



COMMUNITY DEVELOPMENT BLOCK GRANT  
**FY2025**  
APPLICATION, PROCESS, INFORMATIONAL SESSIONS, AND PUBLIC MEETINGS

Annually, the City of Kingston (“City”) receives an Entitlement Grant allocation through the United States Department of Housing and Urban Development’s (“HUD’s”) Community Development Block Grant (“CDBG”) Program. In accordance with the administration of the CDBG Entitlement funding, the City’s Office of Community Development has prepared a five-year Consolidated Plan which serves as the long-range plan for spending the City’s annual CDBG allocations. This plan sets forth community needs, long-range program goals, specific program objectives, annual goals and benchmarks for measuring the program’s progress. The City must also prepare its Annual Action Plan for the 2025 Fiscal Year (“FY”), which runs from July 1, 2025 through June 30, 2026. This is a short-term plan detailing the use of the upcoming fiscal year’s allocation, which is estimated to be approximately \$650,000.

Beginning **September 9, 2024**, applications to request funding for proposed programs or services in the FY 2025 Annual Action Plan will be available to print from the City’s website or they can be emailed upon request. **Only complete applications will be accepted until noon on Friday, OCTOBER 18, 2024**, to [apeterson@kingston-ny.gov](mailto:apeterson@kingston-ny.gov) or mailed or delivered to the Office of Community Development, 420 Broadway, Kingston, NY 12401.

For further information, please contact:

Amee Peterson, Administrative Assistant: (845) 334-3960; [apeterson@kingston-ny.gov](mailto:apeterson@kingston-ny.gov)  
or Amanda (Mandy) Bruck, Director, Office of Community Development: (845) 334-3930; [abruck@kingston-ny.gov](mailto:abruck@kingston-ny.gov)

**See the Application Acknowledgements on the last page of this packet.** We encourage you to submit your application in sufficient time *prior* to the deadline to ensure all required information is received in a timely manner.

Public comments regarding specific projects or program priorities to be included in the Consolidated and Annual Action Plans have been collected over the past year or more and continue to be accepted at the Office of Community Development at any time. The citizens of Kingston are also invited to participate in informational sessions and public hearings for the FY 2025 Action Plan.

Groups and Organizations are allowed to request CDBG funding for eligible projects and programs situated within the City of Kingston. A list of Matrix Codes and National Objectives in addition to eligible activities and threshold criteria required by the US Code of Federal Regulations, Section 24, Part 570, are included as part of this application packet.

**\*\* IMPORTANT INFORMATION TO THE PROCESS \*\***

~ There are stringent rules that accompany Federal funds, the City encourages persons interested in applying for the Community Development Clock Grant (CDBG) funds to read carefully through the entire City of Kingston Funding Application. There is strong competition for these funds and there are many community needs.

\*\* Awards for these funds will be made based on the highest benefit to our citizens.

~ All applications for funding should be in-line with the City's priority needs and specific objections in the adopted Five Year Consolidated Plan (2024-2028).

~ Funding is for new or vastly expanded programs and public services only. **Definition of new or vastly expanded is as follows:** The program activity or public service must either be completely new or increasing the number of those being served by no less than 25%.

~ Funding of same or similar program activity or public service will not exceed three years. The purpose of CDBG funding is to help foster a program activity or public service to get started. It is not meant to be a line item in an annual operating budget.

~ Subrecipients must be able to spend awarded funding within the fiscal year (July 1 – June 30). Timeliness of the subrecipients directly affects the timeliness of the City and the City's future funding.

~ Most organizations utilize more than one form of additional funding source and with these additional funds there are often requirements of when funding should be spent. The CDBG program is no different, this again, goes back to timeliness. Subrecipients will be expected to request reimbursement at minimum, quarterly, to show there is movement with the program activity or public service.

~ Funded subrecipients are required to submit quarterly reports for the Community Development Advisory Board (CDAC) to review on a regular basis until funding has been completely drawn down and reimbursed. *Quarterly reports will be due within two (2) weeks of the end of the quarter.*

~ Applicants must be sure to carefully read and choose the HUD Matrix Code and National Objective they believe appropriately makes their program activity or public serves eligible. Matrix Codes and National Objectives are extremely important, if an applicant makes the wrong choice, they may not be able to fulfill the proposed outcome which could result in a return of funding. A final determination of eligibility will be made by staff through the vetting process. If deemed ineligible the application will not be moved forward.

~ ALL applicants are highly encouraged to come to a one-on-one session that will be assigned to them after all applications have been received and vetted for completeness. There will be between four (4) to six (6) designated one-on-one sessions per CDAC meeting which allows for the applicant to present a brief presentation to the CDAC and for the CDAC in turn, to ask any questions they may have prior to deliberations. This is a great opportunity for your organization to be proactive about your application.

## **CDBG Funding**

This funding application process is an annual and competitive one and proceeds as follows:

- ❖ Each application is reviewed to verify whether it meets the mandatory Federal eligibility requirements and to determine if the project or program supports the priorities set forth in the City's five-year Consolidated Plan. (Additional information regarding this and other plans and initiatives may be found on the City of Kingston's website at [www.kingston-ny.gov](http://www.kingston-ny.gov).)
- ❖ Applications are reviewed by qualified staff for eligibility and completeness (i.e., budget, all exhibits, contact information, etc.). **If an application is incomplete, it will not qualify for review.** Applicants are required to submit ALL requested information at the time of submission, including all exhibits as indicated in the application.
- ❖ The FY 2025 CDBG funding will be awarded for programs and services only. There will be no capital improvement funding for groups or organizations.

### **SCHEDULE OF FY 2025 CDBG Application Process**

**Applications Available Monday, September 9, 2024**

**Applications Due Friday, October 18, 2024 – There will be NO exceptions to late or incomplete applications!!!**

Email to [apeterson@kingston-ny.gov](mailto:apeterson@kingston-ny.gov) or mailed or delivered to:

Office of Community Development, 420 Broadway, Kingston, NY 12401.

**PUBLIC NOTICES** – The City will publish notices in the Kingston daily Freeman, on the City of Kingston website, digital media, and on the City of Kingston's Facebook page at least five (5) days prior to the scheduled hearings, sessions and/or meetings.

**INFORMATIONAL SESSIONS** – The City will hold one (1) informational session to be publicly announced and placed on the City's calendar no less than five days prior to the scheduled public informational session during the Annual Action Plan (AAP) process. This session will be held at City Hall, 420 Broadway, Kingston, NY 12401. Questions are encouraged regarding general project eligibility, program guidelines and specific proposed program activity or public serves. The City's listed priorities can be found in the adopted 2024-2028 Five Year Consolidated Plan <https://www.kingston-ny.gov/content/8399/8469/8547/default.aspx>

**PUBLIC HEARINGS** – The City will hold two (2) public hearings to be publicly announced and placed on the City's calendar no less than five days prior to the scheduled public hearing date during the Annual Action Plan (AAP) process. The first will be held during the development of the AAP and the second will be held during the 30-day public comment period after the AAP has been put on display.

