

**Vendor/Exhibitor Registration Form**  
2018 Kingston Earth Fair  
Kingston, NY / Saturday April 21, 2018....10-4pm

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***Please type or print in the space provided:***

Your Name: \_\_\_\_\_

Company/Agency/Org.: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Registration Information**

- *If vending, exhibitors must complete the [City Vendor Application](#) & pay \$40 to the City Clerk's Office.*
- *Non-vending exhibitors do not need to complete the City Vendor Application; there is no fee for exhibiting.*
- *Exhibitors must provide their own table(s) and chair(s). The exhibition space is 10' x 10'.*
- *We will be posting all participating vendor/exhibitor logos on the event webpage: [www.kingston-ny.gov/earthexpo](http://www.kingston-ny.gov/earthexpo). Please provide a logo for us to post: submit logos to [julielnoble@kingston-ny.gov](mailto:julielnoble@kingston-ny.gov) in .pdf, .jpg, or .png format.*

Nature of display: \_\_\_\_\_

Name and Phone of person who will be the contact at the table at the event: \_\_\_\_\_

Social Media Outreach: If your organization uses Social Media Platforms and you would like us to connect to those to promote the event, please provide the links here (ie Facebook page, Twitter account, Instagram account, etc.): \_\_\_\_\_

Additional info:

- I will be bringing a 10 x 10 tent
- Other requests or needs: \_\_\_\_\_

***Email completed form to:***

[\*\*\*julielnoble@kingston-ny.gov\*\*\*](mailto:julielnoble@kingston-ny.gov)

***Mail completed form to:***

Julie Noble  
Kingston Parks and Recreation  
467 Broadway  
Kingston, NY 12401

Any questions or concerns:

Julie Noble (845) 481-7339

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**Festival Venue & Additional Information**

The **2018 Kingston Earth Fair** will take place outdoors in the main field of **Forsyth Park, 157 Lucas Avenue, Kingston, NY 12401**. The exhibit space is spread out around the park among other festival components and may either be on blacktop or grass. The full event is **10:00am-4:00pm on Saturday April 21<sup>st</sup>, 2018**. Exhibit set up is scheduled for **Saturday April 21<sup>st</sup> between 8:30AM and 9:45AM**, and exhibitors may break down their displays on Saturday April 21st (same day) after 4:00 PM. This event is entirely outdoors. In the event of poor weather predictions, the Event Committee will decide on Thursday, April 19<sup>th</sup> whether to cancel the event. There will not be a rain date option. Exhibitors are responsible for setting up and breaking down their displays. Exhibitors are responsible for working directly with the Sustainability Coordinator, Julie Noble (845) 481-7339 or [julielnoble@kingston-ny.gov](mailto:julielnoble@kingston-ny.gov).

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