



City of Kingston
2025 Departmental Reports:
Summary of Duties, 2025 Accomplishments, and 2026 Goals

Compiled by the Mayor's Office
January 2026

Message from Mayor Noble

Thanks to the tireless work of our City staff, we saw an incredible amount of improvement over the past year. In 2025, the Department of Public Works laid almost 12,000 tons of asphalt, covering 5 miles, to pave 24 streets. Our Engineering Department completed a daunting Prospect Avenue sewer repair and installed new sidewalks, curbs, and street paving. We refurbished the war memorial at Clifton and Highland Avenues. We built a dog park at Forsyth Park. In June, we officially opened Post Office Park, which is providing greenspace and respite in the heart of Midtown. These projects moved forward despite a tightened budget and mounting financial pressures.

Our Grants portfolio is currently \$76M, which helps us continue to lead the way in efforts from improving our parks facilities and offerings pushing forward sustainability efforts with solar, EVs, and flood mitigation, and tackling much-needed infrastructure projects like the Flatbush & Foxhall safe streets project. I am proud of our Grants Management team, and I want to thank all the project managers across departments who shepherd these projects into reality.

In 2025, we moved forward on some bold housing initiatives. We finalized the Midtown Thriving plan, which sets both short-term and long-term community-driven goals for revitalizing underutilized areas of the Midtown corridor, including inventive housing solutions for keeping Midtown affordable and accessible. We are getting creative about how and where we build housing. In 2025, Building Safety & Zoning Enforcement issued nearly 3,000 building permits, conducted over 4,000 inspections, and issued 1640 certificates of occupancy.

With our partners at Scenic Hudson, we acquired Rondout Uplands to preserve this unique landscape, adding 70 acres to our open space portfolio. Recently, we announced that in 2026, we will continue with Kingston Organics Program Phase 2, voluntary curbside pick-up. With grant funding, we will purchase two all-electric garbage trucks so that the program is emissions free.

We have long needed a new Central Fire Station due to the aging deterioration of the current firehouse. We purchased 18-30 E. O'Reilly Street and have completed designs to transform the space into a new public safety facility. The Kingston Fire Department responded to over 7,000 calls for service and was able to respond to 99% of medical calls. In 2025, we assembled a Traffic Safety Unit within the Kingston Police Department, with two officers who are solely dedicated to traffic enforcement. We instituted enhanced back-to-school traffic safety patrol, and with the Council, we passed legislation allowing for school zone speed cameras, which will be installed next year.

I want to acknowledge that none of this could be done without the hard work and dedication of the City of Kingston workforce. Our nearly 300 employees work day in and day out to provide Kingston residents with the services we all enjoy. City staff help improve and move our City forward in big and small ways, and I thank them for their service!



Steven T. Noble
Mayor

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Department of Art and Cultural Affairs

Kitt Potter, Director

2025 Budget: \$107,093

The Department of Art and Cultural Affairs provides the creative community of Kingston with a resource at the local level of government. It works in partnership with the Kingston Arts Commission to protect the rights and needs of artists in the City. It oversees the implementation of the Arts and Culture Master Plan. They represent the arts in City projects and can connect creatives with funding resources. They can also offer assistance in planning for events, festivals, and filming projects related to arts and culture. The Office also researches grant opportunities for the City.

2025 Accomplishments:

- The Department created the City's Public Art Committee and initiated Phase I of the Public Art Policy and Municipal Art Collection Plan – Inventory; and conducted a preliminary assessment of the historic Works Progress Administration Collection.
- The Department commemorated America's semi-quincentennial curating a milestone visual and performing arts event "250 Years of America's Voices". Total visual artists participating, 27; total performing artists participating, 52. Attendance for the opening reception, ~275.
- The Department coordinated the City's 4th of July Celebration. Attendance ~4000.
- The Department hosted nine free events for children and families in parks local spaces throughout the city, total attendance ~2500.
- The department co-led the Burning of Kingston: Kingston Colonial Days two day event, which is heralded by NYS for including a more diverse array of stories and events in traditional revolutionary war reenactments. Total Attendance ~3000
- The Department assisted 132 individuals and organizations with strategic planning, collaborations, grant proposals, including young creatives with assistance finding housing, career counseling and resume building - prioritizing those most in need.

2026 Goals:

- Facilitate Arts and Culture Master Plan Implementation Phase V, and the Municipal Art Collection Plan Phase II.
- Increase city-based opportunities to showcase visual and performing artists year-round throughout the city, bringing local and national history to life through the arts by hosting major events.
- Foster increased collaboration and communication in Kingston's creative community.
- Assist organizations and individual artists most in need with grant pitches, proposals, and obtaining needed resources/housing.
- Work to ensure that historically marginalized individuals and groups are given support and equitable access as cultural participants, artists, workers, and audiences.
- Work to increase funding and financial support for the Department and local organizations.