As part of our Citizen Participation Plan, these public hearings afford the opportunity for citizens to voice their input on the development and implementation of the Annual Action Plan for activities as laid out in the priorities of the adopted 2024-2028 Consolidation Plan.

\*\*All meetings will be livestreamed: <https://www.youtube.com/c/cityofkingstonny>

**PUBLIC COMMENT PERIODS** - Public Comment Periods are to encourage public review and comment. The period of time is dependent on the purpose for public comment:

**Plans:**

- ✓ Development of new Five-Year Consolidated Plan (CP) – 30-day public comment period.

Public Hearing to be held during the 30-day public comment period.

- ✓ Draft new Five-Year Consolidated Plan (CP) – 30-day public comment period.
- ✓ Draft Citizen Participation Plan (CPP) – 15-day public comment period.

Draft display of CP and CPP to run concurrently. Public Hearing to be held during the 30-day public display and 30 day public comment period of draft CP.

.....

- ✓ Development of Annual Action Plan (AAP) – 30-day public comment period.

Public Hearing to be held during the 30-day public comment period.

- ✓ Draft Annual Action Plan (AAP) – 30-day public display and 30 day public comment period.

Public Hearing to be held during the 30-day public display and 30 day public comment period of draft AAP.

.....

- ✓ Draft Consolidated Annual Performance Report (CAPER) – 15-day public display and 15 day public comment period.
- .....

**Amendments:**

- ✓ Draft Substantial Amendment to Annual Action Plan (SAAAP) – 30-day public display and 30 day public comment period.

Public Hearing to be held during the 30-day public display and 30 day public comment period of draft SAAAP.

- ✓ Draft to Amended Citizen Participation Plan (CCP) – 15-day public display and 15 day public comment period.

\*\* All written comments can either be emailed to [abruck@kingston-ny.gov](mailto:abruck@kingston-ny.gov) or mailed through the U.S. Postal Service to the Office of Community Development, 420 Broadway, Kingston, NY 12401.

**An Informational Session will take place at City Hall, 420 Broadway, Conference Room #2 at 5:30pm**

Public Informational Session: September 24, 2024

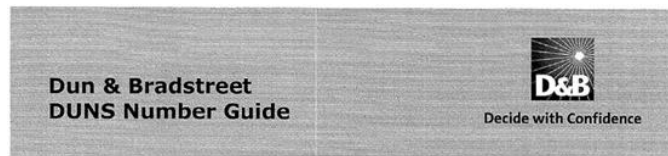
**The Community Development Advisory Committee meetings will be held monthly throughout the year and more frequently during the CDBG process. These meetings will take place at Kingston City Hall, 420 Broadway, Conference Room 2 at 5:30pm. The following dates are specific to the FY2025 funding process:**

<b>September 9, 2024</b>	<b>Application for FY2025 is made available</b>
September 23, 2024	Public Hearing to gather citizen's views regarding the planning and implementation of community needs and the priorities as laid out in the 2024-2028 Five Year Consolidated Plan
September 24, 2024	Agenda – Informational Session to discuss program eligibility, process and application requirements.
October 8, 2024	Agenda -Review subrecipients FY24 Qtrly Timeliness Reports (Jul-Sep)
<b>October 18, 2024</b>	<b>Applications for FY2025 are due by noon</b>
October 22, 2024	Possibility applications will be distributed if OCD has been able to vet
November 12, 2024	Agenda - (4 - 6) Individual 15 minute subrecipient sessions
<b>November 26, 2024</b>	<b>No meeting - Thanksgiving holiday</b>
December 3, 2024	Agenda - (4 - 6) Individual 15 minute subrecipient sessions
December 17, 2024	Agenda - (4 - 6) Individual 15 minute subrecipient sessions
<b>December 31, 2024</b>	<b>No meeting - New Year's Eve holiday</b>
January 14, 2025	Agenda - (4 - 6) Individual 15 minute subrecipient sessions Review subrecipients FY24 Qtrly Timeliness Reports (Oct-Dec)
January 28, 2025	Agenda - Begin deliberations on CDBG activities to be funded
February 11, 2025	Agenda – Continuation of deliberations on CDBG activities to be funded
February 25, 2025	Agenda – Continuation of deliberations on CDBG activities to be funded

March 11, 2025	Agenda – Continuation of deliberations on CDBG activities to be funded
March 25, 2025	Finalize deliberations on CDBG activities to be funded Forward recommendations to Mayor
April 8, 2025	Agenda - TBD
April 22, 2025	Agenda - Review subrecipients FY24 Qtrly Timeliness Reports (Jan-Mar)
May 27, 2025	Agenda – TBD
June 24, 2025	Agenda - TBD
July 22, 2025	Agenda - Review subrecipients FY24 Qtrly Timeliness Reports (Apr-Jun)
August 26, 2025	Agenda - TBD

*\*\* A new set of dates beginning September 2025 will be provided during the FY 2026 CDBG application process.*

**A valid and current registered DUNS (“Data Universal Numbering System”) number is required at the time your application is submitted. If you do not have a DUNS number, HUD will not consider your application complete for review.**



Data Universal Numbering System (DUNS®) Number: The DUNS Number is a unique nine-digit identification number provided by Dun & Bradstreet (D&B). The DUNS Number is randomly issued, never used twice and is site specific. Most potential and existing US Government Contractors, Grantees and Loan Recipients are required to obtain a DUNS Number for US Government registration purposes. The DUNS Number verifies the legal name, physical address and trade style (DBA) of each location. Obtaining a DUNS Number is a quick and easy process.

### **Obtain a Free DUNS Number and/or Modify an Existing DUNS Number**

D&B’s worldwide database currently covers over 225 million business locations, which means that your entity may already have a DUNS Number assigned to it. To determine whether your facility has a DUNS Number already or you need to obtain one, please use the D&B iUpdate service. iUpdate is D&B’s internet-based service that allows business principals to view, print and request updates for their company information. iUpdate also has a search function that allows you to search for and obtain the DUNS Numbers of your business location(s).

