

# 2025 City of Kingston Fee Schedule

## BUILDING DEPARTMENT

Application for sidewalk cafe	\$150
Permit for sidewalk cafe	\$250
Site development permit - Residential	\$250
Site development permit - Commercial	\$500
Minimum fee for any building permit	\$100
(*plus a per-square-foot fee for the following):	
New building - Residential	\$0.50
New building – Commercial	\$0.70
Additions - Residential	\$0.30
Additions - Commercial	\$0.50
Alterations - Residential	\$0.30
Alterations - Commercial	\$0.50
Elevators and lifts (flat fee) per unit	\$100
Demolition interior (flat fee) -Residential	\$100
Demolition interior (flat fee) – Commercial	\$200
Demolition (residential structure removal flat fee)	\$250
Demolition (commercial structure removal flat fee)	\$500
Pools - Aboveground (flat fee)	\$75
Pools - In-ground (flat fee) including required fencing	\$150
Job trailers (6 months/extensions at the discretion of Building Safety)	\$100
Shipping containers (7 days max.)	\$100
Blasting (per job)	\$200
Review of Plans Pre-Permit App, Revisions, interpretations, or determinations	\$125 per hour
Fireworks Permit	\$200
Permit Extension (All Permits)	\$75
Must Be Requested within 5 days of expiration date of original permit and may not exceed an additional 6 months.	
Expired Permit Renewal (All Permits)	50% of original fee but not less than \$75
New Application Required	
Working without a permit fee	
Residential – First Instance	\$250 plus permit cost
Residential – Second Instance	\$500 plus permit cost
Residential – Each Instance After Second Instance	\$1,000 plus permit cost
Commercial – First Instance	\$500 plus permit cost
Commercial – Each Instance After First Instance	\$1,000 plus permit cost
Stop Work Order	\$150
Failure to call for and schedule required inspections fee within timeframe specified with permit	
Residential	\$100
Commercial	\$250
Roofing Permits:	
Residential	\$100
Commercial	\$100 or \$.03 per square foot whichever is larger
Inspections or service requested outside of normal business hours (3 hour min)	\$85 per hour
Solar permits	
Installation of up to 5KW of solar electric usage	\$50
Installation of 5.1KW to 7.5 KW of solar electric usage	\$125
Installation of 7.51 KW to 10 KW of solar electric usage	\$250
Over 10.1 KW of solar electric usage	\$500

Over 25 KW of solar electric usage	\$1000
Commercial Solar Facilities	\$6000
Commercial Battery Facilities	\$3500
In addition to the above, the following fees shall apply:	
Certificate of compliance/Municipal Search - Residential	\$150
Certificate of compliance/Municipal Search - Commercial	\$250
Certificate of occupancy (copy)	\$5
Certificate of compliance (copy)	\$5
Temporary Certificate of Occupancy	\$150
Inspection for certificate of compliance or certificate of occupancy	
One- and two-family house	\$100
Three or more apartments (per unit)	\$50
Re-inspection Fee	\$150
Record of Inspection (per square foot per floor)	\$0.25
Rental property inspection fees-multiple dwellings	
Apartment buildings	
1-3 rental units: flat fee plus \$50 per each unit	\$75
4-9 rental units: flat fee plus \$50 per each unit	\$150
10-20 rental units: flat fee plus \$45 per each unit	\$250
Over 20 rental units: flat fee plus \$40 per each unit	\$400
R o o m i n g   h o u s e s	
1-9 rental units: flat fee plus \$40 per each unit	\$100
10-20 rental units: flat fee plus \$35 per each unit	\$200
Over 20 rental units: flat fee plus \$30 per each unit	\$350
Hotel property inspection fees-multiple dwellings	
1-3 rental units: Flat fee plus \$50 per each unit	\$75
4-9 rental units: Flat fee plus \$50 per each unit	\$150
10-20 rental units: Flat fee plus \$45 per each unit	\$250
Over 20 rental units: Flat fee plus \$40 per each unit	\$400
Assembly Spaces (annual inspection)	
Properties up to 1,000 sq ft	\$125
Properties over 1,000 sq ft	\$125
Plus \$.02/sq ft	
Short-term rental registration fees, annual	
Short-term rental, Full	\$650
Short-term rental, Limited	\$125
Short-term rental, Resident Occupied	\$125
Short-term rental violation fees, per day rented or per day advertised	
First Instance	\$1,000
Second Instance	\$5,000
Third or any Subsequent Instance	\$7,500
Failed Inspection Fees	
First Instance	\$250
Second Instance	\$500
Third or any Subsequent Instance	\$1,000
Fuel tank Removal/Installation Fees Per Tank:	
Residential	\$150
Commercial	\$250
Fire Sprinkler Permit	\$200
Commercial Property/Fire Inspections	
Properties up to 1,000 sq ft	\$125
Properties over 1,000 sq ft	\$125 plus \$.03 sq ft
(Maximum fee for commercial property fire inspections is \$1500)	
(Maximum fee for non profits and churches is \$500)	
Marinas-Commercial fire inspection fees apply to buildings/structures plus \$2/per boat slip	