Office of the Assessor

Daniel Baker, Assessor

Karen Verney, Deputy Assessor

2025 Budget: \$558,919

The Office of the Assessor is responsible for assessing all real and personal property liable to taxation within the corporate limits of the City. This includes 8,643 total parcels with a fair market value of \$3.944 billion. The Office also manages the Assessment Grievance Process, Small Claims Assessment Review, and Tax Certiorari Claims. They also record all property transactions inside the City. Annually, they determine the base proportions and the adjusted base proportions and submit these determinations to the Comptroller, Common Council, and the Mayor. The Office also reviews all permitted and known non-permitted improvements throughout the City.

2025 Accomplishments:

- Completed the 2025 Assessment Roll - 6th year maintaining the assessment roll without non-reappraisal reassessment.
- Settled Tax Certiorari cases without going to trial.
- 8 Small Claims Assessment Review complaint filed in 2025.
- Assisted in the negotiations and completing of housing PILOT (Springbrook Village).
- Assisted in the passing of legislation in support of affordable housing for all owners and tenants.

2026 Goals:

- Complete the 2026 Assessment Roll on time.
- Resolve more tax certiorari cases.
- Maintain accurate assessments in this ever-changing market.
- Help the City Promote Housing Development.

Department of Building Safety and Zoning Enforcement

Stephan Knox, Director

2025 Budget: \$1,713,839

The Department of Building Safety and Zoning Enforcement has three primary responsibilities when it comes to code enforcement: Housing, Building, and Zoning. For housing code enforcement, staff verify health standards related to property maintenance and building construction. They investigate alleged violations and work towards resolutions. Building code enforcement involves protecting the public by reviewing and approving building plans. They also issue building permits and conduct inspections. The final area of code enforcement is zoning. A Zoning Enforcement Officer provides guidance, prepares documents, issues permits and maintains records pertaining to zoning law in the City.

2025 Accomplishments:

- Building, plumbing and electrical permits issued: 2,694
- Phone calls made to Building Department: 16,280
- Walk-ins made to Building Department: 2,779
- Rental inspections completed: 1,644
- Building construction, plumbing, and electrical inspections completed: 4,053
- Commercial property fire inspections: 241
- Complaints responded to: 984
- Certificates of occupancy issued: 1,640
- Certificates of compliance reviewed and issued: 615
- Operating permits issued: 856
- Plumbing licenses issued: 71 active, 35 inactive
- Licensed gas contractors: 83 active
- Licensed heating contractors: 2 active
- Foil request responses issued: 153
- Stop work orders issued: 61
- Construction for the Golden Hill project is coming to a close and temporary certificates of occupancy have been issued for three buildings to date.
- Phase Two of the Barrel Factory project to construct a new 4-story, mixed-use 100-unit apartment building is over 50% complete.

2026 Goals:

- Roll out 100% online permitting using the City Square platform.
- Implement enforcement of the newly adopted 2025 NYS Uniform Codes.
- Continue working with Corporation Counsel's office to improve enforcement efforts.

City Clerk and Registrar's Office

Elisa Tinti, City Clerk

Kwame WiafeAkenten, Deputy City Clerk

2025 Budget, City Clerk: \$319,477

Registrar: \$108,584

The City Clerk and Registrar's Office is responsible for keeping all records, vital statistics, documents, and other papers that belong to the City. The Office acts as the Clerk of the Common Council and attends all its meetings. All legislation, minutes, and communications are recorded and documented by the City Clerk and Registrar. They are also responsible for maintaining the City's fee schedule and insurance policies. The Office also records and maintains marriage licenses, and birth and death certificates. The Office oversees City Hall, its maintenance staff, and its day-to-day functions. The Office also oversees the City Visitor's Center, the Rondout Docks, and the Volunteer Fireman's Museum.

2025 Accomplishments:

- Continue to implement Local Law #10 of 2019, Municipal ID Program. Processed 311 municipal IDs, with a grand total of 2337 IDs created.
- Processed 211 new marriage licenses and an additional 337 transcripts of a marriage license. Our office has implemented the Governor's One Day Officiant and has had 33 people register as such.
- The Registrar's Office has processed 2,208 birth certificates, 342 new death certificates, and has done 51 genealogical searches.
- A total of 414 dog licenses and renewals have been processed, along with an additional 13 dog redemption and boarding fees.
- The City Clerk's Office has processed 10 Operating License Certificates for transient housing pursuant to Section 277-1 of the Administrative Code.
- Created a physical vendor permit and a process to track and manage permits, payments, and insurance certificates for special events.
- Continued to manually archive the Birth and Marriage Records into Municipality.
- The Registrar's Office continues to audit birth and death records for accuracy of indexing (this will save time when locating documents for incoming requests).
- City Hall celebrations and activities have continued such as the Halloween Door Wars, American Red Cross Blood Drive with a record 31 registrations for 2025, and Santa Paws Donation collections.

