



## City of Kingston Board of Ethics Meeting

### Minutes to the Board of Ethics Initial Meeting

Those present were Dana Blackmon, Jackie DeCicco, Michael Decker, Robert DiBella and Allen Nace.

The meeting was called to order at 3:11pm on December 11, 2017 in conference room 1 of City Hall.

The purpose of this meeting was for the Board members to meet and establish structure of the Board by nominating and appointing a Chairperson and a Secretary.

Motion was made by Jackie DeCicco to nominate Allen Nace as Chairperson. Motion was seconded by Dana Blackmon. All were in favor.

Motion was made by Michael Decker to nominate Jackie DeCicco as Secretary. Motion was seconded by Robert DiBella. All were in favor.

The Board reviewed the responsibilities of the Board of Ethics and discussed a plan for holding the first public meeting and what needed to be done to prepare for that meeting.

The Board members requested a copy of the Code of Ethics for each member in a binder along with a copy of Public Officers Law 100 – 111 for the next meeting. All meeting agendas, minutes and documents will be stored in the Civil Service Office in a separate file in the vault.

Request was made for Disclosures to be sent out to those listed in the Code of Ethics for completion by February 15, 2018 by the City Clerk. The Board members will review those disclosures upon receipt.

Decision was made to hold the first public meeting on January 16, 2018 at 3:00pm in Conference room 1 of City Hall.

Meeting was adjourned at 4:00.