1. Access iUpdate here: <https://iupdate.dnb.com/iupdate/viewiupdatehome.htm>.
2. If you are already registered in iUpdate, login and you can access your location’s or locations’ profile(s). Your DUNS Number will appear as part of the profile(s) on your establishment(s) and you can disregard the remaining steps in this guide. If you are not registered in iUpdate, please select “Get a DUNS Number” in the bottom left corner of the page.
3. Answer “No” when asked: “Are you currently attempting to do business with or receive funds from a US Government Agency?” If you are a government contractor registered in SAM (formerly known as CCR), answer “Yes.” You will be redirected to the application for businesses seeking to enter into contracts with the Federal Government to provide goods and services.
4. The search function on the left-hand side of the page will allow you to search for your business location using its name, city, and state. A list of search results will appear on the right-hand side of the page.

If your location is already in D&B’s database, it will appear here. Select your establishment from the list and follow the on-screen instructions to register in iUpdate. You will be asked a series of questions to confirm your own identity and your connection to the company whose records you are accessing. Please note that D&B does not own, collect, or store your personal data; D&B uses commercially available individual identity matching technology to ensure that your identity is not being used fraudulently. Once you are registered in iUpdate, you will be allowed to view your location’s DUNS Number and access and update your business’s information.

If your business did not appear in the list of search results, first check the information you entered into the search. If this information is correct and your business still does not appear in the results field, your establishment is missing from D&B’s database.

Click on the “Get a DUNS Number” arrow in the bottom left-hand corner of the page and follow the on-screen instructions. You will need the following information to obtain a DUNS Number:

Your Contact Information:

- First Name
- Last Name
- Title at this Business
- Business Email Address
- Business Telephone Number

Your Identity Validation Details:

- Physical Home Address
- Home City
- Home State
- Home Country
- Home Telephone Number
- Home Zip Code

Company Information:

- Name of Business (Full Legal Name)
- Business Address (Including Suite or Floor #)
- City, State, Zip Code
- Local Phone Number
- Legal Structure of the Business (Corporation, Partnership, etc.)
- Year Business Started
- Executive Principal (First and Last Name, Title, Email Address)
- Antecedents (Name, Year of Birth)
- Select SIC/NAICS Code(s) (e.g. Drug Manufacturer)
- Total Number of Employees (including Principals and Part-time)

You will receive a confirmation e-mail from D&B with any additional information required to obtain your entity’s DUNS Number and may be contacted by D&B to verify your information. There is no charge for this service. Typical responses for obtaining a DUNS Number for a US-based establishment come within 20 business days. If you need a DUNS Number sooner, please use the Expedited DUNS Request Service found here: [www.dnb.com/government/duns-request.html](http://www.dnb.com/government/duns-request.html).

If you experience problems with the iUpdate service, please call 1-800-234-3867. When prompted, ask about “getting a DUNS Number.”



**A GUIDE TO THE FY 2025 CDBG ENTITLEMENT GRANT APPLICATION PROCESS**

**CITY OF KINGSTON**

**OFFICE OF COMMUNITY DEVELOPMENT**

**CITY HALL, 420 BROADWAY**

**KINGSTON, NEW YORK 12401**

***STEVEN T. NOBLE, MAYOR***

**Amanda L. Bruck, Community Development Director**

**845-334-3930**

**[abruck@kingston-ny.gov](mailto:abruck@kingston-ny.gov)**

The purpose of this guide is to assist applicants in designing projects that meet the federal requirements and local priorities of the City of Kingston Community Development Block Grant (CDBG) Entitlement Program for Fiscal Year 2025.

The goal of the CDBG program is to develop viable urban communities through:

- Housing
- Economic Development
- Elimination of Slums and Blight
- Expansion of Community Services
- Neighborhood Revitalization

The primary objective of the CDBG program is to benefit persons of low and moderate income. By regulation, the City **must** allocate at least 70% of its annual CDBG funding on activities that benefit persons of low and moderate income, households, and neighborhoods. The actual regulations may be found in the “Code of Federal Regulations” (CFR) in volume 24 (Housing and Urban Development), Part 570 (Community Development Block Grants).

## **ENTITLEMENT FUNDING CYCLE**

Application materials are available September 8, 2024 and are due at noon, October 18, 2024. During the application stage, staff will be available to provide technical assistance to assist in the development of an application for CDBG funding.

## **PUBLIC INFORMATIONAL SESSIONS AND PUBLIC HEARINGS**

The City of Kingston will hold up to three (3) public informational sessions and one (1) public hearing to receive public comment on the proposed funding applications for the development of the City’s FY 2025 Entitlement grant. Comments and proposals relating to the Entitlement program may be submitted at any time during the program year to the Office of Community Development. A second public hearing will be held once the draft Annual Action Plan has been written and posted for public display and comment.

## **PROGRAM AND ACTIVITY SELECTION**

The Mayor, Community Development Director, the Community Development Advisory Committee which is made up of members of the public and members of the Kingston Common Council review all submitted applications for adherence to HUD eligibility requirements and examine them with respect to the prioritized needs outlined in the City’s Consolidated Plan. The Mayor takes into consideration the public comments, recommendations of the Committee and the City’s 5 year Consolidated Plan. A public notice will be published in The Daily Freeman followed by a thirty-day public review and comment period once the Annual Action Plan has been written and posted for public display. Following the comment period, the Community Development Director submits the final plan to HUD for approval.

## **ENVIRONMENTAL REVIEW**

All Entitlement-funded projects are subject to the National Environmental Policy Act of 1969 that requires a review for impact regarding flood plain, noise, historic preservation, hazardous waste, and other potential environmental impacts. Any projects that may have a negative effect on the environment will be summarized and published in The Daily Freeman followed by a fifteen-day period for public review and comment. The results are then sent to HUD and subject to another fifteen-day public comment period. HUD must approve the City’s environmental impact submission before

funds may be expended on projects listed in the final submission.

After a period of review, HUD forwards a Grant Agreement to the City for execution by the Mayor. HUD also forwards a Release of Funds which means the environmental review is complete and that the City of Kingston can begin using the funds.

## **ELIGIBLE AND INELIGIBLE ACTIVITIES DESCRIPTIONS**

### **§ 570.201 Eligible Activities**

*Acquisition of Real Property* – CDBG funds may be used to acquire real property by purchase, long term lease, or by donation. Real property includes, land, air rights, easements, water rights, rights of way, buildings, and other real property improvements. Real property acquisition does not include movable equipment, furnishings, machinery, land write downs in which the land is purchased at one price and then sold to the same entity at a lower price, or acquiring newly constructed housing. Funds may be provided to private for profit entities if the property is rehabilitated /sold for residential purposes meeting a national objective. Acquisition of real property must always be viewed in terms of the ultimate use of the property in meeting a national objective.

*Disposition of Real Property* – Funds may be used to dispose of real property acquired with CDBG or urban renewal funds provided the property will be used to meet a national objective. To be eligible, the use after disposition must meet a national objective. Proceeds from the disposition are program income to the CDBG program.