Civil Service Office

Robin Kimble, Executive Secretary Civil Service Commission 2025 Budget: \$355,523
Beverly Aldridge, Senior Personnel Clerk

The function of the Municipal Civil Service Commission is to provide an orderly and uniform system for the administration of civil service in the City of Kingston, on the basis of merit and fitness as provided in the Civil Service Law of the State of New York. In addition, all employee benefits are handled through the Civil Service office as well as time and attendance records for all City of Kingston employees. This department provides support and consultation to all departments. Insurance bills are reconciled and coded according to each employee and the department they work in. Affordable Care Act reporting is completed by the Principal Account Clerk as well as acceptance of all payments for insurance and the processing of such payments.

2025 Accomplishments:

- The Commission held 12 public meetings and 3 public hearings.
- Staff administered 33 centralized exams.
- Staff administered 11 decentralized examinations.
- Established 19 eligible lists, resulting in 22 permanent appointments from those eligible lists.
- Resolutions were approved by the New York State Department of Civil Service Commission for amending rules and changes to the appendices. Additional resolutions were submitted to the State for approval and are pending approval.
- The Executive Secretary and the Senior Personnel Clerk attended the New York State Association of Personnel and Civil Service Officers conference in June in Saratoga Springs. Both brought back valuable information needed to improve the city's Civil Service administration.
- The Executive Secretary attended and completed the 2025 New York State Civil Service Training, and certification is expected in December 2025.

2026 Goals:

- Execution of the New York State Civil Service “Transformation” expected in July 2026.
- Implement the new job portals and an application management system that local civil service agencies will have access to.
- Educate appointing authorities and the public on the new system.
- Completion of updates to all roster cards.

Office of Communications and Community Engagement

Summer Smith, Director

2025 Budget: \$111,742

The Office of Communications and Community Engagement works to support the City of Kingston by communicating effectively, professionally, and consistently with all stakeholders. The office ensures that all stakeholders feel respected by and engaged with the local government. It also conveys vital information to residents, business owners, and media, on a regular basis in an accessible format. The Communications Department assists City departments in communicating their achievements, obstacles, and changes in service delivery to the general public.

2025 Accomplishments:

- 2025 State of the City address
- Overseeing new website transition
- Overseeing transition to new emergency alert system
- Press releases: ~ 87 to date
- Newsletters: 46 to date (subscribers: 2,877)
- Launched Spanish language newsletter
- Facebook followers: 18k/ Instagram followers: 3,266 / YouTube subscribers: 654
- Snow Emergencies: 4
- Assisted in 2026 Budget presentation
- Citywide mailings: 1 (Snow Emergency procedure)
- Weekly roadwork updates from January to November
- Supported Listening Tour ward meetings
- FEMA Emergency Management training & certification
- Managed two Fall interns

2026 Goals:

- Project manager for Parking Study
- Continue to improve new website with hubs for residents and businesses
- Expand reach across all communication channels
- Expand reach of Spanish language newsletter
- Continue to provide more materials in Spanish, especially with live interpretation at meetings and events

Office of Community Development

Amanda Bruck, Director

2025 Budget: \$185,869

The Office of Community Development is responsible for developing viable urban communities by providing decent housing and a suitable living environment, and to expand economic opportunities, principally for low and moderate income persons. The primary means toward this end are to extend and strengthen partnerships among all levels of government and the private sector, including for- and not-for-profit organizations, and to aid in the production and operation of affordable housing. The Office of Community Development offers guidance, information, and opportunities for residents and organizations of the City of Kingston through the Community Development Block Grant, Housing Rehabilitation, and First Time Homebuyer Programs, along with the Rondout Youth Programs, and the Lead Line Replacement Program.

2025 Accomplishments:

- Disbursed more than \$1.4M in CDBG funding:
 - Programming \$154,353K
 - Citywide Infrastructure \$1,150,776K
 - Administration & Planning \$143K

2026 Goals:

- Effectively spend and implement our 2026 CDBG funds to enhance the community

Comptroller's Office

John Tuey, Director / Comptroller

2025 Budget: \$478,648

The Comptroller's Office is responsible for the financial administration of the City. The Comptroller's Office oversees tax collection, payroll, accounts payable, purchasing, parking enforcement, budget, and accounting.

2025 Accomplishments:

- The Comptroller's Office compiled and submitted the City's 2024 Annual Financial Report (AFR) to NYS, which reported an expected decline in the City's unassigned fund balance. These results, thereafter audited by the City's independent auditors, show the City in stable financial position. The City also received a score of 6.7 out of 100 (lower number being better) on its most recent NYS fiscal stress monitoring report for NY municipalities.
- Expanded monthly financial reporting to the Mayor and the City's Common Council
- The City's debt rating with S&P on existing general obligation debt has been maintained as AA-/Stable.
- Development of written workflow processes to assist citywide staff in navigating the RFP process supplemented by a widely attended training session.
- Work closely with Parks and Recreation project management staff to close out the financial aspect of the Dietz Stadium Renovation project.
- Implementation of the payroll reporting aspect of new Federal laws.

2026 Goals:

- Partner with DPW and the Engineering offices on the Photo Speed Camera project implementation.
- Enhance management and elected official awareness of key financial matters and challenges affecting the City.
- Implementation of new mobile parking application for citywide users.

Office of Corporation Counsel

Barbara Graves-Poller, Esq.
Matthew Jankowski, Esq.

