other studies conducted by

the UCCoC to inform its budget and planning process.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Kingston partners with nonprofit and regional bodies to address the emergency and transitional housing needs of individuals experiencing homelessness. The city had received a \$15 million Homeless Housing Assistance Program (HHAP) grant from the New York State Office of Temporary and Disability Assistance (OTDA). HHAP grant funding is provided to projects that offer emergency,

transitional, or permanent supportive housing for homeless households in New York State. This funding will be used to help develop affordable housing opportunities in the City. The UCCoC leads the effort in implementing the Coordinated Entry System (CE) to provide a single point of access to determine the housing and social service needs of homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City's homeless services providers continue to move toward rapid rehousing and developing more affordable housing opportunities as an effective means of shortening a household's time experiencing homelessness and/or in an emergency shelter. A critical component is the wraparound services households need to be stable in housing.

Increasing the inventory of permanent housing with supportive services is a priority for the City. In addition to permanent affordable housing, the City's strategy for ending chronic homelessness addresses each of the issues that most often cause this problem:

- The high prevalence of substance abuse and mental illness among chronically homeless individuals
- Inadequate education and/or job skills among many homeless persons
- The shortage of affordable rental housing in the City of Kingston

The City will continue to use CDBG funds for support services for the homeless through various programs. These services will range from direct counseling at homeless facilities to employment and educational counseling. The Ulster County Department of Social Services will provide a variety of support services to homeless families and individuals who receive housing assistance. Non-profit organizations such as the Family of Woodstock, RUPCO, and Catholic Charities serving the homeless individuals and families in the City.

The primary needs identified have been the need to address the root causes of homelessness such as lack of employment skills, substance abuse, mental illness and domestic violence. By dealing with these issues, the number of people returning to homeless facilities can be reduced thereby increasing the capacity of existing facilities to accommodate additional homeless families and individuals.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,

foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Kingston will consider using its CDBG dollars for homelessness prevention activities such as rental assistance and utility arrearage payments, as well as support the existing agencies that provide such resources like RUPCO, Family of Woodstock, and Catholic Charities. Further, the creation of new affordable units, Accessory Dwelling Units, and supportive housing will aid in preventing instances of homelessness for those exiting institutions or the criminal justice system by providing available units upon discharge.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Kingston completed the 2024-2028 Analysis of Impediments to Fair Housing Choice (AI), which documents the various impediments to fair housing choice. The preparation of this Analysis of Impediments to Fair Housing Choice (AI) serves as a component of the City of Kingston's efforts to satisfy the requirements of the Housing and Community Development Act of 1974, as amended, which requires that any community receiving Community Development Block Grant (CDBG) funds affirmatively further fair housing. While fair housing and affordable housing are different from each other, there is an inextricable link between the two as the majority of affordable housing is located in neighborhoods with lower access to opportunities such as education, public transportation, job centers, etc.

According to the City of Kingston's 2024-2028 Analysis of Impediments (AI), the following impediments were identified:

1. A general lack of affordable housing has a greater negative impact on lower income families with children, minorities, people with disabilities and potentially other members of the protected classes.
2. Overall low incomes and high poverty rates across various racial/ethnic groups and household types in the City, thus limiting their housing choice.
3. The age and size of housing units in the City. Over half of the units in the City were built prior to 1939 and are deteriorating and unsafe. Due to age many of the units cannot accommodate larger families, thus limiting their fair housing choice.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Kingston has removed several barriers to affordable housing. In previous years, the City has amended its zoning code to provide for two Family of Woodstock homeless shelters, added inclusionary zoning code provisions that call for a twenty percent affordable and workforce housing set-aside on certain developments. The City has successfully lobbied for the amendment of the Ulster County Safety Net funding provision. The Safety Net Assistance Program is a State-mandated program that provides assistance to single adults, childless couples and other individuals and families who do not qualify for Family Assistance or other Federally-funded Temporary Assistance programs. New York State law requires that Safety Net Assistance be funded through a State share and a local share. Traditionally, the State and local share have been fifty percent each. Since 1946, New York State required towns and cities to fund the local share of the Safety Net Assistance Program unless the county legislature adopted a resolution directing that all or part of the cost be charged to the county. Until recently, Ulster County was the only county in the state that had not taken over the Safety Net Program. Beginning January 1,