*Public Facilities and Improvements* – CDBG funds may be provided to public agencies and private nonprofits for acquisition, construction, reconstruction, rehabilitation, or installation of public improvements or facilities provided they meet a national objective. Public improvements and facilities include: shelters, water and sewer facilities, flood and drainage improvements, fire protection facilities, community centers, senior centers, health centers, parking, streets, curbs and sidewalks, parks and playgrounds. Eligible expenditures do **not** include costs of operating or maintaining the public facilities and improvements once they are renovated or constructed. Also **not** eligible are the costs of purchasing construction equipment and costs of furnishings and other personal property except firefighting equipment. Public facilities may be owned by private nonprofit organizations but such facilities must be open for use by the public during normal hours of operation. Government buildings may be considered public facilities when they provide public services for other than the general conduct of government.

*Clearance* – CDBG funds may be used for clearance, demolition, and removal of buildings and improvements provided these activities meet a national objective. Demolition of HUD assisted housing units may be undertaken only with the prior approval of HUD.

*Public Service* – CDBG funds may be used to provide public services including but are not limited to: child care, health care, job training, recreation, education, public safety, fair housing, senior services, homeless services, drug abuse services, energy conservation testing. Public services do **not** include payments to individuals for food, clothing, rent or other income payments. Eligible program costs for public services include payment for labor, supplies and materials to administer the program and the costs of operating that portion of a facility in which the public is located. Eligible costs may also include the purchase or lease of furnishings, equipment, or other necessary personal property, which are typically not eligible expenditures under other activities. A maximum of 15% of annual Entitlement Grant may be allocated for public services.

*Interim Assistance* – CDBG Funds may be used for certain activities on an interim basis provided the activities meet a national objective. Eligible interim assistance includes projects that are a prelude to permanent improvements in a deteriorating area when there are determinable signs of physical deterioration and where immediate action is necessary to arrest the deterioration. Eligible activities include repair of streets, sidewalks, public buildings, parks and playgrounds and publicly owned utilities, special trash collection and neighborhood cleanup campaigns. CDBG funds may be used to alleviate emergency conditions that threaten public health and safety when designated an emergency by the City of Kingston. Eligible activities include repair to streets, sidewalks, public buildings, and public owned utilities, special trash collection and neighborhood cleanup campaigns, snow removal and improvements to private properties. These activities may not go beyond what is necessary to alleviate the emergency condition. {570.201(f)(2) and 570.200(3)}.

*Relocation* – CDBG funds may be used for relocation payments and assistance to displaced individuals, families, businesses, nonprofit organizations and farms. Relocation assistance is **required** if the displacement is caused by CDBG funded activities. In these cases, assistance is required under federal regulations that specify the eligibility and amount of payments to be provided. Relocation assistance is **optional** when displacement is caused by factors other than CDBG funded activities.

*Loss of Rental Income* – CDBG funds may be used to pay housing owners for losses of rental income incurred in holding, for temporary periods, housing units to be used for the relocation of persons and families displaced by CDBG assisted activities (570.201(j)).

*Privately Owned Utilities* – CDBG funds may be provided to public agencies and nonprofit organizations to acquire, construct, reconstruct, rehabilitate, or install distribution lines and facilities of privately owned utilities provided the activity meets a national objective.

## **§ 570.202 Housing Rehabilitation**

CDBG funds may be used to finance the costs of rehabilitation in the following manner:

### *Eligible Types of Property*

- Residential - privately or publicly owned
- Commercial/Industrial – if owned by a for-profit, rehabilitation is limited to exterior improvements and correcting code violations
- Other - nonprofit owned nonresidential improvements

### *Eligible Types of Assistance*

- Costs - labor, materials, supplies and other required expenses for rehabilitation
- (Re)Financing - grants, loans, etc. may be provided under this category
- Property acquisition - assistance to private entities for use/resale for residential use
- Renovation - conversion of a closed building from one use to another
- Security devices, water and sewer connection, barrier removal, historic preservation
- Lead based paint hazard evaluation/reduction
- Rehabilitation services

Housing rehabilitation does **not** include creation of secondary housing units, installation of luxury items such as a swimming pool, cost of equipment, furnishings, or other personal property not an integral structural fixture such as air conditioners or washer and dryers, or labor costs for homeowners to rehabilitate their own properties.

*Code Enforcement* – CDBG funds may be used for code enforcement only in deteriorating areas where enforcement, together with public/private improvements, rehabilitation, or services, may be expected to arrest the decline of an area.

### **§ 570.203 Special Economic Development Activities**

CDBG funds may be used for special economic development activities carried out by public agencies, nonprofit organizations and private for profit businesses. Funds may be used for the following:

Activities carried out by **grantee or nonprofit** including acquisition, (re) construction, rehabilitation, or installation of commercial/industrial buildings or structures, or other real property equipment and improvements. Assistance to **private for profit entities** for an economic development project such as grants, loans, guarantees, technical assistance, etc.

Economic development services in connection with the above 2 categories.

*Microenterprise Assistance* - Grantees and other public or private organizations may use CDBG funds to facilitate economic development through the establishment, stabilization, and expansion of microenterprises (a business having five or fewer employees, one or more of whom owns the business). CDBG funds can be used to provide financial assistance of any kind to an existing microenterprise or to assist in the establishment of a microenterprise.

### **§ 570.204 Special Activities by CBDO's (Community Based Development Organizations)**

This category authorizes a grantee to designate certain types of entities to carry out a range of activities that may include activities the grantee may not otherwise carry out itself. Under this category, a qualified CBDO may only carry out the following 3 types of projects:

- Neighborhood revitalization
- Community economic development
- Energy conservation

*Homeownership Assistance* - Grantees and their sub recipients may provide financial assistance to households of low and moderate income to assist them in the purchase of a home. CDBG funds may be used to:

- Subsidize interest rates and mortgage principal amounts
- Finance the cost of acquiring property already occupied by the household at terms needed to make the purchase affordable
- Pay all or part of the mortgage insurance premium
- Pay up to 50% of the down payment required by the mortgagee

*Planning and Capacity Building* – Funds may be used for studies, plans, data gathering, and identification of actions designed to improve the grantee's capacity to plan and manage CDBG programs.

### **§ 570.207 Ineligible Activities**

*Buildings for General Conduct of Government* – CDBG Expenditures are generally not allowed on buildings that house government offices.

*General Government Expenditures* – Funds are not allowed for the general functions of government. However, government departments may carry out eligible projects.

*Political Activities* – Funds may not be used for political purposes or partisan political activities such as candidate forums, voter transportation, etc.

*Purchase of Equipment* – Equipment purchase is generally not eligible with specific exceptions including equipment necessary for a public service project.