2025 Budget: \$711,485

The Office of Corporation Counsel mitigates and responds to all litigation risks, either through in-house services or outside counsel oversight; offers legal counsel to the Mayor; provides legislative assistance to the Common Council; drafts and/or reviews municipal contracts; assists all departments with compliance issues, policy implementation, real-time statutory interpretation, and emergency employment law assistance, as needed.

2025 Accomplishments:

- Defended the City in seven new lawsuits and received favorable rulings in two previously filed matters.
- Established new, statewide standard for rent stabilization in New York Court of Appeals.
- Secured favorable appellate ruling to safeguard municipal authority over City-owned property.
- Drafted contracts to advance green energy projects and open space preservation goals.
- Resolved 10 Freedom of Information Law administrative appeals.
- Collected over \$150,000 in connection with Vehicle and Traffic Law fines and more than \$50,000 in parking-related payments.
- Obtained \$60,000 settlement payment in dispute over malfunctioning IT hardware.
- Received \$40,000 in satisfaction of long-standing dispute over unpaid water treatment charges.
- Expanded internship program to include SUNY New Paltz undergraduates and Empire State Service Corps Fellow.

2026 Goals:

- Continue working with Common Council to identify and address outdated local laws.
- Create robust, contract management infrastructure to enhance compliance.
- Defend any municipal action taken with respect to rent stabilization.
- Prevail in four, noticed appeals.

Department of Engineering

John Schultheis, City Engineer
Keith Phillips, Engineering Technician
Justin Gates, Engineering Technician
Brad Borquist, Engineering Aide

2025 Budget: \$422,278

The Office of the City Engineer is responsible for planning, procuring, and managing capital projects. This includes identifying City needs and the best means of serving those needs, as well as receiving and evaluating bids, and awarding contracts. The department also conducts inspections and observations during construction. They also prepare reports and permit applications for the Wastewater Treatment Plant. They review the CHIPS program annual mileage report. They also advise Public Works and the Common Council on modifications of traffic control devices, such as signs and traffic signals.

2025 Accomplishments:

- Pump Station Evaluation (NYSEFC EPG) completed.
- WWTP headworks evaluation (NYSEFC EPG) completed.
- Fire Department Central Station final design
- Wayfinding Signage design / bidding underway.
- School Zone Speed Camera Program underway.
- Tennis and Pickleball Courts at Loughran Park completed.
- Prospect Street Sewer Replacement completed.

2026 Goals:

- Hasbrouck Sewershed separation design approved.
- Safe and Accessible Flatbush / Foxhall Avenues Project final design and ROW acquisition.
- Flatbush / Foxhall sewer construction.
- Fire Department Central Station construction
- RAISE Weaving the Waterfront Transportation Project.
- ADA Ramps design and construction, including Academy Green Sidewalks continue.
- Pike Plan demolition completed.
- 20 Broadway HVAC.
- Police Station / Courts HVAC.
- Levee / DASNY Grant.
- Bulkhead Grant / ESD.
- EFC Pump Stations (Phase 1).
- EFC WWTP 2080 Plan (Primary Treatment, Headworks).
- Gallo Park Electrical project completed.
- Court Avenue Sewer project underway.

Kingston Fire Department

Chris Rea, Chief

Darren Bondar, Assistant Chief

2025 Budget: \$8,732,899

The Kingston Fire Department (KFD) is responsible for all fire suppression in the City of Kingston. This includes first responder level EMS, gas leaks, rope rescue, fire investigations, fire prevention, extrication, and investigations of hazardous materials incidents. The department also heads the Board of Electrical Examiners, which is responsible for issuing Electrical Licenses. KFD also provides emergency EMT and ambulance service through the City.

2025 Accomplishments:

- The Fire Department increased their ambulances to five.
- Purchased new pain management and ventilators, and equipped a 2012 SUV vehicle to not only serve Kingston, but also neighbors in Ulster County. The vehicle is equipped with Advanced Life Support equipment.
- Kingston graduated their first “firefighter probie class.” Twelve members received their mandatory 229-hour training. Previous firefighters had traveled to Montor Falls to acquire this. Our members were taught by KFD instructors with Kingston equipment.
- Department provided a new skill set: water rescue. With the addition of a zodiac boat, personnel spent considerable time training on its capabilities.
- Kingston Fire responded to 6997 calls for service. Of those calls, 4558 were for medical emergencies, which our ambulance responded to 99%. The average turnout time (time the apparatus heads to the call) is under one minute. Average arrival time is 3 minutes.
- Kingston Firefighter/EMT and a clinician responded to 368 calls for professional help and/or follow-up visits to patients that have been released from the hospital in the last 10 months.
- In fall of 2025, the City of Kingston acquired 18-30 E. O’Reilly St. for the future Central Fire Station.

2026 Goals:

- Focus on the transformation of 18-30 E. O’Reilly St into a firehouse.
- The department anticipates receiving their new marine unit in late fall 2026. Personnel will travel to Washington State for training in early fall.
- The department will be out in the community forming relations and educating on fire prevention throughout the year.
- Department will continue working with American Red Cross in creating a program to distribute smoke detectors throughout the city.