Gas Stations	\$125
plus \$25 per pump	
Change of Occupancy/Use Permit	
Residential	\$100
Commercial	\$200
Flood Plain Permit	\$300
Towers/Cell Towers	
Equipment modifications/replacement or collocation	\$750
New tower installation	\$1,500
Alarm Systems (fire, security, etc) Commercial properties / 3 family and above	\$100
Crane Permit – per site for up to 5 days	\$250
Crane Permit – per site for up to 30 days	\$500
HVAC – Heating, AC, Heat Pumps – Base permit fee of:	\$100 plus \$15/unit

**Electrical permits:**

Residential	\$75
Residential (new construction)	\$150
Commercial	\$150
Commercial (new construction)	\$300

**Plumbing:**

Application and initial license fee (plumbing – includes oil heat)	\$300
Gas license (includes water connection)	\$125
Oil heating license (includes water connection)	\$125
Examination fee (each exam)	\$100
Inactive license fee (each)	\$75
License renewal fee (plumbing)	\$300
License renewal fee (gas or oil)	\$125
License reinstatement fee (plumbing)	\$300
License reinstatement fee (gas or oil)	\$75
Plumbing Permits-base fee plus:	\$75
Fee Per Fixture	\$10
Single job permit fee:	
Up to \$10,000	\$400
From \$10,001 to \$100,000	\$900
Over \$100,000	\$1,500

**Zoning:**

Zoning Letter:	
Residential	\$100
Commercial	\$250
Zoning Variance Fees:	
Area Variance – Residential	\$150
Area Variance – Commercial	\$350
Usage Variance – Residential	\$150
Usage Variance – Commercial	\$350

**CITY CLERK/REGISTRAR**

Auction license	\$125
City Code	
Code book set or computer disk	\$330
Annual Code updates	\$110
City Hall Space Rental	
Building/Room usage fee	\$100
Building/Room usage fee – additional hourly charge for staff overtime	\$55
Equipment Rental	\$25
Dog Licenses	

Dog License - Unneutered males and unspayed females	\$18
Dog License - Neutered males and spayed females	\$9
Replacement tag fee	\$3
Dog Impoundment/Boarding/Adoption	
Dog Redemption Fee	\$100 First offense \$150 Second offense in a year \$200 Third offense in a year
Boarding Fee per day	\$40
Enumeration fee	\$5
Dog adoption fee	\$160
<b>Gaming</b>	
Bingo license	\$18.75
Games of chance license fee	\$25
<b>Genealogy Search (birth, death marriage)</b>	
1-3 years (per record/name)	\$22
4-10 Years	\$42
11-20 Years	\$62
+\$20.00 increments per 10 years	
Marriage license application	\$40
One Day Marriage Officiant	\$25
<b>Municipal ID</b>	
Adult	\$10
Child (14-17)	\$5
Senior (62+)	\$5
Veteran	\$5
Photocopies (not exceeding 8.5 inches by 11 inches), per page	\$0.25
Pawnbroker permits	\$25
Rezoning Amendment Application Fee	\$5
Sales of merchandise license	\$100
Search of Certified Records of Prior Marriages	\$10
Transcript of Birth, Death, and Marriage Certificate	\$10
Transient Housing Annual Fee License to operate	\$150
(hotel, motel, inn, boarding house, lodging house, rooming house, association, club, or any business of renting rooms as per the Administrative Code Section 277-1 of the City of Kingston)	