*Furnishings and Personal Property* – Furnishings are generally not eligible except when necessary for a public service project.

*Operating and Maintenance* – Funds are generally not eligible for operating and maintenance except as part of a public service project.

*Income Payments* – Funds are generally not eligible for income payments for income maintenance, housing allowances, payments of rent, mortgage, etc.

*Religious Prohibition* – Restrictions apply to the use of CDBG Funds on buildings or programs administered by religious organizations and institutions (570.200(j)). Funds may **not** be used for the acquisition, construction, rehabilitation, etc., of structures used for religious purposes or to promote religious interests. However, funds may be used to rehabilitate buildings owned by religious entities for non-religious purposes under **limited** circumstances.

#### **§ 570.208 Criteria for national objectives.**

The following criteria shall be used to determine whether a CDBG-assisted activity complies with one or more of the national objectives as required under §570.200(a)(2):

(a) *Activities benefiting low- and moderate-income persons.* Activities meeting the criteria to benefit low and moderate income persons unless there is substantial evidence to the contrary. In assessing any such evidence, the full range of direct effects of the assisted activity will be considered. (The recipient shall appropriately ensure that activities that meet these criteria do not benefit moderate income persons to the exclusion of low income persons.)

- (1) *Area benefit activities.* An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons.
- (2) *Limited clientele activities.* An activity which benefits a limited clientele, at least 51 percent of whom are low- or moderate-income persons.
- (3) *Housing activities.* An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low- and moderate-income households.
- (4) *Job creation or retention activities.* An activity designed to create or retain permanent jobs where at least 51 percent of the jobs, computed on a full time equivalent basis, involve the employment of low- and moderate-income persons.

(b) *Activities which aid in the prevention or elimination of slums or blight.* Activities will be considered to aid in the prevention or elimination of slums or blight.

(c) *Activities designed to meet community development needs having a particular urgency.*

**§ 570.209 Guidelines for evaluating and selecting economic development projects.**

The following guidelines are provided to assist the recipient to evaluate and select activities to be carried out for economic development purposes. Specifically, these guidelines are applicable to activities that are eligible for CDBG assistance under §570.203. These guidelines also apply to activities carried out under the authority of §570.204 that would otherwise be eligible under §570.203, were it not for the involvement of a Community-Based Development Organization (CBDO).

- (a) *Guidelines and objectives for evaluating project costs and financial requirements.* HUD has developed guidelines that are designed to provide the recipient with a framework for financially underwriting and selecting CDBG-assisted economic development projects which are financially viable and will make the most effective use of the CDBG funds.

The objectives of the underwriting guidelines are to ensure:

- (1) That project costs are reasonable;
- (2) That all sources of project financing are committed;
- (3) That to the extent practicable, CDBG funds are not substituted for non-Federal financial support;
- (4) That the project is financially feasible;
- (5) That to the extent practicable, the return on the owner's equity investment will not be unreasonably high; and
- (6) That to the extent practicable, CDBG funds are disbursed on a pro rata basis with other finances provided to the project.

- (b) *Standards for evaluating public benefit.* The grantee is responsible for making sure that at least a minimum level of public benefit is obtained from the expenditure of CDBG funds under the categories of eligibility governed by these guidelines.

- (c) *Amendments to economic development projects after review determinations.* If, after the grantee enters into a contract to provide assistance to a project, the scope or financial elements of the project change to the extent that a significant contract amendment is appropriate, the project should be reevaluated under these and the recipient's guidelines.

- (d) *Documentation.* The grantee must maintain sufficient records to demonstrate the level of public benefit, based on the above standards, that is actually achieved upon completion of the CDBG-assisted economic development activity(ies) and how that compares to the level of such benefit anticipated when the CDBG assistance was obligated.

## **REQUIRED DOCUMENTS FOR COMPLETE APPLICATION:**

- \_\_\_\_\_ **Nine (9) Exhibits**
- \_\_\_\_\_ **NEPA Compliance Checklist – attached**
- \_\_\_\_\_ **Completed Grant application cover sheet – attached**
- \_\_\_\_\_ **Completed Federal Eligibility and Consolidated Plan Priority Charts – attached**
- \_\_\_\_\_ **Completed Previous Funding Questionnaire - attached**
- \_\_\_\_\_ **2025 CDBG Application Acknowledgements – attached**

**APPLICATION EXHIBITS** - All of the following exhibits **MUST** be included as part of a complete application:

**Exhibit I:** Project or Program Description – Fully explain the scope of the program or service.

**Exhibit II:** Needs Description -Include a separate narrative **specifically** addressing how the project will enhance the quality of life for low to moderate income (LMI) individuals and neighborhoods.

**Exhibit III:** Terms and Conditions of Non-CDBG Sources of Financing and/or Funding

**Exhibit IV:** Narrative documenting applicant’s capacity to successfully carry out the program or complete the project including the project timeline.

**Exhibit V:** Project/Program Success & Cost-Effectiveness Analysis (CEA) – In order to help reviewers make useful comparisons of projects and programs, analysis of the success and cost-effectiveness of each is required.

- If your organization is currently managing a CDBG-funded project or program, provide data and information to indicate the degree to which you are meeting the goals and providing the deliverables of the project or program, as indicated in your CDBG sub-recipient agreement, as well as provide a CEA calculation as below.

*Example:* Your program was under contract to provide 50 youth with access to employment training and readiness activities. You could report the number of youth actually served by the program; the reasons, if any, why your program did not serve the total proposed number of youth; the types of training provided and the potential employers to whom the participants were introduced; the number of youth placed in jobs after participating in the program; etc.

- Provide a narrative documenting your organization’s capacity to successfully carry out the program or complete the project for this current (FY 2025) application, including the project timeline.
- If you have not previously received a CDBG award, please provide up to two examples of prior successful projects/programs, if applicable, and apply the appropriate equation below to each, **as well as to the newly proposed project/program for which you are requesting current funding**. The lower the ratio, the more cost-effective the program. The “total project cost” should include all funding and matching costs, not solely CDBG awards.