Office of Grants Management

Ruth-Ann Devitt-Frank, Director
Natalie Kikel, Grants Manager

2025 Budget: \$461,236

The Office of Grants Management is responsible for researching grant opportunities for municipal projects and writing and submitting grant applications. They oversee the City's grant portfolio and ensure grants projects are advanced and managed properly. This involves supporting other departments in communicating with Common Council and ensuring that reporting and other agency requirements for funded projects are completed. They manage grant finance, including vendor payments and reimbursement requests. They also manage all details of selected projects, including consultant procurement, Project Advisory Committee development/oversight, securing required approvals/permits/resolutions, fulfilling reporting requirements, and project close-out.

2025 Accomplishments:

- Oversaw a portfolio of approximately 63 grant awards totaling \$75,000,000 in awards from state and federal agencies and foundations.
- Coordinated across departments to research, prepare, and submit 32 grant applications. As of 12/1/25, seven applications have been successful and five were declined. Award announcements for the remaining 20 have not yet been made.
- Secured the City's first arts project grants from the New York State Council on the Arts and Arts Mid-Hudson.
- Conducted a pilot *Grants 101* education program for community groups with over 150 in attendance online and in-person.
- Substantially completed the DRI Small Grants Façade Programs; some funding remains, so the City has requested permission to conduct one more small business re-grant program to be conducted in Q1 2026. Grant close-out is anticipated for Q2 2026.

2026 Goals:

- Close out DRI Small Grants/Business Façade and Residential Façade Programs.
- Monitor ARPA grant projects to ensure they remain on track for full completion by 12/31/2026. At this final closing, \$17.3 million in improvement projects and programs across the City will have been completed with ARPA funds.
- Expand grants e-blast about release of Grant Funding Report updates to include additional information about the grants lifecycle and opportunities for community groups.
- Further develop and implement ways in which we can assist community groups in maximizing grant opportunities.
- Conduct second educational grant writing/management webinar for community groups.
- Conduct a minimum of three training sessions on City processes for project managers.
- Grant-seeking focus on funding sources for existing projects including the arts, sewer infrastructure, bulkhead restoration/replacement, housing, expansion of transportation safety upgrades, and green infrastructure solutions to mitigate the impacts of climate change.

Department of Health and Wellness

Emily Flynn, Director

2025 Budget: \$491,722

The Department of Health and Wellness is responsible for coordinating the Live Well Kingston Commission (LWK), implementing the Creating Health School and Communities (CHSC) grant program, being a community liaison, and supporting projects that increase health in the City. Physical activity and nutrition strategies were implemented in the Kingston City School District. The Department also manages grant projects, expands community connections, and implements many LWK projects.

2025 Accomplishments:

- Managed the Creating Health Schools and Communities grant program.
- Advanced the creation of a “Traffic Park” -- a painted mini-streetscape for all ages to learn how to bicycle safely at Forsyth Park.
- Installed 15 bicycle racks in 2025 (38 total for the program).
- Coordinated the installation of seven vending machines with healthy options.
- Family of Woodstock provided technical assistance and training to 13 early childcare programs.
- Cornell Cooperative Extension shepherded a school wellness policy update with nine new recommendations.
- Facilitated the LWK Commission and supported focus team projects.
- Conducted a strategic reflection and updated the mission, vision, & goals.
- Facilitated six cooking workshops at the Midtown Neighborhood Center.
- Completed the [Food Systems Plan](#).
- Hosted the third annual Grow Well Garden Tour, provided compost, and other supports to five community gardens.
- Finished the construction of [Post Office Park](#).
- Continued the development of a Greenline Trail Stewardship program.
- Shepherded a request for proposals for a Sidewalk Improvement Plan.
- Created the [NYSERDA Clean Mobility Plan](#) and applied for an implementation grant for a rentable bicycle system.
- Co-facilitated the Greenline Leadership Team.

2026 Goals:

- If received, implement the NYSERDA Clean Mobility rentable bicycle program.
- Create an LWK impact reporting system.
- Create a plan for improving the Rondout Garden.
- Manage and close out the Creating Health Schools and Communities grant.
- Complete the Traffic Park by hosting a community “painting day.”
- Lead the Sidewalk Improvement Plan project.

Department of Housing Initiatives

Bartek Starodaj, Director

2025 Budget: \$

The Department of Housing Initiatives is dedicated to supporting housing planning in the City of Kingston. The Department manages housing-related grants, supports the construction of new market-rate and affordable housing, develops policies to protect existing residents, and addresses the connection between housing and sustainability, health, and mobility. The Department also reviews the disposition of city-owned property suitable for housing development and collaborates with local and regional housing organizations, including the Kingston City Land Bank.