### **COMPTROLLER**

Printed version of city budget	\$10
Returned Check Fee	\$15
Tax advertising fee	\$20
Tax search redemption of city property	\$200

### **CORPORATION COUNSEL**

Enforcement action legal fee	\$250 per occurrence
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### **FIRE DEPARTMENT**

Fire report fees	\$10
HazMat 1 Response – Minor Spill and minimal equipment utilized	\$500
HazMat 1 Response – Medium Spill and multiple absorbents used	\$1000
HazMat 1 Response – Major Spill with meters and other equipment	\$1500
Confined Space Trailer Response – Conference – No Entry	\$500
Confined Space Trailer Response – Conference with Entry	\$1500
Personnel Response – Staff Time Hourly Rate for response	\$105/hr

**Electrical licensing:**

Copy of manual of rules and regulations	\$5
Master Electrician license	\$225
Annual renewal fee	\$200
Master Electrician license, Class B	\$200
Special Electrician’s license	\$100
Renewal Special Electrician’s license	\$50
Master Electrician limited license	\$200
Renewal Master Electrician limited license	\$100
Late charge for all electrical licenses	\$150
License holders who wish to consider their license inactive for the current year	\$75
Examination fee	\$50
Plate or sign for Class A Master Electrician’s license	\$25

**Ambulance Billing:**

Milage	\$32
ALS Non-Emergency	\$1,600
ALS Emergency	\$1,900
BLS Non-Emergency	\$1,000
BLS Emergency	\$1,300
ALS2 Base Rate	\$2,100
Specialty Care Transport	\$2,400
Treatment No Transport (TNT)	\$250
Uninsured- Will be billed according to Financial Aid Policy	
Dedicated EMS Coverage – Base Rates (plus hourly firefighter fee)	
BLS	\$250
ALS	\$500

**HOUSING INITIATIVES**

Violation of Required Affordable/Workforce Housing Units under Affordable Housing Standards (per unit, per month)

First Instance	\$1,000
Second Instance	\$5,000
Third or any Subsequent Instance	\$7,500
Payment in Lieu Affordable Housing Contribution Application Fee	
Rental Housing Development between 7 to 19 units	\$150
Rental Housing Development over 20 units	\$350

Payment in Lieu of Affordable Housing Payment Obligation Unmet in a Rental Housing Development with 7 to 19 units

Per studio	1.5 x Area median income for a family of 4
Per 1-bedroom	1.6 x Area median income for a family of 4
Per 2-bedroom	1.7 x Area median income for a family of 4
Per 3-bedroom	1.8 x Area median income for a family of 4

Payment in Lieu of Affordable Housing Payment Obligation Unmet in a Rental Housing Development with 20 or more units

Payment For Each Square Foot of Housing Obligation Unmet for That Portion of Square Footage Which Is Less Than 50% of the Required Square Footage of Affordable or Workforce Housing Units	\$250.00
Payment For Each Square Foot of Housing Obligation Unmet for That Portion of Square Footage Which Is 50% or More of the Required Square Footage of Affordable or Workforce Housing Units	\$300.00

Property acquired through the “in rem” Tax lien foreclosure process	\$1,200
Abandoned property acquired through the 19-A process	\$1,200