**CEA<sub>Project</sub> = Total Project Cost/Total # of Beneficiaries**

*Example:* Roof replacement on neighborhood center, \$100,000 project cost, 2500 people in surrounding census tract(s)      CEA<sub>Project</sub> = 100,000/2500 = 40

**CEA<sub>Program</sub> = (Total Program Cost/Total # of Persons Served)/Total Program Hours**

*Examples:* After-School Programs running from September 7 through June 17 (40 wks)

Program Cost: \$1,000    Persons Served: 50    # hours: 80      CEA<sub>Program</sub> = (\$1,000/50)/80 = \$0.25

*In addition, indicate the total beneficiaries/persons served and what percentage are or will be LMI.*

**Exhibit VI:** Minimum Criteria for Programs/Services at City-Owned Community Centers-All CDBG-funded organizations providing programs or services at any of the City's community centers must meet the minimum criteria for staffing and payroll listed below. Applicants must provide assurances and/or evidence that the following criteria is and will be met should they receive a CDBG award:

- All staff must have a completed employee application and/or resume on file with applicant providing at least the following information:
  - Legal name
  - Social Security Number
  - Date of Birth
  - Email Address
  - Operational Phone Number
  - Conviction of any violation of law other than a minor traffic violation (prior criminal history does not prevent employment or volunteerism)
  - Department of Homeland Security USCIS Form I-9
- If staff member is under eighteen (18) years of age, must submit Working Papers completed by high school stating individual is able to work. The application for Working Papers can be picked up at the school nurse's office. Working Papers should be on file with applicant.
  - No one under 18 years of age may be left alone to supervise a group of children at any time, including emergency situations. The minimum age of a staff member will be sixteen (16) years old unless officially enrolled in the Ulster County Office of Employment & Training's Summer Youth Employment Program. Any staff person who is sixteen (16) or seventeen (17) years of age is included in the staff to child ratio, however, under no circumstances can a staff person under the age of eighteen (18) be left unattended with a group of children.
- All staff/volunteers cleared through the Statewide Child Abuse Registry and/or background check (prior criminal history does not prevent employment or volunteerism)
- At least one (1) staff must be certified in First Aid and CPR
- All programs must meet minimum staffing requirements as required by NYS Dept of Health
  - Minimum Staff to Child Ratios
    - Zero (0) through Five (5) years                      1:9
    - Six (6) through Nine (9) years                      1:10
    - Ten (10) Years and older                      1:15

- All applicants must be able to demonstrate linkages and agreements with relevant institutions (Ex. Case management and counseling services should have a connection with local mental health agencies; academic support services should have a connection with local educational institutions; recreational services should have a connection with Kingston Parks and Rec. and the Department of Health, etc.)
- Applicant will provide a regular, dependable and appropriate payroll system
- ***There will be a 5% retainage held from each quarterly submission (i.e., reimbursement request) until City facility or park is examined at the end of the program and deemed to be without damage and all keys and other equipment returned to appropriate staff.***

**Exhibit VII:** Budget – Attach a separate page indicating the grant amount requested and a total project budget identifying all sources and uses of CDBG and other funding. A template for the required format for this budget is included in this package. A twenty-five percent (25%) match is required for FY 2025 programs & services and may include in-kind goods or services. Budget modifications can be based on award amount and with written approval.

**Exhibit VIII:** Applicant Information –Articles of Incorporation and By-Laws for not-for-profit applicants or ownership structure for private, for-profit applicants including an Affirmative Action and Equal Opportunity Employer statement and Codes of Standards/Conduct.

The City of Kingston and the Kingston Community Development Advisory Board reserve the right to request additional information from the applicant if, in their sole discretion, the information submitted is incomplete or insufficient to allow a funding decision to be made.

All information submitted by the applicant is subject to the Freedom of Information Law (“FOIL”) unless the applicant notifies the City that specific information contained within its application is proprietary and should not be released. The City will make the final disclosure determination regarding the applicant’s request for confidentiality.

#### National Environmental Policy Act (NEPA) Compliance Checklist

The National Environmental Policy Act, 42 U.S.C. §§4321-4370d (NEPA) requires, among other things, that Federal agencies consider the environmental impacts of any major Federal action. In order to implement NEPA and its associated regulations, the Grant Programs Directorate (GPD) requires grantees, pursuant to the assurances related to GPD grant programs, to submit responses to the following questions regarding proposed construction projects. *Grantees are required to submit a brief explanation supporting each response of “yes” or “no”.* Grantees that will undertake multiple construction projects shall submit separate responses for each project, and should consider the cumulative impact of interrelated projects.

Federal agencies may establish categories of actions that, based on experience, do not individually or cumulatively have a significant impact on the human environment and, therefore, can be excluded from NEPA requirements to prepare an Environmental Assessment or Environmental Impact Statement. DHS has adopted certain such Categorical Exclusions in DHS Management Directive 5100.1. These Categorical Exclusions, however, only apply when the entire action fits within the exclusion, the action has not been segmented (i.e., a smaller part of a larger action), and there are no extraordinary circumstances with the potential for significant impacts relating to the proposed action. The purpose of this questionnaire is to collect information from which a decision can be made whether application of a categorical exclusion is appropriate and whether further environmental analysis is required.

Grantees wishing to spend GPD funding for construction projects must contact their Preparedness Officer and submit a request for approval. Each Preparedness Officer will coordinate with GPD NEPA Compliance staff to process each request. Grantees will be required to complete the attached checklist and submit to GPD for approval prior to commencing any construction projects. If, in the course of responding to the questions, a grantee concludes that an Environmental Assessment ("EA") under NEPA may be required for the proposed project, the grantee should submit the EA in conjunction with the responses to the questions, or as soon thereafter as possible. GPD will not approve construction projects until the NEPA compliance has been completed. GPD may independently conclude, based on its review of the responses to the questions, that an EA is required and will contact the grantee to notify them of that requirement.

Requirements on the contents of an EA can be found in regulations promulgated by the Council on Environmental Quality (CEQ) at 40 C.F.R. Part 1508 (and may be found on the web at [http://ceq.eh.doe.gov/nepa/regs/ceq/toc\\_ceq.htm](http://ceq.eh.doe.gov/nepa/regs/ceq/toc_ceq.htm) ). Note that 40 C.F.R. §1508.9 indicates that the EA is a concise document. It is GPD's intention to adhere strongly to this instruction and to require only enough analysis to accomplish the objectives specified by the regulation.

**Exhibit IX:** Copy of previous years' Form 990 – IRS Form 990. If your organization does not file Form 990 you must provide a copy of the tax form you do file.

**CITY OF KINGSTON  
OFFICE OF COMMUNITY DEVELOPMENT  
FY 2025 CDBG ENTITLEMENT GRANT APPLICATION COVER SHEET**

**APPLICANT INFORMATION**

Legal Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Program or Service: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Federal ID #: \_\_\_\_\_

DUNS #: \_\_\_\_\_

Fiscal Year End Date: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

**PREVIOUS FUNDING:** Please list activities/projects previously funded with CDBG funds since 2019. This is intended to capture a brief history of the applicant's experience managing CDBG-funded activities/projects as well as to demonstrate to the reviewing committee how well an applicant has performed on past CDBG-funded activities/projects. Include the following for each project: (attach additional sheets as needed)

**Project Name:**

**Year of activity/project:**

**Amount of award: \$**

**Was activity/project completed on time (July 1-June 30), within the fiscal year award was made?**

**Was activity/project completed within budget?**

**Is the service (activity/project) still being offered?**

**Grant Programs Directorate**  
**National Environmental Policy Act (NEPA) Compliance Checklist**

**Grantee:** \_\_\_\_\_

**Project Description:** \_\_\_\_\_

1. Is the project likely to have a significant impact on a district, site, highway, structure, or object that is listed in or eligible for listing in the National Registry of Historic Places, affects a historic or cultural resource or traditional and sacred sites, or the loss or destruction of a significant scientific, cultural, or historic resource?