2025 Accomplishments:

- Working with outside legal counsel, initiated the City's first foreclosure actions in five years under Article 11, the procedure under Real Property Tax Law for foreclosing on real property due to unpaid property taxes.
- Working with outside legal counsel, successfully completed the City's first ever foreclosure proceedings under Article 19-A, the procedure under Real Property Tax Law for foreclosing on certified abandoned properties.
- After adoption of 421-P and 421-P*2 tax incentives by the Common Council in 2024, successfully worked with the Kingston City School District for corresponding opt-in by the Board of Education.
- Initiated a Request for Expressions of Interest process for high-density redevelopments of the City-owned property at 25 Field Court and the municipal parking lot at 65-77 N Front.
- Completed a study exploring the redevelopment of the Kingston Business Park into housing and mixed-use development and initiated a corresponding Request for Expressions of Interest process to find a development partner.
- Completed the 2025 rental vacancy study in accordance with the guidelines set forth in the Emergency Tenant Protection Act.

2026 Goals:

- Continue taking organizational steps for the City of Kingston to create a public mixed-income housing development model.
- Finalize the Midtown Thriving planning study with the New York Department of State, which will encourage the productive redevelopment of vacant and underutilized sites of a 270-acre area along the Broadway corridor.
- Continue to ensure that City-owned properties are used, as applicable, for potential housing development and steward any properties acquired by the City by any foreclosure action.
- Pending court action, complete the acquisition of 3.5 acres along Garraghan Drive and start predevelopment.
- Pending a signed grant agreement by the Federal Department of Transportation, initiate a planning process for Route 9W under the Reconnecting Communities program.

Office of Human Rights

Tawana Washington, Director

2025 Budget: \$50,253

The Office of Human Rights is responsible for fostering mutual respect and understanding among all racial, religious, and nationality groups within the workplace and community. They are also responsible for conducting and recommending such educational programs that will increase good-will among inhabitants of the community and open new opportunities in all phases of community life. The Office sees that there is no discrimination in housing because of race, color, creed, national origin, sex, marital status, or any other classes protected under State and/or Federal law. They also organize and provide Anti-Discrimination Harassment training for City Employees.

2025 Accomplishments:

- Worked with the law office of Roemer, Wallens, Gold & Mineaux to schedule the Sexual and Anti-Discrimination Harassment and Workplace Violence training for City employees.
- Attended virtual gatherings and connected with other Human Rights Agencies across NYS.
- Collected and submitted information to the WGHQ Happy Christmas Fund to help families.
- Provided information to both tenants and landlords of their rights and responsibilities under NYS Tenant's Rights Laws.
- Continued to provide a vast amount of publication material for community from NYS Human Rights Office as well as the NYS Office of Attorney General.
- Obtained new/more up-to-date online training for City employees.

2026 Goals:

- Add more volunteers to the Commission.
- Continue to provide awareness regarding Human Rights protections under State and Federal laws.
- Continue to make the community more aware of Landlord and Tenant's Rights & Responsibilities.

Department of Information Technology

Kyle McIntosh, Director

2025 Budget: \$736,878

The Information Technology Department is responsible for the daily oversight of a wide variety of technology aspects for all of the City's departments. These duties include coordinating system and network operations and maintenance, researching hardware and software alternatives, recommending purchasing options, evaluating and implementing new technologies, and on-site staff training. The Information Technology Department currently supports over 185+ personal computers, 30+ servers, 180+ desk phones, 60+ cellphones, and other related devices on a 24/7 basis.

2025 Accomplishments:

- IT Dept. processed 19 direct FOIL requests for large amounts of emails, files, etc.
- IT Dept. assisted KPD in 50 Records Requests, Discovery Requests and LPR/Pole footage requests for 2025.
- KFD ambulance mobile setups.
- KPD Tech Grant for cameras, records management system, license plate readers.
- 30 HP printers replacement/swap to Canon printers.
- Windows 10 end of life, replacing 80+ pc's.
- Dietz Stadium on Archtop fiber and public wifi.
- CrowdStrike implementation with NYS.
- KPD to Ulster County New World RMS merger.
- NEC PBX upgrade to extend life to 2030.
- KPD to Telestaff scheduler cloud migration.
- New firewalls for KPD and Cityhall in high availability (KPD Tech Grant).
- Citywide GPS installation (DPW, Parks, Building, WWTP).
- 50 x 5G Cradlepoint installations (KPD Police cars and municipal cameras).
- New Website is 90% complete (most credit due to Communications Dept at this point).

2026 Goals

- New website via Catalis to launch early Q1 2026.
- Further Zero Trust implementation with micro segmentation.
- Implement GPS with snowplow tracking and completion mapping.
- 30+ additional municipal camera installs for KPD.
- 13 LPR installs for KPD.

Department of Parks and Recreation

Lynsey Timbrouck, Director of Recreation

2025 Budget: \$ 3,418,725

The Department of Parks and Recreation is responsible for developing and implementing programs and events for all age groups. This includes renting City parks, pavilions, and facilities to the community and local agencies. Parks staff also operates the Kingston Point Beach and Andretta Pool throughout the summer months. The maintenance staff is responsible for maintaining approximately 150 acres of park land, as well as the community centers, pool, and Dietz stadium year-round. The Department also coordinates with the Kingston City School District's Athletic Department to manage and operate Dietz Stadium.