**PARKING**

Parking meters	
For 3 minutes	\$0.05
For 6 minutes	\$0.10
For 12 minutes	\$0.20
For 30 minutes	\$0.50
Severe disability waiver for metered parking available through Kingston Police Department	
Expired parking meter	\$25
Over limit parking	\$25
Expired parking meter after 15 days	\$50
Over limit parking after 15 days	\$50
Off-Street Parking in City owned and maintained parking lots	\$.75/hour, Mon-Sat, 9am-6pm
Off-Street Parking Permits for City owned and maintained parking lots	\$30/month, \$150/year
Replacement of Off-Street Parking Permit tag	\$20
EV Charging Station Fees	\$.25/per KWH
_____	\$1/hour after idling full with 15 min grace period
Snow Emergency	\$125
(after 15 days)	\$145
Illegal Accessible Parking	\$100
(after 15 days)	\$115
Obstructing Fire Hydrant	\$100
(after 15 days)	\$115
Immobilization Fee	\$50
All fines below double after 15 days	
Restricted Zone	\$50
Inspection Expired	\$25
Obstructing Traffic	\$50
Bus Stop	\$50
Alternate Side	\$25

Left Side Curb	\$25
Fire Lane/Zone	\$50
Blocked Driveway	\$50
Loading Zone	\$25
Double Parking	\$50
Obstructing Crosswalk	\$50
Obstructing Sidewalk	\$50
Other - Unattached Trailer	\$50
Other – Bike Lane	\$50
Other – Not Parked in Marked Space	\$50
Other – Parked in Two Spaces	\$50
Parking on Sidewalk	\$50

### PARKS AND RECREATION

Aging Programs	
Senior ceramics -Resident	\$35
Senior Ceramics - Nonresident	\$45
Dietz Stadium	
Basic Field Rental Weekdays	\$100/hr
Basic Field Rental Weekdays with Lights	\$125/hr
Basic Field Rental Weekend Days	\$125/hr
Basic Field Rental Weekend with Lights	\$150/hr
Community or Youth Event Fee	\$150
Hourly Per Person Staff Fee (if applicable)	\$75/hr
Promotion Fee	\$600
Field/Court rental (no lights) for City League teams for two hours	\$5
Field/Court rental (no lights or field lining) per hour (\$10 resident, \$15 non-resident)	
Field/Court Rental with lights or field lining during business hours per hour	\$25
Field/Court Rentals with lights or field lining during non-business hours, per hour	\$70
Flag football	
Resident	\$70
Nonresident	\$85
Hasbrouck stone building rental	
Resident	\$150
Nonresident	\$215
Kayaking	
Resident	\$40
Non-Resident	\$50
Park rental - weekend/holidays	
Resident	\$125 (no pavilion, \$135 with pavilion)
Nonresident	\$175(no pavilion, \$190 with pavilion)
Park rental – weekdays	
Resident	\$75 (no pavilion, \$85 with pavilion)
Nonresident	\$100 (no pavilion, \$115 with pavilion)
Park rental for youth organizations/non profits located in Kingston, Monday through Friday	
Resident	No charge
Park Rental Fee - Trash removal as required (resident and non-resident)	\$160
Park Rental Fee – Movies	
Up to 8 hours plus \$75/hour staff	\$400
Rondout and Murphy Center Rental	
Up to 8 hours plus \$75/hour staff	\$300
Up to 8 hours plus \$75/hour staff (movie rental)	\$500

Overnight Parking in City Parks	
First Instance	\$25
Second Instance	\$50
Third or Subsequent Instance	\$100
Summer Parks Program	
Resident	\$280
Nonresident	\$385
Junior naturalist program - Resident One Week Program	\$115
Junior naturalist program - Non-Resident One Week Program	\$175
Junior naturalist program - Resident Two Week Program	\$210
Junior naturalist program - Non-Resident Two Week Program	\$290
Swim lessons	
Resident	\$50
Nonresident	\$75
Team league sponsorships	
Softball (team)	\$575
Beach volleyball (team)	\$205
Fall/winter volleyball (team)	\$380
Over 30 basketball (team)	\$360
Youth basketball league (team)	\$285
Adult League Nonresident Fees	
Softball	\$50
Beach Volleyball	\$50
Indoor Volleyball	\$50
Over 30 Basketball	\$50
Tennis Lessons (NJTL)	
Resident	\$50
Nonresident	\$65
Youth Basketball (7 to 18 year old)	
Resident	\$55
Nonresident	\$75
Youth basketball program (5 to 6 year-old)	
Resident	\$25
Nonresident	\$30
Youth Basketball camp	
Resident	\$70
Nonresident	\$85