Circle one: **Yes/No** Explanation:

2. Is the project likely to have a significant effect on public health or public safety?

Circle one: **Yes/No** Explanation:

3. Is the project likely to have a significant impact on species or habitats protected by the Endangered Species Act, Marine Mammal Protection Act, or Magnuson-Steven Fishery Conservation and Management Act?

Circle one: **Yes/No** Explanation:

4. Is the project likely to have a significant effect on a unique characteristic of the geographical area such as park land, prime farmland, wetland, floodplain, coastal zone or a wild and scenic river, sole or principal drinking water aquifers, or an ecologically critical area?

Circle one: **Yes/No** Explanation:

5. Is the project likely to violate a federal, state, or local law or administrative determination imposed for the protection of the environment? (e.g., local noise control ordinance, requirements for the control of hazardous or toxic substances)

Circle one: **Yes/No** Explanation:

6. Is the project likely to have an effect on the quality of the human environment that is likely to be highly controversial in terms of scientific validity, likely to be highly uncertain, likely to involve unique or unknown environmental risks?

Circle one: **Yes/No** Explanation:

7. Does the project involve the employment of new or unproven technology that is likely to involve unique or unknown environmental risks, where the effect on the human environment is likely to be highly uncertain, or where the effect on the human environment is likely to be highly controversial in terms of scientific validity?

Circle one: **Yes/No** Explanation:

8. Will the project set a precedent that forecloses future options that may have significant effects?

Circle one: **Yes/No** Explanation:

9. Is the project of significantly greater scope or size than normally experienced for a particular category of action?

Circle one: **Yes/No** Explanation:

10. Does the project have the potential for significant degradation of already existing poor environmental conditions? Also, does the project involve the initiation of a potentially significant environmental degrading influence, activity, or effect in areas not already significantly modified from their natural condition?

Circle one: **Yes/No** Explanation:

**Federal Eligibility** – Use the following chart to conduct a preliminary eligibility determination:

<b>Federal Eligibility Chart</b>	
<b>Directions:</b> 1. To be eligible you must be able to check one in each column 2. Always confirm eligibility by contacting the OCD staff	
<b>Column A</b>	<b>Column B</b>
<b>Eligible Public Service Activity</b>	<b>Low/Mod Resident Benefit</b>
<input type="checkbox"/> New Activity	<input type="checkbox"/> Activity serves an area defined by the Census as low and moderate income. <i>Census tract number:</i> _____
<input type="checkbox"/> Quantifiable increase in the level of service	<input type="checkbox"/> Participants household incomes verified
<input type="checkbox"/> Existing CDBG funded activity	

**Consolidated Plan Priorities** – Use the following chart to do a preliminary priority determination:

<b>Consolidated Plan Priorities – Public Services (check one)</b>
<b>Low and Moderate Income Youth</b>
<input type="checkbox"/> Programs that provide general counseling, juvenile delinquent diversion, education, services to youth and youth outreach.
<input type="checkbox"/> Programs that improve life skills and develop quality workforce skills for youth.
<input type="checkbox"/> Programs to provide recreational opportunities for youth
<b>Low and Moderate Income Seniors</b>
<input type="checkbox"/> Programs that address the needs of seniors including health and wellness services and recreational opportunities for seniors
<input type="checkbox"/> Programs that help seniors access services and benefits
<b>Homelessness - Low and Moderate Income Individuals/Families in need of Support Services and Legal Assistance</b>
<input type="checkbox"/> Counseling and assistance to address immediate needs and services
<input type="checkbox"/> Legal assistance for people experiencing at-risk homelessness



2024 CDBG APPLICATION ACKNOWLEDGEMENTS

**Organization:** \_\_\_\_\_

**Project/Program:** \_\_\_\_\_

- Matching or leveraged funds and/or in-kind services documented as committed to project and available.
- Funds available to fully implement program/service prior to reimbursement
- Acknowledge definition of Low- and Moderate-income levels
- Acknowledge that funds provided under this agreement may not be utilized for inherently religious activities
- Affirmative Action Plan in place
- Code of Standards or Conduct in place for all officers, employees, agents
- Acknowledge reporting requirements will be met
- Acknowledge City procurement and insurance requirements will be met
- Will provide all necessary information for completion of City's Environmental Review requirements prior to allocation
- Acknowledge that Agreement will not be executed until HUD approval
- Acknowledge that subrecipient will not be reimbursed for expenses incurred prior to HUD approval

Submitted by: \_\_\_\_\_

Print Name, Title

Signature: \_\_\_\_\_

# NATIONAL OBJECTIVES MUST CORRESPOND TO MATRIX CODES

Effective with the 4.8 Release of IDIS, for CDBG activities the National Objective Code that you enter on the CDBG Activity screen, CDBG01, will be matched to the Matrix Code that you entered on the Process Activity screen, C04MA03. Only certain combinations of NOC/Matrix Code will be permitted.

If you enter an NOC that doesn't apply to the Matrix Code, the system will display the message, "Enter right value of National-Obj corresponding to Matrix-Code."

As before, no CDBG completion path is required for administrative activities. If you accidentally enter an NOC for an administrative activity and get an error message, blank out the NOC field and press Enter. This will return you to the Setup Activity "Money" screen, C04MA08.