2025 Accomplishments:

- Registered 125 softball, baseball, and soccer field rentals. Registered 21 basketball court rentals. Registered 43 tennis court rentals.
- Hosted the Earth Fair, with approximately 5,000 attendees; the Annual Children's Day Parade; the Family Fun Day event (Co-sponsored with the Friends of Forsyth Nature Center), approximately 1,000 attendees; Boo at the Zoo (Co-sponsored with the Friends of Forsyth Nature Center), approximately 350 attendees.
- Operated the Albert Brown Community Center Afterschool Program, serving approximately 113 children to date.
- Re-opened the Indoor Playground Program- 16 week drop-in program.
- Completed 30% Design on Decarbonization of AMNC and City Hall.
- Completed Phase 1 Environmental Analysis and Survey of Midtown Pedestrian Crossing.
- Installed 20 Induction Stoves and 21 Heat Pump Hot Water Heaters in low income homes for energy efficiency upgrades.
- Purchased 2 electric garbage trucks and launched a 5-month Renewable Diesel Fleet Fuel Transition in which 31,806 gallons of renewable diesel were purchased from Sprague Energy and 210.46 MT of CO₂e emissions were avoided.
- Completed installation of roof top solar systems at Albert Brown Community Center and Andretta Pool totaling 70+kW.
- Completed Loughran Park Pickleball and Tennis Courts Re-construction project.
- Authorized the renaming of The Rondout Neighborhood Center to The Albert Brown Community Center. Awarded \$3 million through the NY BRICKS capital grant program to support renovations at the Albert Brown Community Center.
- Launched new Recreation Software Platform: Rec Desk

2026 Goals:

- Create and implement new and diverse programs and events.
- Kingston Point Park Phase 2 Wetland creation and parking lot reconstruction.
- Rondout Creek Kayak Dock construction and installation.
- Complete 100% design on decarbonization of AMNC and City Hall.
- Complete Environmental Review and Design for Midtown Pedestrian Crossing.
- Solarize Kingston Phase 3- Solar installation at 1st Avenue and Solarize Kingston Phase 4- Solar installation at Hasbrouck Park Pavilion.

Department of Planning

Suzanne Cahill, Planning Director

2025 Budget: \$393,012

The Department of Planning is responsible for overseeing the Planning Board, the Heritage Area Commission (HAC), the Historic Landmarks Preservation Commission (HLPC), the City Historian, the Tree Commission, and the Lighthouse. The Planning Board reviews site plans, subdivisions, new applications for special permits, renewals that come up, curb cut requests, rezoning and zoning text amendments proposals, variance applications by request of the City ZEO, SEQR projects, and special projects of the Common Council. The HAC review a variety of applications for general reviews, costal consistency reviews, and reviews on projects situated within the Broadway Overlay Design District. The HLPC handle a variety of technical reviews for proposals which are located within the historic districts or for which properties are independently designated outside of a district.

2025 Accomplishments:

- MuniCollab- new Software for Planning, HLPC, and Tree Commission.
- Golden Hill Multifamily Housing is open to accept residents in Nov 2025. 6 New Buildings, 164 residential units of intergenerational, affordable mixed income housing and community building with daycare.
- 110 Cornell, 35 Bruyn and 104 Smith- Originally approved March 2023, mixed-use development with 112 residential units.
- 256 Washington Avenue, Originally approved Nov 2023, 47 units, with additional 10 room boarding house.
- 21 Bluestone, approved Dec 2025, First WNP under the FBC. 15 lots, new roadway and infrastructure, minimum of 39 residential units to be established.
- 615 Broadway, approved June 2025, 70 residential units (includes min 7 affordable and 7 workforce).
- Penn Court, approved July 2025, 80 Units of new senior affordable housing and amenities.
- 25 Frog Alley - New construction, 45 residential units multiple buildings.

2026 Goals:

- Anticipate receiving FY25 CLG Grant to engage consultant to develop a Historic Preservation Plan for Kingston to be addended or incorporated into the City's Comprehensive Plan and Historic Preservation Design Guidelines for the City as a whole.
- Develop a more robust outreach program to historic property owners to inform them of the homeowner and commercial tax rehab credit programs, along with our local program. Encourage and educate property owners of local, state, and nationally eligible properties, and work to have them listed accordingly.

Kingston Police Department

Egidio Tinti, Chief of Police

2025 Budget: \$14,404,635

The Kingston Police Department is responsible for protecting all persons and property in the City of Kingston. This includes the enforcement of City ordinances, Federal and State laws, maintaining the peace and order of the City, promoting and preserving a feeling of security, recognizing and protecting the constitutional rights of all persons, and assisting persons in urgent situations. The Department consists of three divisions: Patrol, Detectives, and Administration. The primary responsibility of the patrol division is to respond to calls for service and enforce all law, including vehicle and traffic laws. The detective division is responsible for conducting criminal investigations, ranging from mundane crimes to the most severe and violent crimes. The administrative division is responsible for the police department budget, the training and development of all department members, and the creation and implementation of departmental policies and procedures.