2011, the State of New York increased the local share of the program to seventy-one percent. This increase caused significant fiscal stress on the towns and the City of Kingston in Ulster County and fostered an environment that was not favorable toward low-income and affordable housing development because local taxpayers have feared an increase in local property taxes.

The City continues to support the development of affordable housing as is evident in the support of RUPCO's ongoing planned developments within the City of Kingston.

Discussion:

The City takes seriously its commitment to providing affordable housing opportunities and fostering an environment of fair housing. Many proactive steps have been taken to reduce the barriers to the development of affordable housing. The City's local laws including Nuisance Abatement, Block-by-Block, required recreation fees on housing developments that include four or more units and high taxes have been cited as potential barriers to affordable housing, but the City must balance the need for affordable housing with protecting the health and safety of its residents and preserving their quality of life.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Kingston plays a supporting role in the delivery of service and housing programs for the homeless and special needs populations as much of this work is coordinated through county agencies and not-for-profits. Key priorities of the City are to foster a sustainable living environment, increase economic opportunities and continue stakeholder collaboration to produce and maintain decent and affordable housing.

Actions planned to address obstacles to meeting underserved needs

The City of Kingston will continue to support its goals of maintaining and expanding affordable housing opportunities for residents. The Kingston 2025 comprehensive planning process and other recent plans provide a compelling roadmap for development and growth that is comprehensively detailed and that facilitates the process of seeking new resources and partners.

Actions planned to foster and maintain affordable housing

The City of Kingston will continue to support its goals of maintaining and expanding affordable housing opportunities for residents. The City will allocate CDBG funds to support homebuyer programs and rental assistance provided by non-profit organizations.

Actions planned to reduce lead-based paint hazards

There is a continued need to provide education and outreach to prevent incidence of lead-poisoning. In cases where lead-poisoning has occurred there is a need to test for and abate lead hazards to create lead safe housing units. Additionally, due to the City of Kingston's old housing stock, the City continues to seek additional funding to assist in removing lead-based paint from these homes.

Actions planned to reduce the number of poverty-level families

The City of Kingston will continue to administer CDBG fund to projects which address areas which have been determined to be a geographic priority, such as the Midtown Area and the Downtown/Waterfront Area. These areas have high concentrations of poverty and require further investment. For this reason, the City will continue to provide funds and services to the Midtown and Downtown/Riverfront areas.

Actions planned to develop institutional structure

The City of Kingston relies on a network of public sector, private sector, and non-profit organizations to deliver needed housing and community development services to City residents, particularly the homeless and special needs populations. The Office of Community Development (OCD) administers

CDBG funds to this network and provides guidance on the appropriate uses of CDBG funds. The City will continue to strengthen its working relationships with local and regional social service agencies. Public and non-profit agencies that are critical to the institutional structure must work cooperatively, and OCD staff have the ability and expertise to deliver services efficiently and effectively, often with years of expertise in their respective fields.

Actions planned to enhance coordination between public and private housing and social service agencies

The Office of Community Development (OCD) will continue to work with the Kingston Housing Authority (KHA) and private housing developers to provide housing opportunities for low- and moderate-income residents in the City. Additionally, the City will work with UCCoC to identify homeless populations and subpopulations that are in need of housing and social services. The OCD will administer CDBG funds to address the shortage of affordable housing and the need for more comprehensive and adaptable social service programs within the City.

Discussion:

The programs and project identified in the City of Kingston's FY2025 AAP comprehensively address three priorities of the program: developing a viable urban community by providing decent housing, fostering a suitable living environment and expanding economic opportunities principally for low and moderate income persons.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	85.00%