### PLANNING

Pre-application site plan review fee	\$150 credited towards site plan fee
Noise Permit - Single Day Event	\$35
Noise Permit – Up to 7 day Event	\$50
Noise Permit – Up to 6 months	\$450
Noise Permit – Up to 1 year	\$750
Minor Site Plan	\$200
Minor Waiver	\$50 each
Major Site Plan Base Fee	\$200
Minor Waiver	\$50 each
Major Waiver (Residential)	\$150 each
Major Waiver (Commercial)	\$350 each
Plus Additional Square Foot Fee as per below:	
Structure Up to 2,000 square feet	\$0 plus \$.10 per sq ft
Structure over 2,000 to 5,000 square feet	\$100 plus \$.20 per sq ft
Structure over 5,000 up to 20,000 square feet	\$250 plus \$.25 per sq ft
Structure over 20,000 up to 50,000	\$400 plus \$.30 per sq ft

Structure over 50,000 square feet	\$600 plus \$.35 per sq ft
Site Plan Extension/Renewal	10% of Original Application Fee
Special Use Permit Base Fee	\$200
Plus Additional Square Foot Fee as per below:	
Structure Up to 2,000 square feet	\$0 plus \$.10 per sq ft
Structure over 2,000 to 5,000 square feet	\$100 plus \$.20 per sq ft
Structure over 5,000 up to 20,000 square feet	\$250 plus \$.25 per sq ft
Structure over 20,000 up to 50,000	\$400 plus \$.30 per sq ft
Structure over 50,000 square feet	\$600 plus \$.35 per sq ft
Copies on CD	\$7.50
Copies	
8.5" x 11"	\$0.25
8.5" x 14"	\$0.35
11" x 14"	\$0.50
Large Map Copies	Cost, plus \$3 Service Fee
Mailing	At Cost
Special Use Permit Renewal	\$75
Rooming and Boarding House per Building (up to 4 rooms)	\$250
Additional cost per room in excess of 4 Rooms per Building	\$30
Subdivision (Non-Refundable)	
Subdivision/Lot Line/Revision/Lot line Deletion	\$150 plus \$50/resultant lot
Subdivision Regulations	\$15 plus mailing if needed
Zoning Ordinance	\$20 plus mailing if needed
Signage Base	\$50 fee plus \$2 per square foot of sign face
Curb Cut Review (fee is not applicable if part of site plan or subdivision reviews)	\$25
Recreation Fee-In Lieu of Parkland	
Per Dwelling Unit	Maximum \$3,000/unit over 4
Coastal Consistency Review as Required	\$50
Historic Landmarks Preservation Commission Application Fee	\$50
Lighthouse	
Use Fee for Structure	\$110 Resident/\$150 Non-Resident
Cleaning Fee	\$75
Removal of Tree	\$1,250

### **POLICE DEPARTMENT**

ATV/Golf Cart -Illegal use of off-road vehicle	
Per violation	\$650
ATV/Golf Cart - Impoundment	
Redemption fee for impounded off-road vehicle	\$2,350
Anti-Idling	
Initial fine	\$25
After 15 days	\$50
Application fee for exhibitions/shows	
Each show	\$10
First investigation	\$50
Each subsequent inspection	\$10
Burglar alarms	
Application to operate	\$40
False alarms	\$50
License to peddle and solicit	\$250
Skateboard redemption fee	\$25
Taxi Cab Licenses	
Taxi cab registration fee	\$25
Temporary taxi driver's license	\$10

Taxi cab driver's license	\$10
Taxi cab vehicle inspection	\$50
Taxi cab license fee	\$100
Replacement taxi driver's license fee	\$5
Tow truck inspection	
Annual inspection	\$200
Each tow vehicle inspected	\$20
Placement of Signs	\$25

Towing fee\*\*Charges collected by tow truck operators\*\*

Day: \$200, Nights & Weekends: \$250

Above three-quarter ton trucks Day: \$250, Nights & Weekends \$300

Tractor Trailers 18,000 GVW – Return empty Days: \$150, Nights & Weekends: \$200

Tractor Trailers and/or any other vehicles with a GVWR over 50,000 lbs:

1. Day \$175 per hour
2. Evenings, nights, weekends, and holidays \$200 per hour

Vehicles not requiring a tow after being restored to pavement:

1. Days \$150
3. Evenings, nights, weekends, and holidays \$200

Snow Tows Day or night includes dig out: \$250

**\*\*Additional Charges\*\*** The licensee shall be permitted to charge additional fees for additional services. Any fees not provided herein shall be in accordance with the schedule of fees filed with the Kingston Police Department.