2025 Accomplishments:

- The Kingston Police Department has responded to over 24,000 requests for service to date.
- 1061 arrests were made by the Kingston Police during 2025.
- 3987 motor vehicle stops; 4418 traffic tickets issued; 241 motor vehicle collision investigations; 1436 verbal warnings; 108 arrests (vehicle stop related)
- Collected nearly 600 pounds of unwanted drugs, which were turned over to the DEA for safe destruction.
- Provided support for 46 special events in the city this year.
- To enhance visibility, deter crime, and strengthen community engagement, the Kingston Police Department increased foot and stationary patrols along the Broadway corridor.
- In the past year, the patrol division responded to a total of 246 domestic incidents. Out of these, 164 incidents involved intimate partner violence (IPV).
- As of December 1, 2025, the duty detectives were assigned 375 cases for investigation, 23 of which had been Closed by Arrest, 122 Closed by Investigation (these are generally not criminal in nature), 14 Closed by Exhaustion (generally these are criminal cases where leads have been exhausted, or victims have refused to cooperate. They could be reopened if new leads develop. Closed Pending Reports (these are typically lab reports, medical reports or autopsy reports that are required to move forward) and 8 Closed by the Arrest of Juveniles.

2026 Goals:

- Expand Community engagement initiatives.
- Enhance Traffic Safety and data-driven Enforcement.
- Improve training and professional development.
- Strengthening technology and infrastructure.
- Advance recruitment and retention efforts.

Department of Public Works

Edward Norman, Superintendent
Ryan Coon, Deputy Superintendent

2025 Budget: Public Works \$8,362,479
Sewer \$1,001,434

The Department of Public Works includes a workforce of approximately 60 persons divided into nine primary divisions. The administration ensures the safe and smooth operation of its various divisions and plans/budgets projects. The safety division is responsible for developing safety and health programs, and provides training programs. The street division is responsible for traffic control, street paving and repair, painting, striping, signage, and sidewalk and curb installation. The sewer maintenance division ensures that sewer mains remain in proper working order through routine cleaning of catch basins and sewer mains. Sanitation is responsible for solid waste, yard waste, and recycling services. The waste water treatment division protects public health and ensures a minimal impact on the aquatic environment. Fleet maintenance maintains, repairs, and services all vehicles and equipment owned and operated by the City. The Buildings and Grounds division maintains City owned properties. Lastly, the City Marina division works with the Dock Master to ensure the well-kept working marina.

2025 Accomplishments:

- Approximately 11,789 tons of blacktop were placed in the City of Kingston encompassing 24 streets and covering almost 5 miles of road.
- Jet-rodded storm and sanitary sewer pipes. This work included routine maintenance of known hotspots. Approximately 15 miles of sewer were rodded this year.
- Cleaned all sewer pump stations multiple times and locations.
- Responded to approximately 1,700-mark outs to identify and locate City owned utilities in vicinity of excavations in response to Dig Safe NY (811).
- Sewer system repairs on Frog Alley.
- Swept all city streets multiple times, collecting over 3,324 cubic yards of material covering over 4,329 miles.
- Recycled over 1,446 tons.
- Collected over 6,952 tons of refuse City-wide.
- Responded to 8 snow events/storms in 2025.
- Completed installation of new school zone signage city-wide.
- GPS installation in all DPW vehicles for asset management and accountability as well as tracking/assessing snow and trash routes.

2026 Goals:

- Continue ADA Ramp Project.
- West Pierpont Sewer Repair Project.
- Anticipate paving +/- 20 streets city-wide.
- Install speed enforcement cameras at three separate school zone locations.
- Redesign of three (3) intersections for ADA accessibility and pedestrian safety improvements at Wall Street & Main Street, Broadway at West Strand Street and Hasbrouck Avenue at Garden Street/Prince Street/East O'Reilly Street.
- Phase 2 Organics curbside collection in the Spring.

Waste Water Treatment Plant

Allen Winchell, Senior Operator
Robert O'Reilly, Senior Operator

2025 Budget: \$2,334,306

The Waste Water Treatment Plant is responsible for inspecting equipment on a regular basis and monitoring operating conditions, meters, and gauges. They collect and test water and sewage samples, as well as record meter and gauge readings and operational data. The WWTP documents and reports test results to regulatory agencies and follow all US Environmental Protection Agency regulations thereby ensuring safety standards are met. They operate equipment to purify and clarify water and process and dispose of sewage.

2025 Accomplishments:

- Final completion of Kingston Wastewater Treatment Plant upgrade project including SCADA.
- Completion of Headworks Study by Tighe & Bond.
- Start of engineering interviews for pumpstation rehabilitation .
- UV disinfection upgrades.
- SPDES permit requirements met and maintained.

2026 Goals:

- Front Bar Rack replacement.
- Digester cleaning.
- Start of construction on pump station rehabilitation (Harding Ave, Mariners, North Street).
- Continuation of SPDES permit requirements to be met and maintained.