The following table provides valid matches for NOC and Matrix Code. **Please discard all older copies of the old chart.**

		National Objective Codes (N = Not Allowed)														
HUD Matrix Code	Activity	LMA	LMC	LMH	LMJ	SBA	SBS	SBR	URG	LMAFI	LMASA	LMCMC	LMCSV	LMHSP	LMJFI	LMJP
01	Acquisition of Real Property											N	N		N	
02	Disposition						N					N	N		N	
03	Public Facilities and Improvements (General)											N	N			
03A	Senior Centers	N		N								N	N	N		
03B	Handicapped Centers	N		N								N	N	N		
03C	Homeless Facilities (not operating costs)	N		N								N	N	N		
03D	Youth Centers	N		N								N	N	N		
03E	Neighborhood Facilities			N								N	N	N		
03F	Parks, Recreational Facilities			N	N					N	N	N	N	N		N
03G	Parking Facilities			N								N	N	N		
03H	Solid Waste Disposal Improvements											N	N			
03I	Flood Drainage Improvements											N	N			
03J	Water/Sewer Improvements											N	N			
03K	Street Improvements											N	N			
03L	Sidewalks											N	N			
03M	Child Care Centers	N		N								N	N	N		

## National Objective Codes

(N = Not Allowed)

HUD Matrix Code	Activity	LMA	LMC	LMH	LMJ	SBA	SBS	SBR	URG	LMAFI	LMASA	LMCMC	LMCSV	LMHSP	LMJFI	LMJP
03N	Tree Planting			N								N	N	N		
03O	Fire Station/Equipment		N	N	N					N	N	N	N	N		N
03P	Health Facilities			N								N	N	N		
03Q	Abused and Neglected Children Facilities	N		N								N	N	N		
03R	Asbestos Removal			N								N	N	N		
03S	Facilities for AIDS Patients (not operating costs)	N		N								N	N	N		
03T	Operating Costs of Homeless/AIDS Patients Programs	N		N	N		N	N		N	N	N	N	N	N	N
04	Clearance and Demolition											N	N		N	
04A	Cleanup of Contaminated Sites											N	N		N	
05	Public Services (General)			N	N		N	N		N	N	N		N	N	N
05A	Senior Services	N		N	N		N	N		N	N	N		N	N	N
05B	Handicapped Services	N		N	N		N	N		N	N	N		N	N	N
05C	Legal Services			N	N		N	N		N	N	N		N	N	N
05D	Youth Services	N		N	N		N	N		N	N	N		N	N	N
05E	Transportation Services			N	N		N	N		N	N	N		N	N	N
05F	Substance Abuse Services			N	N		N	N		N	N	N		N	N	N
05G	Battered and Abused Spouses	N		N	N		N	N		N	N	N		N	N	N
05H	Employment Training			N	N		N	N		N	N	N		N	N	N
05I	Crime Awareness			N	N		N	N		N	N	N		N	N	N
05J	Fair Housing Activities (Subject to Pub. Serv. Cap)			N	N		N	N		N	N	N		N	N	N
05K	Tenant/Landlord Counseling	N		N	N		N	N		N	N	N		N	N	N
05L	Child Care Services	N		N	N		N	N		N	N	N		N	N	N
05M	Health Services			N	N		N	N		N	N	N		N	N	N
05N	Abused and Neglected Children	N		N	N		N	N		N	N	N		N	N	N
05O	Mental Health Services			N	N		N	N		N	N	N		N	N	N
05P	Screening for Lead Based Paint/Lead Hazards	N		N	N		N	N		N	N	N		N	N	N
05Q	Subsistence Payments	N		N	N		N	N		N	N	N		N	N	N
05R	Homeownership Assistance (not direct)	N	N		N		N	N		N	N	N			N	N
05S	Rental Housing Subsidies	N	N		N		N	N		N	N	N			N	N

## National Objective Codes

(N = Not Allowed)

HUD Matrix Code	Activity	LMA	LMC	LMH	LMJ	SBA	SBS	SBR	URG	LMAFI	LMASA	LMCMC	LMCSV	LMHSP	LMJFI	LMJP
05T	Security Deposits	N	N		N		N	N		N	N	N			N	N
06	Interim Assistance		N	N	N			N		N	N	N	N	N	N	N
07	Urban Renewal Completion					N	N		N			N	N		N	
08	Relocation											N	N		N	
09	Loss of Rental Income											N	N		N	
10	Removal of Architectural Barriers (This matrix code should not to be used anymore.)	N			N			N		N	N	N	N		N	N
11	Privately Owned Utilities											N	N		N	
12	Construction of Housing	N	N		N		N			N	N	N	N		N	N
13	Direct Homeownership Assistance	N	N		N	N	N	N	N	N	N	N	N		N	N
14A	Rehab; Single Unit Residential	N	N		N					N	N	N	N		N	N
14B	Rehab; Multi-Unit Residential	N	N		N					N	N	N	N		N	N
14C	Public Housing Modernization	N	N		N					N	N	N	N		N	N
14D	Rehab; Other Publicly-Owned Residential Buildings	N	N		N					N	N	N	N		N	N
14E	Rehab; Publicly or Privately-Owned Commercial/Industrial			N								N	N	N	N	
14F	Energy Efficiency Improvements	N	N		N					N	N	N	N		N	N
14G	Acquisition for Rehabilitation	N	N		N					N	N	N	N		N	N
14H	Rehabilitation Administration											N	N		N	
14I	Lead Based Paint/Hazards Test/Abatement	N	N		N					N	N	N	N		N	N
15	Code Enforcement		N	N	N		N			N	N	N	N	N	N	N
16A	Residential Historic Preservation	N	N		N				N	N	N	N	N		N	N
16B	Non-Residential Historic Preservation			N					N			N	N	N	N	
17A	CI Land Acquisition/Disposition			N								N	N	N	N	
17B	CI Infrastructure Development			N			N					N	N	N		
17C	CI Building Acquisition, Construction, Rehabilitation			N								N	N	N	N	
17D	Other Commercial/Industrial Improvements			N								N	N	N	N	
18A	ED Direct Financial Assistance to For-Profits		N	N			N					N	N	N	N	
18B	ED Technical Assistance		N	N			N					N		N	N	
18C	Micro-Enterprise Assistance			N			N						N	N	N	
19A	CDBG Funding of HOME Admin.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

## National Objective Codes

(N = Not Allowed)

HUD Matrix Code	Activity	LMA	LMC	LMH	LMJ	SBA	SBS	SBR	URG	LMAFI	LMASA	LMCMC	LMCSV	LMHSP	LMJFI	LMJP	
19B	CDBG Funding of HOME CHDO Operating Costs	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
19C	CDBG Non-profit Organization Capacity Building																
19D	CDBG Assistance to Institutes of Higher Education																
19E	CDBG Operation and Repair of Foreclosed Property		N		N	N	N	N	N	N	N	N	N		N	N	
19F	Planned Repayments of Sec. 108 Loans	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
19G	Unplanned Repayments of Sec. 108 Loans	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
19H	State CDBG Technical Assistance to Grantees																
20	Planning (CDBG Entitlement Communities Grantees)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
20	Planning (State-Administered CDBG Grantees)																
21A	General Program Administration	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21B	Indirect Costs	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21C	Public Information	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21D	Fair Housing Activities (subject to Admin. cap)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21E	Submissions or Applications for Federal Programs	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21H	CDBG Funding of HOME Admin.	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21I	CDBG Funding of HOME CHDO Operating Costs	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
22	Unprogrammed Funds	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N