### **PUBLIC WORKS**

Blocking Parking permit/Dumpster - Non-Metered (up to 2 weeks)		\$75
Blocking Parking permit/Dumpster – Metered	\$75 plus	\$25/space/day
Brush (Commercial – Per Ton)		\$30
Less one ton		\$15
Bulk Refuse (per pound)		\$0.20
Commercial Refuse (per pound)		\$0.25
Curb Cut Permit		\$100
Electronic equipment disposal (curbside fee only, free at transfer station)		
Small electronics (other than TV's)		\$20
CRT/TV/Monitor (picture tube style) under 27"		\$20
Flat Screen TV's		\$20
Consoles, large printers, large CRT TV's (over 27")		\$20
Additional Fine for curbside collection of electronics (per item)		\$20
Excavation Permit- Street, Right of Way		\$300
Linear Trenches	\$4 per square foot	
Micro-Trenching (less than 2 inches wide) – Street, Right of Way	\$0.30 per ft	
Excessive Trash – in excess of 96 gallons, small curbside clean-up		\$100
Excessive Trash – in excess of 96 gallons but less than 192 gallons, large curbside clean-up		\$250
Excessive Trash – massive clean-up (move out, eviction) flat fee plus:		\$250
Tipping Fee		\$.20 Per Lb.
Hourly Rate (to include labor and equipment)		\$200
Furniture (Per Item)		
Curb Pick-up by permit only		\$25

At transfer station (no permit required)	\$15
Mattress/box spring (at curb)	\$25
Mattress/box spring (at transfer station)	\$15
Leachate	
\$.09 per gallon tank size up to 3,000	
\$.08 per gallon for tank size of 3,000 gallons or over	
Placement of signs/banners	\$50
Private hauler permits	\$600
Recycling (and all other sanitation) non-compliance	
\$25 first incidence	
\$50 second incidence	
\$100 third or more incidences	
Refuse (annual fee for additional refuse tote commercial, residential)	\$500
Refuse (annual fee for additional refuse tote non profit)	\$650
Sewer use - scavenger waste license fee	\$100
Sewer Tap	\$350
Sidewalk repair or replace permit	\$50
Tires	
Bike with or without rim	\$10
Passenger car/light trucks/heavy trucks – with or without rim	\$35
Tractor - with or without rim	\$100
Loaders with or without rim	\$350
White Goods (Appliances)	
Without Refrigerants at curb (per item)	\$25
With Refrigerants at curb (per item)	\$35
With Refrigerants at transfer station (per item)	\$25
Without Refrigerants at transfer station (per item)	\$15

### SPECIAL EVENTS

Application Fee (all events)	\$50
Blocked Parking Fees (events other than non-profit, government or community org)	
On-street metered areas (per space)	\$50/space
On-street non-metered areas (per event)	\$100
Off-street metered areas (per space)	\$25/space
Off-street non-metered areas (per event)	\$100
N.Y.S.L.A. Landlord Authorization Form	\$40
Personnel Reimbursement (events other than non-profit, government or community org)	
DPW/Parks & Rec (per employee)	\$75/hr
Police (per officer)	\$105/hour
Fire (per firefighter)	\$105/hour
Street Closure/Detour Plan (all events)	
Street Closure/Detour Plan 1-5 Roads/Intersections	\$50
Street Closure/Detour Plan 6-10 Roads/Intersections	\$100
Street Closure/Detour Plan 11 or more Roads/Intersections	\$150
Tote Fee (with refuse removal)	\$30/tote
Vendor Permit (all events)	\$50/ vendor